

Corporate Communications

Head of Corporate Communications : John Shewell
Personal Assistant : Karen Redmayne

Tel : (29)
Tel : (29) 1030

Service description

This team is responsible for all the council's internal and external communications press, media, "in house" design and print and sign services.

Service teams

Press team

Press Manager : Currently vacant

Tel : (29)

This small team of staff are responsible for the positive promotion the councils corporate priorities through appropriate media, press, press releases and campaigns and through the council's civic newspaper – "City News".

Internal Communications team

This team are responsible for the delivery of internal communications to ensure that the workforce is informed of organisational aims and priorities. They help the council communicate with all its audiences by providing and advising on appropriate communication tools and produce the council in house staff newsletter – "the channel". They are also responsible for the design, development, management and co-ordination of information on the councils website and intranet, and promote the website internally and externally to improve take-up of online services

Creative Services team

Creative Services Manager : Kerry Hone

Tel : (29) 1047

This team are responsible for the provision and delivery of clear, good quality, creative and cost effective graphic design services for the council and provide a "traded" service to other external organisations . They are responsible for the design of the council's civic newspaper – "city news". They manage the councils "brand " guidelines ensuring the all services across the council apply the brand appropriately when marketing their services.

Design , Print and Sign team

Manager – Sign, print and design : Sue Weight

Tel : (29) 5888

This team, who are based at Hollingdean depot, provide in house print, sign and design services. They have a well established and fully operational "sign shop " and also deliver a range of external print and sign contracts.