

BRIGHTON & HOVE CITY COUNCIL

SHOREHAM AIRPORT JOINT COMMITTEE

3.00PM – 25 JUNE 2004

SHOREHAM AIRPORT

MINUTES

Present: Councillors Hamilton, Meegan, Peltzer Dunn, Turner and Young.

Worthing Borough Council: Apologies were received on behalf of Worthing Borough Council who were yet to appoint their representative.

Also in Attendance:

Brighton & Hove City Council: Peter Wright, Principal Accountant; Anna Mackenzie, Senior Solicitor; and Penny Jennings, Committee Administrator.

The Airport: John Haffenden, Airport Manager; Shirley Hobden, Accounts Assistant.

Adur District Council: Councillor Mrs Mockeridge as an observer.

West Sussex County Council: Councillor C Williams and Ros Howell, Aviation Strategist as observers.

David Healey, Cluttons

PART ONE

1. ELECTION OF CHAIR

1.1 Nominations for the Chair were sought and Councillor Turner was proposed and seconded and, following a ballot, was duly elected as Chair for the ensuing municipal year.

1.2 **RESOLVED** - That Councillor Turner be elected as Chair of the Shoreham Airport Joint Committee for the ensuing municipal year.

2. ELECTION OF DEPUTY CHAIR(S)

2.1 Nominations were sought for the Deputy Chair and, following a ballot, Councillor Peltzer Dunn (Brighton & Hove City Council) was duly elected for the ensuing municipal year. It was also agreed that Councillor Mercer or any other Member of the Executive attending from Worthing Borough Council

should have the status of Joint Deputy Chair with Councillor Peltzer Dunn for the purposes of both the Airport Management Board and the Joint Committee. It was noted that the Airport Management Board comprised the Chair and the two Joint Deputy Chairs.

RESOLVED - That Councillor Peltzer Dunn and Councillor Mercer or any other Executive Member attending from Worthing Borough Council be elected as Joint Deputy Chairs of the Shoreham Airport Joint Committee for the ensuing municipal year.

3. APOLOGIES FOR ABSENCE

3.1 Apologies for absence were received from Councillor Taylor, David Fleming, Assistant Director Major Projects and Procurement and Bob Bruce, Principal Solicitor. It was noted that the representative for Worthing Borough Council had yet to be formally appointed (their Annual Council meeting was being held that afternoon), but that their representative was likely to be appointed later that afternoon and that it was likely that Councillor Mercer would be appointed into this position.

4. DECLARATIONS OF INTEREST

4.1 There were no declarations of interest in respect of any item appearing on the agenda.

5. MINUTES

5.1 **RESOLVED** - That the minutes of the meeting held on 26 March 2004 be approved and signed by the Chair.

6. PROPOSED TIMETABLE OF MEETINGS 2004/05

6.1 The Joint Committee considered a report of the Administrator to the Airport setting out the suggested timetable of meetings for the year 2004/2005 (for copy see minute book).

6.2 **RESOLVED** - That future meetings of the Joint Airport Committee be held as follows:-

24 September 2004;

14 January 2005; and

11 March 2005

NB: All meetings would be held at the Airport and would commence at 3.00pm.

7. AIRPORT MANAGER'S GENERAL REPORT AND OPERATIONAL ACTIVITY FIGURES

Numbers of Air Movements

7.1 The Airport Manager referred to the latest updated operational activity figures which had been circulated to Members for information (for copy see minute book).

7.2 The Airport Manager stated that the figures for general aviation flight movements were holding up notwithstanding that it had been necessary to levy increases to fuel costs. There had been a reduction in the number of touch and go movements, which was positive for local residents as it was these that potentially generated the most noise disturbance. The overall number of air movements was however being carefully monitored in view of the new operations which had set up at the Airport to ensure that the number of air movements permitted under the existing Section 52 Agreement were not exceeded. Although it was difficult to ascertain the position fully at the present time given that overall the number of air movements was down on previous years. Ms Howell, Aviation Strategist, West Sussex County Council confirmed that the number of air movements was being carefully monitored at the present time it did not appear likely that the permitted numbers would be exceeded. A formal response had been sent to West Sussex County Council confirming that it was not anticipated that the agreed number of flight movements would be exceeded for the current year.

7.3 The Airport Manager explained that scheduled flights by "Rockhopper" had commenced and that to date take up for this new service appeared to be good and had exceeded the baseline levels predicted. "European Executive" had begun their operations from the Airport that day. Councillor Young queried whether if the time came when it seemed likely that the existing Section 52 Agreement might be compromised that whether there would be an incentive for flying schools currently located at the Airport to find alternative accommodation. The Airport Manager responded that the nearest alternative location was likely to be "Goodwood" and that there could be some resistance to that from both the operators and Goodwood itself. However that situation was not anticipated in the near future and assurances had been given to West Sussex that a review of the existing Section 52 was not required at the present time. Ms Howell confirmed this stating that West Sussex would need to be kept apprised of any potential changes. If at a future date a review of the existing arrangement was required a number of factors would be assessed in terms of potential impact of any increases, eg type of aircraft, level of disruption caused etc and just "bald" figures in terms of numbers. The Chair stressed the need to keep this matter under review, but that no increases to the existing number of flight movements were required at the present time.

Security Arrangements

7.4 The Airport Manager confirmed that regular security checks were being carried out to vehicles accessing/travelling across the airfield. The local police had assisted with these checks. These checks had confirmed that a

number of vehicles travelling across the airfield used it as a short cut to other destinations.

Membership: Strategic Aviation Special Interest Group (SASIG)

7.5 The Airport Manager referred to an invoice received from SASIG requesting payment of the annual membership fee of £600 as it appeared that this body might actually duplicate information/work which the Airport might have access to by virtue of its Membership of other bodies. He sought Members views regarding whether or not they wished to continue the Airport's membership of this body. On balance Members were of the view that they wished to renew their current Membership but that input and information received should be monitored over the course of the next year to enable an informed decision to be taken regarding whether or not it would be appropriate to renew membership the following year. It was also agreed that the Airport Manager would write to SASIG in those terms, also requesting further information regarding its specific role/work.

7.6 **RESOLVED** - That the contents of the report be noted.

SUMMARY OF NON-PUBLIC ITEMS

8. ESTATE MATTERS

8(a) DEVELOPMENT OF PLOT 16 UPDATE – PROPOSED EXTENSION – EXEMPT CATEGORY 9

The Joint Committee considered a report of the Consultant Valuer to the Airport and gave approval to an increase in the land area comprised in the ground lease of these premises in return for an increase in ground rent .

8(b) DEVELOPMENT OF PLOT 7 (2 CECIL PASHLEY WAY) – EXEMPT CATEGORY 9

The Joint Committee considered a report of the Consultant Valuer to the Airport and agreed to an uplift in the ground rent payable under the lease of this property per annum with effect from the rent review date of 27 April 2004.

9. ARRANGEMENTS RELATING TO FLIGHTS BY 'ROCKHOPPER' – EXEMPT CATEGORY

The Joint Committee considered a report of the Airport Manager setting out the current position and agreed to the terms and conditions (subject to further negotiation) of the legal contract with them.

10. NON-PUBLIC MINUTES – 26 MARCH 2004 – EXEMPT CATEGORIES 4, 7, 9 AND 12

The Chair was authorised to sign the non-public minutes of the meeting of the Joint Committee held on 26 March 2004.

11. MINUTES OF THE SPECIAL MEETING OF THE JOINT COMMITTEE

MANAGEMENT BOARD – 8 APRIL 2004 – EXEMPT CATEGORY 9

The Joint Committee noted and received the minutes of the Special Meeting of the Joint Committee Management Board held on 8 April 2004.

12. JOINT COMMITTEE MANAGEMENT BOARD MINUTES – 25 MAY 2004 – EXEMPT CATEGORY 9

The Joint Committee noted and received the minutes of the meeting of the Joint Committee Management Board held on 25 May 2004.

The meeting concluded at 4.00 pm

Signed

Chair

Dated this

day of

2004