

**Brighton & Hove City Council**

**For general release**

**Meeting:** Children, Families and Schools Sub-Committee  
**Date:** Monday 8 September 2003  
**Report of:** Director Communications & Democratic Services  
**Subject:** Admission Forum  
**Wards affected:** All

**1. Purpose of the report**

1.1 To elect two members to the Admissions Forum, following the change in membership of the Children, Families & Schools Sub-Committee.

**2. Recommendations**

2.1 That two members of the Sub-Committee are nominated to serve on the Admissions Forum.

**3. Background**

3.1 In January 2003 the Sub-Committee received a report setting out the new legal requirements for the operation of an Admission Forum.

3.2 The constitution of the Admission Forum provides that the LEA members shall be members of the Children, Families & Schools Sub-Committee.

3.3 Following the Local Elections in May 2003, a change in the Sub-Committee's membership has meant that two of the existing members are no longer eligible to sit on the Forum. It is necessary therefore for two new members to be appointed to serve on the Forum.

3.4 Councillor Hawkes is already a member of the Forum and will need to be joined by one other Labour councillor and one Conservative councillor. The membership structure of the Forum is illustrated in the table below.

<b>Group</b>	<b>Representatives</b>
LEA	3 members of the Children, Families and Schools Sub-Committee

**Item no. 26 on agenda**

Schools – community	3 headteachers nominated by the Headteachers Steering Group, 1 primary, 1 secondary and 1 special
Schools – Voluntary Aided	2, one each from Church of England and Roman Catholic Voluntary Aided Schools, nominated by the RC and CE headteachers.
Diocesan Board Church of England	1
Roman Catholic Diocese representatives	1
Parent Governor Representatives	2, as nominated by the Brighton & Hove Governor Network to the Education Overview and Scrutiny Panel
Representatives of the local community	1 representative appointed by the Racial Harassment Forum, 1 representative appointed by aMaze, 1 representative appointed by the Early Years and Childcare Development Partnership

**Committee Report - Appendix 1**

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**Financial implications**

As the Admission Forum already exists and requires no changes to its constitution there are no financial implications to be taken into consideration.

**Legal implications**

To comply with the Regulations of the Admission Forum state the number s for categories of membership. The Forum requires two members to be replaced following the re-organisation of the membership of the Children, Families and Schools Sub-Committee.

**Corporate/Citywide implications**

The proposals contained in this report are intended to encourage wider participation in the establishment and monitoring of school admission arrangements in the City.

**Risk assessment**

There are no risk issues in terms of risk to city council resources or risk to children and their parents/carers.

**Sustainability implications**

There are no direct implications for sustainability in this report. Advice given by the Admission Forum may impact on such issues as the proportion of children attending schools in their local community, which in turn could affect transport patterns on the "school run".

**Equalities implications**

Planning and provision for school admissions procedures must be conducted in such a way as to avoid potentially discriminatory admissions priorities or planning processes. The city council must be mindful of bad practice as described in the School Admissions Code of Practice.

**Implications for the prevention of crime and disorder**

There are no implications for the prevention of crime and disorder.

**Background papers**

None

**Contact Officer**

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