

# **POLICY, RESOURCES & GROWTH COMMITTEE ADDENDUM**

**4.00PM, THURSDAY, 11 JULY 2019**

**COUNCIL CHAMBER, HOVE TOWN HALL**

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## ADDENDUM

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**CONSTITUTIONAL MATTERS**

**GREEN GROUP AMENDMENT**

That the following amendments be added to the report as shown in ***bold italics***:

- 2.1 That the committee's terms of reference, as set out in Appendix A to this report, be noted; ***and that the Constitutional Working Group should explore:***
- recruiting a non-voting co-optee to the new Policy & Resources Committee from the Black and Minority Ethnic (BAME) Community with the necessary further changes to the City Council's constitution needed through this;***

Proposed by: Cllr Clare

Seconded by: Cllr Mac Cafferty

Recommendations if carried to read:

- 2.1 That the committee's terms of reference, as set out in Appendix A to this report, be noted; and that the Constitutional Working Group should explore:
- recruiting a non-voting co-optee to the new Policy & Resources Committee from the Black and Minority Ethnic (BAME) Community with the necessary further changes to the City Council's constitution needed through this;
- 2.2 That the establishment of an Urgency Sub-Committee consisting of the Chair of the Committee and two other Members (nominated in accordance with the scheme for the allocation of seats for committees), to exercise its powers in relation to matters of urgency, on which it is necessary to make a decision before the next ordinary meeting of the Committee be approved.
- 2.3 That a Personnel Appeals Sub-Committee of Policy, Resources & Growth Committee be established to deal with dismissal and grievance matters in accordance with the Council's constitution and HR Procedures.



**CORPORATE KEY PERFORMANCE INDICATOR TARGET SETTING 2019/20**

**CONSERVATIVE GROUP AMENDMENT**

To add recommendations 2.3, 2.4 and 2.5 as shown in bold italics:

- 2.3 That Policy, Resource & Growth Committee agree in principle to include an additional Corporate KPI to measure performance of the council in respect to sustainability and carbon reduction to meet the objective of the City being carbon neutral by 2030.***
- 2.4 That the details of the KPI be developed by the Cross-Party Working Group for agreement by Policy Resources & Growth Committee.***
- 2.5 That future Corporate and City KPI reports are also reported to the relevant sub-committees with the frequency as outlined in paragraph 3.8.***

Proposed by: Cllr. Lee Wares

Seconded by: Cllr. Mary Mears

Recommendations if carried to read:

- 2.1 That Policy, Resources and Growth Committee approve the Corporate KPI set and associated targets as set out in Appendices 2 (council indicators) and 3 (city indicators);
- 2.2 To note that target figures may change during the year if new benchmarking figures become available. PR&G approval will be sought at a future date if there is a proposal to change the set itself or the rationale for a particular target;
- 2.3 That Policy, Resource & Growth Committee agree to include an additional Corporate KPI to measure performance of the council in respect to sustainability and carbon reduction to meet the objective of the City being carbon neutral by 2030;
- 2.4 That the details of the KPI be developed by the Cross-Party Working Group for agreement by Policy Resources & Growth Committee; and
- 2.5 That future Corporate and City KPI reports are also reported to the relevant sub-committees with the frequency as outlined in paragraph 3.8.



**OUR PEOPLE PROMISE – DEVELOPING OUR EMPLOYER OFFER**

**GREEN GROUP AMENDMENT**

That recommendation 2.3 be added as shown below in ***bold italics***:

***2.3 That consistent with the city council's long-standing commitment to a City of Sanctuary for refugees, the 'Our People Promise' is developed to explore effective methods to support the recruitment of refugee communities. Such work could also involve working with local community and diaspora groups to identify and address barriers refugees may face in council recruitment processes.***

Proposed by: Cllr Hugh-Jones

Seconded by: Cllr Mac Cafferty

Recommendations if carried to read:

- 2.1 That the Policy, Resources & Growth Committee (PR&G) notes progress made over the last 12 months in implementing Our People Promise;
- 2.2 That PR&G approves the continuing programme of work on the council's offer to its staff; and
- 2.3 That consistent with the city council's long-standing commitment to a City of Sanctuary for refugees, the 'Our People Promise' is developed to explore effective methods to support the recruitment of refugee communities. Such work could also involve working with local community and diaspora groups to identify and address barriers refugees may face in council recruitment processes.



**SUSTAINABILITY AND CARBON REDUCTION INVESTMENT FUND:  
NEXT STEPS**

**CONSERVATIVE GROUP AMENDMENT**

To amend recommendation 2.5 as shown in bold italics and where struck through:

- 2.5 That the Committee notes the progress in planning the corporate solar photovoltaic (PV) work outlined in 3.8 including the provisional identification of sites ***and requests officers to provide a detailed report to a future PR&G Committee to consider the expenditure of £565k of Capital funding.*** ; ~~approves the use of £565k of capital borrowing in 2019/20, as set out in 3.7 and 3.8 to install photovoltaic panels onto corporate buildings; and delegates the decision to start the procurement process and award the contracts to the Executive Director, Economy, Environment & Culture.~~

Proposed by: Cllr. Mary Mears

Seconded by: Cllr. Lee Wares

Recommendations if carried to read:

- 2.1 That the Committee agrees that officers should continue to develop a Circular Economy Routemap focusing on two sectors initially: the built environment and construction; and the visitor economy (as set out in 3.10) and present a future report to the Committee relating to a final Circular Economy Route Map.
- 2.2 That the Committee agrees the process for commissioning projects to be funded by the SCRIF, as set out at 3.14, and agrees to the assessment criteria for considering which projects to take forward as shown in the template assessment sheet shown at Appendix 3.
- 2.3 That the Committee agrees to the establishment of a 'task and finish' Member Oversight Group for 6 months to consider all projects that are put forward for funding and approves the terms of reference at Appendix 1.
- 2.4 That the Committee approves the use of £500k of capital receipts to establish the SCRIF and agrees to delegate the decision to finance projects using the fund to the Executive Director, Economy, Environment & Culture, in consultation with the

Member Oversight Group agreed in recommendation 2.3.

- 2.5 That the Committee notes the progress in planning the corporate solar photovoltaic (PV) work outlined in 3.8 including the provisional identification of sites and requests officers to provide a detailed report to a future PR&G Committee to consider the expenditure of £565k of Capital funding.



**PROVISION OF DRINKING WATER FOUNTAINS AND BOTTLE FILLING POINTS  
IN HIGH FOOTFALL AREAS OF THE CITY**

**CONSERVATIVE GROUP AMENDMENT**

To amend recommendation 2.1 as shown in bold italics and struck through:

2.1 That the Policy, Resources & Growth Committee approve option 4 **2 which shall be funded from the Sustainability & Carbon Reduction Investment Fund (SCRIF) (subject to the process agreed by the Committee in relation to the Sustainability and Carbon Investment Fund report)**, to provide drinking water fountains and bottle filling points in 6 x high footfall areas of the City for a trial period of 3 years when the success of the project will be reviewed and consideration given to increasing the water fountain provision across the City, **this will be the subject of a further report to Policy, Resources & Growth Committee.**

Proposed by: Cllr. Lee Wares

Seconded by: Cllr. Mary Mears

Recommendation if carried to read:

2.1 That the Policy, Resources & Growth Committee approve option 2 which shall be funded from the Sustainability & Carbon Reduction Investment Fund (SCRIF) (subject to the process agreed by the Committee in relation to the Sustainability and Carbon Investment Fund report), to provide drinking water fountains and bottle filling points in 6 x high footfall areas of the City for a trial period of 3 years when the success of the project will be reviewed and consideration given to increasing the water fountain provision across the City, this will be the subject of a further report to Policy, Resources & Growth Committee.



**ENERGY PROCUREMENT STRATEGY**

**GREEN GROUP AMENDMENT**

That the recommendations are amended with the text deleted as struck through and wording inserted and an additional recommendation 2.2 as shown below ***in bold italics***

- 2.1 Grants delegated authority to the Executive Director Economy, Environment & Culture to procure and enter into call off contracts using the Crown Commercial 261 Services framework for the Supply of Energy and Ancillary Services (RM6011) as follows:
- (i) a call-off contract for Half Hourly and non-Half Hourly electricity and ancillary meter management and automatic meter reading data services with a maximum term of four years; and
  - (ii) a call-off contract for gas and ancillary meter management and automatic meter reading data services with a maximum term of four years
  - (iii) evaluate the comparison prices between an 100% Green tariff and a Brown tariff make a ~~a value for money~~ decision **based on *the environmental as well as economic objectives of the city council***, ~~affordability of~~ ***prioritising*** Green energy within existing energy budgets
  - (iv) evaluate the various 'basket' options including fixed and flexible pricing and the length of the contracts in consultation with the respective budget holders and make a ~~value for money~~ decision **based on the *environmental as well as economic objectives of the city council, prioritising fuel-efficient and 'green' options*** within existing energy budgets
- 2.2 ***That committee agrees that the future review of energy supply contracts should explore an energy procurement strategy that supports local community energy providers.***

Proposed by: Cllr Mac Cafferty

Seconded by: Cllr Hugh-Jones

Recommendations if carried to read:

- 2.1 Grants delegated authority to the Executive Director Economy, Environment & Culture to procure and enter into call off contracts using the Crown Commercial 261 Services framework for the Supply of Energy and Ancillary Services (RM6011) as follows:

- (i) a call-off contract for Half Hourly and non-Half Hourly electricity and ancillary meter management and automatic meter reading data services with a maximum term of four years; and
- (ii) a call-off contract for gas and ancillary meter management and automatic meter reading data services with a maximum term of four years
- (iii) evaluate the comparison prices between an 100% Green tariff and a Brown tariff make a decision based on the environmental as well as economic objectives of the city council, prioritising Green energy within existing energy budgets
- (iv) evaluate the various 'basket' options including fixed and flexible pricing and the length of the contracts in consultation with the respective budget holders and make a decision based on the environmental as well as economic objectives of the city council, prioritising fuel-efficient and 'green' options within existing energy budgets

2.2 That committee agrees that the future review of energy supply contracts should explore an energy procurement strategy that supports local community energy providers.

**CONSTITUTION REVIEW**

**GREEN GROUP AMENDMENT**

To amend the recommendations as shown below in ***bold italics***

**2.4** That Full Council be recommended to approve the proposed changes to the Council's Constitution set out at paragraphs 4.1-4.4 (Planning Committee delegations); 4.5-4.7 (Written Questions); 4.11-4.13 (Committee Delegations); 4.20 (reporting by sub-committees to parent committees) 4.21 (External bodies reporting to Full Council); 4.22 (Alliances, Charters and Pledges); 4.23 (Council Procedure Rules – definition of Council meeting); and 4.26 (discontinuation of the Orbis Public Law Joint Committee) ***except that:***

***- 4.11 and 4.12 are amended to retain the Economic Growth and Regeneration and Major Built Environment Projects portfolio within the remit of the new Tourism, Equalities, Communities and Culture committee and not pass these delegated functions to Policy and Resources Committee.***

Proposed by: Cllr Mac Cafferty

Seconded by: Cllr Hugh-Jones

Recommendations if carried to read:

**Policy, Resources & Growth Committee:**

- 2.1 That the proposal in paragraph 4.8 of the report that elected members be encouraged to provide sufficient detail so that the nature and parameters of oral questions to Full Council are clear be noted;
- 2.2 That the principles relating to elected member working groups as set out at paragraphs 4.9 to 4.10, the list of permanent working groups as set out in Appendix 1 and the Terms of Reference as set out at Appendix 2 be agreed;
- 2.3 That the amendments to officer delegations as set out at paragraphs 4.16-4.18 and the approach to the inclusion of Brexit implications as appropriate in committee reports as set out in paragraph 4.19 be agreed;
- 2.4 That Full Council be recommended to approve the proposed changes to the Council's Constitution set out at paragraphs 4.1-4.4 (Planning Committee delegations); 4.5-4.7 (Written Questions); 4.11-4.13 (Committee Delegations);

4.20 (reporting by sub-committees to parent committees) 4.21 (External bodies reporting to Full Council); 4.22 (Alliances, Charters and Pledges); 4.23 (Council Procedure Rules – definition of Council meeting); and 4.26 (discontinuation of the Orbis Public Law Joint Committee.) **except that:**

**- 4.11 and 4.12 are amended to retain the Economic Growth and Regeneration and Major Built Environment Projects portfolio within the remit of the new Tourism, Equalities, Communities and Culture committee and not pass these delegated functions to Policy and Resources Committee.**

- 2.5 That the Executive Lead Officer for Strategy, Governance & Law be authorised to agree necessary modifications to the inter-authority agreement between Brighton & Hove, East Sussex County Council, Surrey County Council and West Sussex County Council

### **Full Council**

- 2.6 That the proposed changes to delegations to Planning Committee as set out in paragraphs 4.1 to 4.4 of the report be approved;
- 2.7 That the proposal to clarify the mechanism for responding to written questions from elected members at Council Committees (and sub-committees) set out in paragraph 4.5-4.7 of the report be agreed;
- 2.8 That the review of Committee functions as set out at paragraphs 4.11 to 4.13 including the establishment of a new Tourism, Equalities, Communities & Culture Committee and the discontinuation of the Orbis Joint Committee (as set out in paragraph 4.26) be agreed;
- 2.9 That the changes to Council Procedure Rules to reflect the approach to reporting by sub committees to parent committees as set out at paragraph 4.20 of the report be agreed;
- 2.10 That it be agreed to invite both East Sussex Fire and Rescue Service and the Sussex Police and Crime Panel to present an Annual Report to Full Council as set out at paragraph 4.21 of the report;
- 2.11 That decisions to commit the Council to the principles or membership of alliances, charters and pledges should be reserved to Full Council and that this approach be kept under review and any impact on Council business assessed as set out at paragraph 4.22 of the report;
- 2.12 That the Council Procedure Rules be amended to ensure a consistent definition of “Council meeting” as set out at paragraph 4.23 of the report.

### **Policy, Resources & Growth Committee and Full Council**

- 2.13 That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by the Policy, Resources & Growth Committee and by Full Council, and that the

Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes;

2.14 That the proposed changes come into force immediately following their approval by Policy, Resources & Growth Committee or adoption by Full Council, as appropriate.

