

**BRIGHTON & HOVE CITY COUNCIL**

**ADULT SOCIAL CARE & HEALTH  
SUB-COMMITTEE**

**5.00pm 21 JUNE 2004**

**BRIGHTON TOWN HALL**

**MINUTES**

Present: Councillor Kielty (Chair); Councillors Meadows (Deputy Chair), McCaffery, Meegan, Morgan, K Norman, Mrs Norman (OS), Older, Williams and Willows.

**PART ONE**

**ACTION**

**7. PROCEDURAL BUSINESS**

**7A Declarations of Substitutes**

7A.1 Councillor McCaffery substituted for Councillor Tonks and Councillor K Norman substituted for Councillor Wells.

**7B Declarations of Interest**

7B.1 There were no declarations of interest.

**7C Exclusion of Press and Public**

7C.1 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

7C.2 **RESOLVED** - That the press and public be excluded from the meeting during consideration of items 12 & 13.

**8. MINUTES**

8.1 **RESOLVED** - That the minutes of the meeting held on 22 May 2004 be approved and signed by the Chair.

## **9. MINUTES OF THE JOINT COMMISSIONING BOARD MEETING HELD ON 8 JUNE 2004**

9.1 **RESOLVED** – The minutes were noted.

## **10. CHAIR'S COMMUNICATIONS**

### **a) Briefing paper on Transitional and Interim Beds: Charging policy for residential Services**

10.1 The Sub-Committee had before them an information briefing paper explaining the charging policy for transitional and interim beds in residential services (see minute book). The CRAG rules applied only to residential Services and stipulated that for the first eight weeks the Local Authority had the discretion for any charges it makes. After that, a full financial assessment must be carried out and charges paid accordingly.

10.2 The Joint Head of Performance and Development explained that there was no charge for Intermediate Care Services.

10.3 Members agreed that they wished to see a more detailed Sub-Committee report, which clearly set out the charging criteria and grounds for discretion.

**Rita Garner**

10.4 **RESOLVED** - That a detailed, formal Sub-Committee report be prepared for the 20 September 2004 meeting, that clearly sets out the charging policy for residential services and a clear criteria for discretion.

### **b) Knoll House**

10.5 The Sub-Committee had before them a briefing paper on the opening arrangements for Knoll House.

10.6 The Chair encouraged Members to visit Knoll House, which was now a state of the art facility.

## **11. BELGRAVE WORKSHOP - UPDATE**

11.1 The Sub-Committee considered a report of the Director of Housing and City Support, which explained that contract work that had been undertaken at Belgrave Day Service had now ceased (see minute book). There was no other contract work of this nature in Learning Disabilities Day Services in Brighton and Hove.

11.2 Councillor Mrs Norman asked what would happen if a service user requested to work. The Chair explained that if someone wanted to work and was able to work, they would be given assistance to do so.

11.3 Councillor Meadows mentioned that Castleham directed people into paid employment.

11.4 Councillor McCaffery stressed that for some people the concept of working for remuneration was very important. There was a need to monitor people working in "proper jobs".

11.5 Councillor Williams concurred and asked if other local authorities had high levels of paid work.

11.6 The Manager, Integrated Learning Disability Service explained that there was a move away from traditional workshops to supporting people into proper employment. This was a challenge when working with people with the most complex needs.

11.7 **RESOLVED** – That it be noted that contract work that had been undertaken at Belgrave Day Service had now ceased.

## **Local Government (Access to Information) Act 1985**

### **Part 2 Proceedings**

#### **12. CARE HOME SERVICES: REPORT ON MONITORING PERFORMANCE – EXEMPT CATEGORY 9**

12.1 The Sub-Committee considered a report of the Director of Community Care on developments for monitoring care home services. The report proposed a format and frequency for regular reports to the sub-committee on quality and performance issues in care home services.

12.2 **RESOLVED** – (1) that the developments in monitoring arrangements for care home services be noted.

(2) That three monthly monitoring reports be submitted to the Sub-Committee on care home quality and performance using the proposed format set out in of the report.

#### **13. PART TWO MINUTE FROM MEETING HELD ON 24 MAY 2004 – EXEMPT CATEGORY 11**

13.1 **RESOLVED** – That the minute be noted and approved.