

**BRIGHTON & HOVE CITY COUNCIL****JOINT COMMISSIONING BOARD****5.00pm 28 June 2004****BRIGHTON TOWN HALL****MINUTES**

Brighton and Hove City Primary Care Trust Representatives:

Present: Jean Spray (Chair); Judith Corcho and Michael Evans.

Brighton & Hove Council Representatives:

Present: Councillor Kielty (Vice-Chair); Councillors Meadows, Meegan, Mrs Norman, Older, and Williams.

All decisions minuted below were agreed by the above representatives of the Brighton & Hove City Primary Care Trust Board, acting as a sub-committee of the Trust, which forms the Brighton and Hove City Primary Care Trust part of the Joint Commissioning Board.

All decisions minuted below were agreed by Brighton & Hove City Council's Adult Social Care and Health Sub-Committee, acting as the Council's sub-committee which forms the Council part of the Joint Commissioning Board.

**PART ONE****ACTION****11. PROCEDURAL BUSINESS****11A. Declarations of Substitutes**

11A.1 There were no substitute members.

**11B. Declarations of Interests**

11B.1 Councillor Meegan declared a personal, but not prejudicial interest in item 13, as his daughter was mildly autistic.

**11C. Exclusion of Press and Public**

11C.1 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of

confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

11C.2 **RESOLVED** - That the press and public be excluded from the meeting during consideration of item 14.

## **12. MINUTES**

12.1 **RESOLVED** - That the minutes of the meeting held on 8 June 2004 be approved and signed by the Chair.

## **13. LEARNING DISABILITY COMMISSIONING STRATEGY**

13.1 Board members received a presentation with slides on Learning Disability Services and the preparation of a Learning Disability Commissioning Strategy (copy of slides attached).

13.2 Dr Peter Wilkinson, Consultant in Public Health, spoke on the epidemiology of Learning Disability and Simon Scott, Assistant Director Service Improvement, spoke on Models of Care.

13.3 Kate Money Programme Director for Health and Social Care reported that there was a need to agree a commissioning strategy for Learning Disabilities in order to put in place a structure to manage service planning and the commissioning process. A re-commissioning timetable was required for the next two years and it was necessary to be clear on which services should be re-commissioned. Ms Money's task was to ensure structures were in place and to provide reports for the Health and Social Care Programme Board.

13.4 A draft commissioning strategy had been produced by Ken Whitehouse and a summary with an attached action plan would be presented to the Board in September.

**Local Government (Access to Information) Act 1972****SUMMARY OF PART 11 ITEM****14. 2004/2005 SECTION 31 PARTNERSHIP BUDGET UPDATE – EXEMPT CATEGORIES 9 AND 11**

14.1 The Board considered a report of the Director of Finance and Performance Management, Brighton & Hove City Primary Care Trust, Director of Service Improvement, Brighton & Hove City Primary Care Trust and Acting Director, Finance and Property, Brighton & Hove City Council, concerning the financial position of the Section 31 partnership for 2004/05. The report set out a programme of action to address the budget pressures.

14.2 An informal consultation process would take place before the next meeting in September.

14.3 Members would consider more detailed proposals at the September meeting of the Board. Formal consultations, as appropriate would follow.