

Meeting: Council  
Date: 12 July 2007  
Report of: Director of Strategy & Governance  
Subject: Amendments to Contract Standing Orders.  
Wards Affected: All

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE  
HELD ON 18 JANUARY 2007**

Present: Councillor Burgess (Chair); Councillor John (Deputy Chair), Councillor Mitchell (Deputy Chair), Councillors Mrs Brown, Elgood, Fitch, Hawkes, Kemble, Meadows, Mrs Mears, Mrs Norman, Norman, Oxley (OS), Randall and Taylor.

**PART ONE**

**ACTION**

**\*169. Amendments to Contract Standing Orders.**

- 169.1 The Committee considered a report of the Director of Finance & Property, concerning proposed amendments to the Council's Contract Standing Orders (for copy see minute book).
- 169.2 Councillor Oxley queried whether the register of interests for contractors and employees would be open to councillors for inspection and where it would be maintained. He also queried whether with regard to the opening of significant contracts it would be beneficial to re-establish the previous practice of the relevant Chair being present at the opening of such tenders.
- 169.3 The Chair suggested that the Audit Panel should regularly review the register of interests and stated that he believed there had been a change in Standing Orders in respect of the opening of contracts so as not to involve Members.
- 169.4 The Director of Strategy & Governance stated that he believed Standing Orders had been amended some time ago in relation to procurement practices. However, he could not confirm the position at the meeting and would therefore ensure all Members of the committee were informed in writing of the reasons for the change in Standing Orders.
- 169.5 **RESOLVED TO RECOMMEND –**
- (1) That the amended version of Contract Standing Orders as detailed in Appendix 2 of the report, to replace the current version of Contract

Standing Orders, with effect from the 1 April 2007 be approved; and

- (2) That the Chief Executive be authorised to take all necessary or incidental steps to implement the amended version of Contract Standing Orders as approved by the Council and the Head of Law be authorised to amend and re-issue the Council's constitutional documents accordingly.

<b>NB</b>	<b>This item has been referred to the Council for decision under Procedural Rule 20.3(b)</b>
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