

**Project Approval/Research Governance
Proposal Feedback**

Project Title: Draft Penalty Notice Protocol : staff/partner consultation

The above project has been....

- Agreed to start with no comments
- Agreed (with suggestions for improvements)
- Cannot start until the areas below have been satisfactorily addressed

Areas that must be addressed before starting the project:

None. There is no element of public consultation in this project and the list of partners and organisations involved is inclusive. All consultees receive detailed and clear background to the proposals and have a point of contact should they have any queries.

Project Monitoring arrangements (If external to team submitting form)

Internal to the project (Clare Baker) and then CFS Sub-committee in March 2005

Name of key reviewers with responsibility for monitoring

See above

Spot-checks through out project

See above

Assist with data analyses

N/A comments will be fed into design of final protocol

Agree final report

Yvonne Ely

Date feedback sent

16/2/05

Key Reviewer

Gwendolyn Brandon

Second Reviewer

Louise Hulton

Please contact the Research & Consultation Team if you have any queries: 294377