

BRIGHTON & HOVE CITY COUNCIL

JOINT COMMISSIONING BOARD

5.00pm 8 June 2004

BRIGHTON TOWN HALL

MINUTES

Brighton & Hove Council Representatives:

Present: Councillor Kielty (Chair); Councillors Meadows, Meegan, Mrs Norman, Older, and Williams

Brighton and Hove City Primary Care Trust Representatives:

Present: Jean Spray (Vice-Chair); Judith Corcho and Michael Evans.

Apologies: Janice Robinson and Denise D'Souza.

All decisions minuted below were agreed by the above representatives of the Brighton & Hove City Primary Care Trust Board, acting as a sub-committee of the Trust, which forms the Brighton and Hove City Primary Care Trust part of the Joint Commissioning Board.

All decisions minuted below were agreed by Brighton & Hove City Council's Adult Social Care and Health Sub-Committee, acting as the Council's sub-committee which forms the Council part of the Joint Commissioning Board.

PART ONE

ACTION

1. PROCEDURAL BUSINESS

1A. Declarations of Substitutes

1A.1 There were no substitute members.

1B. Declarations of Interest

1B.1 There were none.

1C. Exclusion of Press and Public

1C.1 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings

and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

1C.2 **RESOLVED** - That the press and public be excluded from the meeting during consideration of item 4.

2. MINUTES

2.1 **RESOLVED** - That the minutes of the meeting held on 5 April 2004 be approved and signed by the Chair.

3. THE ROLE AND FUNCTION OF THE HEALTH AND SOCIAL CARE PROGRAMME BOARD

3.1 David Panter, Chief Executive of Brighton & Hove City Council gave a verbal report on the role and function of the Health and Social Care Programme Board. He explained that there had been a number of concerns about the scale of the issues involved in the health and social care agenda. Earlier in the year a meeting had been convened to consider how existing arrangements for adults and children were moving forward. During the discussions it became clear that there was a need for more work to be done to deal with the complex issues involved. The idea of the Programme Board had emerged during these discussions.

3.2 Mr Panter explained that the administration wanted him to become more engaged with the health and social care agenda, as an indication of the importance it placed on the issues involved. Mr Panter was chair of the programme board and Gary Needle, Chief Executive, Brighton & Hove City Primary Care Trust was Vice-Chair.

3.3 It had been agreed at the initial discussions of the Programme Board that there was a need to go back to basics and carry out health and social care planning. This would involve obtaining information about the city's demography over the next few years. A view was needed over a whole range of services and housing was a critical player.

3.4 Meanwhile, discussions were taking place about exciting new building developments in the city. The affordable element would have to be designed appropriately for the client group (learning disabilities, long term health problems, elderly etc).

3.5 There was a need to be clear about the financial context in which care programmes were delivered and about future financial projections in order to achieve the best model possible

for the city.

3.6 Kate Money from the Strategic Health Authority had been seconded to the PCT and City Council to project direct the Board. Ms Money would be taking up the role from next week.

3.7 Mr Panter explained that the Programme Board would ensure that the Joint Commissioning Board received clear information with accurate and clear choices. Kate Money would brief chairs on a regular basis. Reports for the Joint Commissioning Board would first be submitted to the Programme Board.

3.8 The Chief Executive, Brighton & Hove City Primary Care Trust informed the meeting that there were three Programme Boards already working within the NHS. These Boards along with the Health and Social Care Programme Board would look at all aspects of social care and health across the city. The NHS welcomed the proposals put forward by Mr Panter.

3.9 **RESOLVED** – That the verbal report be noted and that the establishment of a Health and Social Care Programme Board be welcomed.

Local Government (Access to Information) Act 1972

SUMMARY OF PART 11 ITEM

4. BUDGET REPORT – EXEMPT CATEGORIES 9 AND 11

4.1 The Board considered a report of the Director of Finance, & Director of Service Improvement, Brighton & Hove City Primary Care Trust, that presented the follow up report on budget setting issues for 2004/5 as presented to the Board in April. Members were informed that this was a progress, rather than a decision making report.

4.2 **RESOLVED** – That the report be noted and that a further more detailed report be submitted to the special meeting of the Joint Commissioning Board on 28 June 2004.