

BRIGHTON & HOVE CITY COUNCIL

CHILDREN'S TRUST BOARD

6.40 pm - 26 JANUARY 2004

BRIGHTON TOWN HALL

MINUTES

Attendance:

Brighton & Hove City Council Councillors: Hawkes, Mrs Brown, Burgess, Edmond-Smith, Giebeler, K Norman, John, McCaffery, Mallender and Young.

Brighton & Hove Primary Care Trust: Jean Spray and Janice Robinson

Non-voting Co-optees:

South Downs Health Trust: Quintin Barry

Sussex Police Authority: Laurie Bush

Voluntary Sector Forum: Kim Aumann (aMaze)

Surrey & Sussex Strategic Health Authority: Carole Mattock

PART ONE

ACTION

1. ELECTION OF CHAIR

1.1 **RESOLVED** – That Councillor Hawkes be elected Chair for the ensuing year.

2. PROCEDURAL BUSINESS

2A. Declarations of Substitutes

2.1	<u>Substitute Councillor</u>	<u>For Councillor</u>
	K Norman	Hyde

2B. Declarations of Interest

2.2 There were none.

2C. Exclusion of Press and Public

2.3 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public

were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

2.4 **RESOLVED** - That the press and public be not excluded from the meeting during consideration of any of the items on the agenda.

3. ELECTION OF VICE-CHAIR

3.1 **RESOLVED** – That Jean Spray be elected Vice-Chair for the ensuing year.

4. INTRODUCTION TO CHILDREN'S TRUST BOARD

4.1 The Director Children, Families and Schools welcomed everyone to the meeting and provided a general overview to the Children's Trust Board.

4.2 **RESOLVED** – (1) That the Children's Trust Board would meet after every other meeting of the Children, Families and Schools Sub-Committee.

(2) The meetings to be held at the conclusion of the Children, Families and Schools Sub-Committee.

(3) The dates to be confirmed in due course when they are available.

Lisa Johnson

5. CHILDREN'S TRUST: BACKGROUND INFORMATION

5.1 The Board considered a report of the Director of Children, Families and Schools providing a range of background information regarding the establishment of a Children's Trust for Brighton & Hove (see minute book).

RESOLVED – (1) That the background information provided in the appendices be noted.

(2) That, as a general rule, the format of reports will be as stated in the report.

6. CHILDREN'S TRUST BOARD TERMS OF REFERENCE

6.1 The Board considered a report of the Director of Children, Families and Schools concerning the terms of reference for the Children's Trust Board (see minute book).

6.2 **RESOLVED** – That the Terms of Reference for the Children's Trust Board as set out in Annex 1 of the report be adopted.

7. COMMISSIONING TEAM STRUCTURE

7.1 The Board considered a report of the Director of Children, Families and Schools concerning the proposed structure of the Commissioning Team (for copy see minute book).

7.2 **RESOLVED** – That the proposed structure as set out in Annex 1 be noted.

8. UPDATE ON FAMILY SUPPORT STRATEGY

8.1 The Board considered a report of the Director of Children, Families and Schools providing an update on progress to implement the Family Support Strategy approved by the Children, Families and Schools Sub-Committee in January 2003 (for copy see minute book).

8.2 **RESOLVED** – That the information contained in this report be noted.

The meeting concluded at 7.25 pm

Signed

Chair

Dated this

day of

2004