



**Brighton & Hove  
City Council**

# **COUNCIL ADDENDUM**

**4.30PM, THURSDAY, 14 MAY 2020**

**VIRTUAL MEETING - SKYPE**



# ADDENDUM

<b>ITEM</b>		<b>Page</b>
<b>9</b>	<b>REVIEW OF POLITICAL BALANCE 2020-21</b>	<b>5 - 30</b>
	Report of the Chief Executive.	
	Amendment from the Conservative Group. Proposed by Councillor Bell.	
<b>10</b>	<b>REVIEW OF THE COUNCIL'S CONSTITUTION</b>	<b>31 - 32</b>
	Extract from the proceedings of the Policy & Resources Committee meeting held on the 30 April 2020.	



14 May 2020

Brighton &amp; Hove City Council

<b>Subject:</b>	<b>Review of Political Balance 2020/21</b>		
<b>Date of Meeting:</b>	<b>14 May 2020</b>		
<b>Report of:</b>	<b>Chief Executive</b>		
<b>Contact Officer:</b>	<b>Name:</b>	<b>Mark Wall</b>	<b>Tel:</b> 01273 291006
	<b>Email:</b>	<a href="mailto:mark.wall@brighton-hove.gov.uk">mark.wall@brighton-hove.gov.uk</a>	
<b>Ward(s) affected:</b>	<b>All</b>		

**FOR GENERAL RELEASE**

Note: The special circumstances for non-compliance with Council Procedure Rule 3, Access to Information Procedure Rule 5 and Section 100B(4) of the Local Government Act 1972 (as amended), (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) were that ongoing discussions with the Groups were not concluded in time for the report to be included with the agenda.

**1. PURPOSE OF REPORT AND POLICY CONTEXT:**

- 1.1 The Council is required at, or as soon as practicable after, each Annual Meeting of the Council to review the allocation of seats to political groups.
- 1.2 The purpose of this report is to appoint and/or re-appoint the Committees, Sub- Committees, Joint Committees, Boards, Forums and Panels of the Council and membership thereof and to appoint council representatives to various outside bodies for the 2020/21 municipal year.

**2. RECOMMENDATIONS:**

- 2.1 That the Council appoints/re-appoints its committees with the sizes and allocation of seats between political groups as set out in Appendix 1 to the report;
- 2.2 That the allocation of seats as detailed in the report and in Appendix 2 to the report be approved;
- 2.3 That having received nominations to the committees from the 3 political groups, as detailed in Appendix 2 to the report, such nominations be agreed, and the committee places filled accordingly;
- 2.4 That those Members listed as Chair, Deputy Chair and Opposition Spokesperson of the respective committees and sub- committees in Appendix 2 be appointed to those positions;
- 2.5 That an urgency sub-committee for each committee be appointed in accordance with Procedure Rule 22 (such committee being politically balanced but not included in the total number of seats for the purpose of allocating seats);

- 2.6 That having regard to 2.2. above, it be agreed that for the purpose of enabling meetings of the Personnel Sub-Committee Appeals Panel and Licensing Panels to be convened without disproportionate difficulty, the make-up of such panels need not be politically proportionate, although every effort will be taken to achieve it and the Council further agrees:
- (i) Although the Panels have the Members referred to in Appendix 2 as their standing Members, the Council agrees that, where any of the 3 Members are not available,
    - (a) any Member of the Council who has received appropriate training shall be eligible to sit on the Personnel Appeal Panel; and
    - (b) any Member of the Licensing Committee who has received the appropriate training shall be eligible to sit on the Licensing Panel
  - (ii) That the Head of Democratic Services be authorised to set up the Panel(s), as and when needed with the permanent Members or, where any of them is not available, by including any other eligible Member of the Council or Committee as appropriate, having regard to the need, where possible, to secure cross party representation;
  - (iii) The above arrangements, and those set out in paragraph 2.5 above, are intended to operate as "alternative arrangements" pursuant to section 17 of the Local Government & Housing Act 1989 and Regulation 20 of the Local Government (Committees and Political Groups) Regulations 1990.
- 2.7 That Council appoints Members/representatives to various bodies as listed in Appendix 3 to the report.

### **3. CONTEXT / BACKGROUND INFORMATION:**

- 3.1 The political composition of the Council is Labour (20 Members), Green (19 Members), Conservative (13 Members) with 2 Independent Members. Section 15(1) of the Local Government & Housing Act 1989 requires the Council to review the representation of the different political groups on committees and sub-committees:
- At, or as soon as practicable after, the Annual Meeting of the Council or,
  - Where notice is received of a change in the composition of political groups.
- 3.2 The Chief Executive is under a duty; whenever such a review takes place, to submit a report to the Council showing what allocation of seats would in his opinion best meet the requirements of Section 15 of the 1989 Act.
- 3.3 The Council's duty to determine the allocation of seats is prescribed by Section 15 of the Local Government & Housing Act 1989 (specifically sub-sections (3) to (5)). These do not impose any specific requirement on the Council to consult the political groups as to which committee seats should be allocated to which group – this only applies to the actual appointment of Members to particular seats once they are allocated to political groups.

3.4 It is clearly preferable if all Groups have an agreed position as to which committee allocations are to be adjusted, provided that the agreed position does not conflict with the Council’s duty, which is “to make only such determinations as give effect, so far as reasonably practicable, to the principles specified in sub-section (5).”

3.4.1 In summary, these principles of determination (“principles”), are that:

- (a) All seats are not allocated to the same Group,
- (b) The majority of the seats go to the Group (if any) which has an overall majority on the Council (i.e. more than 27 seats),
- (c) Subject to the above two principles, that the number of seats on the total of all the committees/sub-committees allocated to each Group bears the same proportion to the proportion on the Full Council, and
- (d) Subject to (a) and (c), that the number of seats on each committee/sub-committee allocated to each Group bears the same proportion to the proportion on the Full Council.

Overall Political Group split on the Council

3.5 The political groups have the following seats on the Council and there are 101 seats across all committees to be allocated:

<b>Party</b>	<b>Seats on the Council</b>	<b>Calculation</b>	<b>Seats to be Allocated</b>	<b>Proposed Allocation</b>
Labour	20	20/54	37.40	38
Green	19	19/54	35.53	37
Conservative	13	13/54	24.31	24
Independent	1	1/54	1.87	1
Independent	1	1/54	1.87	1
<b>Total</b>	<b>54</b>		<b>99.98</b>	<b>101</b>

Committee Sizes and Review of Committees

3.6 The total number of committee places used for the determination of the allocation of seats to the political groups is 101 as detailed in Appendix 1. (Note that the Political Balance Regulations do not apply to the Licensing Committee (2003 Act) or the Health & Well Being Board and therefore only the 15 seats for the Licensing Committee are included in the 101 seats to be allocated).

3.7 The proposed allocation of places on each of the committees as detailed in Appendix 2 to the report takes into account the principles referred to in paragraph 3.4.1 in that:

- (a) The Labour Group’s overall allocation equals 38 seats,
- (b) The Green Group’s overall allocation equals 37 seats,

- (c) The Conservative Group's overall allocation equals 24 seats; and
- (d) That in having regard to the convention that the Council has abided to whenever there has been an Independent Member, one seat is allocated to each of the Independent Members.

3.8 In seeking to allocate the 101 available seats, and allowing for the Independent Members to be offered a seat; the initial allocation across all the committees results in 103 seats being allocated as follows:

- the Labour Group being over allocated by 3 seats,
- the Green Group being over allocated by 3 seats,
- the Conservative Group being under allocated by 2 seats.

3.9 In seeking to address the imbalance from the initial allocations across all the committee places and following discussions with the Leaders of the Groups, it is proposed that:

- the Labour Group reduce their overall allocation by 2 seats by only taking 3 seats on the Planning Committee and the HOSC Committee;
- the Green Group reduce their overall allocation by 2 seats by only taking 3 seats on the CYP&S Committee and Planning Committee
- the Conservative Group increase their overall allocation by 2 seats by taking an additional seats on the CYP&S Committee and HOSC Committee;
- the Independent Members taking a seat each on the Planning Committee in line with the convention to offer a seat to an Independent Member.

3.10 The allocations in 3.9 above will leave the Labour and Green Groups with a total of 38 and 37 seats respectively, which is one above their overall allocation but enables the 2 seats that would otherwise remain unallocated to be taken. It also means that the Conservative Group's allocation of 24 seats fulfils their overall allocation as the minority Group. This also takes into account the allocation of 1 seat each to the Independent Members and provides that all committees have a full membership.

#### **4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS**

4.1 The proposed committee allocations have been raised with the respective Group Leaders and are in keeping with the Regulations governing the political balance of committees.

#### **5. COMMUNITY ENGAGEMENT & CONSULTATION**

5.1 The Leaders of the three political groups have been consulted on the proposed allocations and notification of nominations for committee membership and Lead Member roles will be provided after the respective Annual Group Meetings. Details of these nominations will be listed in appendices 2 and 3, which will be tabled at the Council meeting as part of the addendum papers.

#### **6. CONCLUSION**

6.1 Having taken into consideration the number of committees and seats available for the distribution of places between the three Groups represented on the Council, the allocations proposed are considered to be the most appropriate.

## **7. FINANCIAL & OTHER IMPLICATIONS:**

### Financial Implications:

- 7.1 All associated costs for the payment of Members Allowances relating to the changes outlined in the above report, are expected to be met within the existing members allowances budget (£0.958m in 20/21).

*Finance Officer Consulted: James Hengeveld*

*Date: 04/05/2020*

### Legal Implications:

- 7.2 The proposals in this report comply with Section 15(1) of the Local Government & Housing Act 1989, which sets out the duty and principles regarding the allocation of seats to political groups.

*Lawyer Consulted: Abraham Ghebre-Ghiorghis*

*Date: 05/05/2020*

### Equalities Implications:

- 7.3 The regulations provide for the distribution of seats amongst the political groups on an equitable basis.

### Sustainability Implications:

- 7.4 There are no sustainability issues arising from the report.

### Risk and Opportunity Management Implications:

- 7.5 The allocation of seats across the various parties is required by statute and the failure to comply with the requirements could place the council at risk and subject to review from the Secretary of State.

### Corporate / Citywide Implications:

- 7.6 The appointments process needs to be completed to enable the various decision-making bodies to have their memberships confirmed so that meetings can then be called in accordance with regulations. The failure to appoint to the bodies would prevent decisions from being taken and therefore could result in the authority failing to undertake its duties and responsibilities.

## **SUPPORTING DOCUMENTATION**

### **Appendices:**

- Appendix 1 Committee seat allocations;
- Appendix 2 Chairs, Deputy Chairs, Opposition Spokespersons and Committee membership nominations;
- Appendix 3 List of Lead Members roles and nominees
- Appendix 4 Appointments to Council and Outside Bodies

### **Documents in Members' Rooms**

None

### **Background Documents**

None

**ALLOCATIONS OF COMMITTEES  
2020/2021**

Agenda Item 9 Appendix 1

<b>Committees, Sub-Committees, Boards and Joint Committees</b>	<b>No. Seats</b>	<b>Labour</b>	<b>Green</b>	<b>Conservative</b>	<b>Independents</b>
<b>Policy &amp; Resources</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>2</b>	
<b>Children, Young People &amp; Skills</b>	<b>10</b>	<b>4</b>	<b>3</b>	<b>3</b>	Co-optees
<b>Environment, Transport &amp; Sustainability</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>2</b>	
<b>Housing</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>2</b>	
<b>Tourism, Equalities, Communities &amp; Culture</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>2</b>	
<b>Audit &amp; Standards</b>	<b>8</b>	<b>3</b>	<b>3</b>	<b>2</b>	2 x Independent Co-optees
<b>Licensing*</b>	<b>15</b>	<b>6</b>	<b>5</b>	<b>4</b>	
<b>Planning</b>	<b>10</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>Health Overview &amp; Scrutiny</b>	<b>10</b>	<b>3</b>	<b>4</b>	<b>3</b>	
<b>Policy &amp; Resources (Recovery) Sub-Committee</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	
<b>Personnel Appeals Sub-Committee (Panel)</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Total</b>	<b>101</b>	<b>38</b>	<b>37</b>	<b>24</b>	<b>2</b>

## ALLOCATIONS OF COMMITTEES

Agenda Item 9 Appendix 1

<b>Other Bodies</b>	<b>No. Seats</b>	<b>Labour</b>	<b>Green</b>	<b>Conservative</b>	
Not included in the equation for the allocation of seats:					
<b>Health &amp; Wellbeing Board</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>5 x CCG Representatives</b>
<b>Asset Management Board</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	
<b>Black Rock Project Board</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Corporate Parenting Board</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	
<b>Housing Supply Members Board</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>I360 Project Board</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>King Alfred Project Board</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Madeira Terraces Project Board</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Prevent Board</b>	<b>1</b>	<b>1</b>			
<b>Procurement Advisory Board</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	
<b>Safeguarding Board</b>	<b>1</b>	<b>1</b>			
<b>Strategic Delivery Board</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	
<b>Royal Pavilion Shadow Trust Board</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	

## ALLOCATIONS OF COMMITTEES

Agenda Item 9 Appendix 1

<b>Urgency Sub-Committees</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>
<i>Licensing 2003Act* - has the same membership as Licensing Committee</i>	<b>15</b>	<b>6</b>	<b>5</b>	<b>4</b>
<b>Licensing Panels</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Joint Committees</b>				
<b>Greater Brighton Economic Board</b>	<b>2</b>	<b>1</b>	<b>1</b>	
<b>Orbis Joint Committee</b>	<b>2</b>	<b>1</b>	<b>1</b>	
<b>Orbis Public Law Joint Committee</b>	<b>1</b>	<b>1</b>	<b>1</b>	



**MEMBERSHIP OF COMMITTEES & SUB-COMMITTEES 2020/2021*****POLICY COMMITTEES:*****POLICY & RESOURCES COMMITTEE (10)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr <b>Platts (Chair)</b>	Cllr Mac Cafferty (Opp Spokes)	Cllr Bell (Spokes)
Cllr Yates (Deputy Chair: Finance)	Cllr Gibson (Finance Spokes)	Cllr Miller (Finance Spokes)
Cllr Allcock	Cllr Clare	
Cllr Moonan	Cllr Druitt	

**CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE (10)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>	<b>Independent Co-optees</b>
Cllr <b>Allcock (Chair)</b>	Cllr Clare (Opp Spokes)	Cllr Brown (Spokes)	TBC
Cllr Knight (Deputy Chair)	Cllr Hills	Cllr McNair	
Cllr Hamilton	Cllr Nield	Cllr Simson	
Cllr Wilkinson			

**ENVIRONMENT TRANSPORT & SUSTAINABILITY COMMITTEE (10)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr <b>Pissaridou (Chair)</b>	Cllr West (Opp Spokes)	Cllr Wares (Spokes)
Cllr Wilkinson (Deputy Chair)	Cllr Davis	Cllr Brown
Cllr Brennan	Cllr Heley	
Cllr Fowler	Cllr Lloyd	

## HOUSING COMMITTEE (10)

Labour Group	Green Group	Conservative Group
Cllr <b>Williams (Chair)</b>	Cllr Gibson (Opp Spokes)	Cllr Mears (Spokes)
Cllr Fowler (Deputy Chair)	Cllr Hugh-Jones (Opp Spokes)	Cllr Barnett
Cllr Atkinson	Cllr Osborne	
Cllr Knight	Cllr Phillips	

## TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE (10)

Labour Group	Green Group	Conservative Group	Independent Co-optees
Cllr <b>Appich (Chair)</b>	Cllr Ebel (Opp Spokes)	Cllr Nemeth (Spokes)	
Cllr Evans (Deputy Chair)	Cllr Mac Cafferty	Cllr Simson	
Cllr Grimshaw	Cllr Powell		
Cllr O'Quinn	Cllr Rainey		

### ***SUB-COMMITTEES***

#### **POLICY & RESOURCES (RECOVERY) SUB-COMMITTEE (5)**

Labour Group	Green Group	Conservative Group
Cllr Platts (Chair)	Cllr Mac Cafferty	Cllr Miller
Cllr Yates	Cllr Gibson	

#### **PERSONNEL APPEALS SUB-COMMITTEE (3)**

Labour Group	Green Group	Conservative Group
Cllr Pissaridou	Cllr Littman	Cllr Wares

***Personnel Appeals Panels – (Taken from the Sub-Committee and a pool of trained Members)***

**REGULATORY COMMITTEES:**

**AUDIT & STANDARDS COMMITTEE (8) (with 2 Independent Co-optees)**

Labour Group	Green Group	Conservative Group	Independent Co-optees
Cllr Hamilton (Spokes)	Cllr <b>Littman (Chair)</b>	Cllr Bagaeen	Dr D Home
Cllr Hill	Cllr Hugh-Jones	Cllr Peltzer Dunn	Ms. H. Ashton
Cllr Knight	Cllr Heley		

**LICENSING & LICENSING (2003) COMMITTEES (15)**

Labour Group	Green Group	Conservative Group
Cllr <b>O'Quinn (Chair)</b>	Cllr Deane (Opp Spokes)	Cllr Simson (Spokes)
Cllr Atkinson (Deputy Chair)	Cllr Davis	Cllr Bagaeen
Cllr Appich	Cllr Ebel	Cllr Lewry
Cllr Fowler	Cllr Osborne	Cllr Wares
Cllr Henry	Cllr Rainey	
Cllr Williams		

*Licensing Panels – (These are a Sub-Committee and membership is taken from the Committee Members)*

**PLANNING COMMITTEE (10)**

Labour Group	Green Group	Conservative Group	Independent
Cllr <b>Hill (Chair)</b>	Cllr Littman (Opp Spokes)	Cllr Miller (Spokes)	Cllr Fishleigh
Cllr Henry (Deputy Chair)	Cllr Mac Cafferty	Cllr Theobald	Cllr Janio
Cllr Yates	Cllr Shanks		

*Substitutes taken from a pool of trained Members*

## OVERVIEW & SCRUTINY

### HEALTH OVERVIEW & SCRUTINY COMMITTEE (10)

Labour Group	Green Group	Conservative Group
Cllr O'Quinn	Cllr <b>Deane (Chair)</b>	Cllr McNair
Cllr Brennan	Cllr Hills	Cllr Barnett
Cllr Grimshaw	Cllr Osborne	Cllr Lewry
	Cllr Powell	

**Boards, Committees, Working Groups and Panels not included in the political balance calculations, but where the proportional balance is applied:**

### HEALTH & WELLBEING BOARD (5)

Labour Group	Green Group	Conservative Group	CCG Reps
Cllr <b>Moonan (Chair)</b>	Cllr Shanks (Opp Spokes)	Cllr Bagaeen (Spokes)	Dr Andy Hodson (Deputy Chair)
Cllr Childs (Deputy Chair)	Cllr Nield		Lola Banjoko
			Malcolm Dennett
			Dr Jim Graham
			Ashley Scarff

### GREATER BRIGHTON ECONOMIC BOARD (2)

Labour Group	Green Group
Cllr <b>Platts</b>	Cllr <b>Mac Cafferty</b>

### GREATER BRIGHTON ECONOMIC BOARD CALL-IN PANEL (1)

Conservative Group	
Cllr	<b>Bell</b>

**JOINT COMMITTEES:**

**ORBIS JOINT COMMITTEE (2)**

<b>Labour Group</b>	<b>Green Group</b>
Cllr Yates	Cllr Gibson

**ASSET MANAGEMENT BOARD (5)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Evans (Chair) Cllr Yates	Cllr Gibson Cllr Hugh-Jones	Cllr Mears

**BLACK ROCK PROJECT BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Childs (Chair)	Cllr Druitt	Cllr Mears

**CORPORATE PARENTING BOARD (5)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Allcock (Chair) Cllr Hamilton	Cllr Hugh-Jones Cllr Nield	Cllr Brown

**HOUSING SUPPLY MEMBERS BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Williams (Chair)	Cllr Gibson	Cllr Mears

**I360 PROJECT BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Appich (Chair)	Cllr Druitt	Cllr Bell

**KING ALFRED PROJECT BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Moonan (Chair)	Cllr Mac Cafferty	Cllr Nemeth

**MADEIRA TERRACES PROJECT BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Evans (Chair)	Cllr Rainey	Cllr Miller

**PREVENT BOARD (1)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr O'Quinn		

**PROCUREMENT ADVISORY BOARD (5)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Evans (Chair)	Cllr Osborne (Opp Spokes)	Cllr Miller
Cllr Pissaridou	Cllr Druitt	

**ROYAL PAVILION TRUST BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Robins (Chair)	Cllr Mac Cafferty	Cllr Bell

### **SAFEGUARDING BOARD (1)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Childs		

### **STRATEGIC DELIVERY BOARD (5)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Platts (Chair)	Cllr Mac Cafferty (Opp Spokes)	Cllr Bell
Cllr Allcock	Cllr Druitt	

### **WATERFRONT PROJECT BOARD (3)**

<b>Labour Group</b>	<b>Green Group</b>	<b>Conservative Group</b>
Cllr Henry (Chair)	Cllr Druitt	Cllr Miller

## Working Groups &amp; Panels

	<b>Brexit Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Yates (Chair) Mac Cafferty Wares
	<b>Brighton &amp; Hove Foster Panel</b>	1 Labour	Cllr	Knight
	<b>Budget Review Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Yates (Chair) Gibson Miller
	<b>Community Safety Partnership Board</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	O'Quinn (Chair) Powell Simson
	<b>Community Wealth Building Task &amp; Finish Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Appich, Evans Gibson / Powell (job share) TBC
	<b>Constitution Review Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Moonan (Chair) Clare Nemeth
	<b>Cross Party KPI Development Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Moonan (Chair) Hugh-Jones Nemeth

	<b>Cross Party Members and Stakeholder Steering Group for the Disability and Special Educational Needs review</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Wilkinson (Chair) Shanks Mears
	<b>Cross Party Youth Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Allcock (Chair) Clare Brown
	<b>Health &amp; Social Care Integration X-Party Members Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Childs (Chair) Shanks Bagaeen
	<b>Home to School Transport Policy Panel</b>	2 Labour 2 Green 2 Conservative	Cllr Cllr Cllr	O'Quinn, Wilkinson Clare (Chair), Hills Mears, Wares
	<b>Joint Staff Consultation Forum</b>	3 Labour 2 Green 1 Conservative	Cllrs Cllrs Cllr	Platts, Allcock, Yates Mac Cafferty, Shanks Bell
	<b>Leaders Group</b>	Group Leaders	Cllr Cllr Cllr	Platts (Chair) Mac Cafferty Bell
	<b>Local Cycling &amp; Walking Infrastructure Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Pissaridou (Chair) West Wares

	<b>Member Development Working Group</b>	2 Labour 2 Green 2 Conservative	Cllrs Cllrs Cllr	O'Quinn (Chair), Williams Davis, Shanks Bagaeen, Lewry
	<b>Modernisation Member Over-Sight Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Grimshaw (Chair) Hills Bagaeen
	<b>One Voice Partnership</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	O'Quinn (Chair) Hugh-Jones Simson
	<b>Performance &amp; Information Group</b> (Invitees all Members of HWB and HOSC)	2 Labour 2 Green 1 Conservative	Cllr Cllr Cllr	Childs (Chair), Moonan Shanks, Nield Bagaeen
	<b>Planning Members Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Hill (Chair) Littman Miller
	<b>Royal Pavilion Advisory Group</b>	Chair of TD&C	Cllr	Appich
	<b>School Organisation Working Group</b>	2 Labour 2 Green 1 Conservative	Cllr Cllr Cllr	Allcock (Chair), Hamilton Clare, Nield Brown
	<b>Stanmer Park Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Fowler (Chair) Lloyd Wares

	<b>Valley Gardens Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Pissaridou (Chair) Davis Wares
	<b>Zero Carbon New Build Working Group</b>	1 Labour 1 Green 1 Conservative	Cllr Cllr Cllr	Hill (Chair) Hugh-Jones Mears
	<b>2030 Carbon Neutral Member Working Group</b>	3 Labour 3 Green 2 Conservative	Cllr Cllr Cllr	Platts (Co-Chair), Pissaridou, Wilkinson Mac Cafferty, Heley, Hugh-Jones Bagaeen, McNair

## OTHER BODIES

	<b>Area Housing Panels 2020/21</b>		<b>Ward Councillors</b>		<b>Area Housing Panels 2020/21</b>		<b>Ward Councillors</b>
1	<b>Central Area Housing Panel</b> Hanover & Elm Grove Preston Park Queen's Park Regency St. Peter's & North Laine	Cllrs Cllrs Cllrs Cllrs Cllrs	Gibson, Hills, Powell Heley, Hugh-Jones, Littman Childs, Evans, Rainey Druitt, Phillips Deane, Shanks, West	3	<b>North Area Housing Panel</b> Hollingdean & Stanmer Moulsecoomb & Bevendean Patcham Withdean	Cllrs Cllrs Cllrs Cllrs	Fowler, Hill, Osborne Grimshaw, Knight, Yates McNair, C. Theobald, Wares Davis, Lloyd, Nield
2	<b>East Area Housing Panel</b> East Brighton Rottingdean Coastal Woodingdean	Cllrs Cllrs Cllrs	Brennan, Platts, Williams Fishleigh, Mears, Miller Bell, Simson	4	<b>West Area Housing Panel</b> Brunswick & Adelaide Central Hove Goldsmid Hangleton & Knoll Hove Park North Portslade South Portslade Westbourne Wish	Cllrs Cllrs Cllrs Cllrs Cllrs Cllrs Cllrs Cllrs Cllrs	Clare, Mac Cafferty Moonan, Wilkinson Allcock, Ebel, O'Quinn Barnett, Janio, Lewry Bagaeen, Brown Atkinson, Pissaridou Hamilton, Robins Appich, Henry Nemeth, Peltzer Dunn

	Name of Organisation	Description and Legal Position	Members Appointed 2019	Term of Office	Allocations	Nominations for 2020/21
	<b>Appointments to Council Bodies:</b>					
1	<b>Members Advisory Group on Grants (MAG)</b>	The delegations require grants in excess of £3000 to be approved following consultation with the Members' Advisory Group for grants.	<i>Cllr Hamilton</i> <i>Cllr Littman</i> <i>Cllr Simson</i>	Annual	1 Labour Cllr 1 Green Cllr 1 Conservative Cllr	<b>Cllr Hamilton</b> <b>Cllr Littman</b> <b>Cllr Simson</b>
2	<b>Brighton &amp; Hove Legacy Fund</b>	To oversee the Brighton Community Fund, with grants made under the following two objectives:  (i) Awards to community and voluntary organisations supporting children and young people across Brighton and Hove; and  (ii) Awards to support aims and objectives of libraries.	<i>Cllr O'Quinn</i> <i>Cllr Littman</i> <i>Cllr Lewry</i>	Annual	1 Labour Cllr 1 Green Cllr 1 Conservative Cllr	<b>Cllr O'Quinn</b> <b>Cllr Littman</b> <b>Cllr Lewry</b>
3	<b>The Brighton Fund</b>	The primary objective of the Brighton Fund (approx. £1m) is the relief of Brighton residents who are over the age of 60 and who are in need, hardship or distress. The Charity's articles list the Mayor and 4 Councillors as making up the Board of Trustees.	<i>The Mayor, Cllr Phillips plus:</i> <i>Cllrs Appich, Brennan,</i> <i>Cllr Lloyd</i> <i>Cllr Barnett</i>	Annual	The Mayor  2 Labour Cllr 1 Green Cllr 1 Conservative Cllr	<b>Cllr Robins</b>  <b>Cllrs Appich, Brennan</b> <b>Cllr Lloyd</b> <b>Cllr Barnett</b>

	<b>Appointments to Partnerships:</b>		<b>Members Appointed 2019</b>	<b>Term of Office</b>	<b>Allocations</b>	<b>Nominations for 2020/21</b>
1	<b>Arts &amp; Creative Industries Commission</b>	The purpose of the Commission is to support, promote and develop the arts and creative industries in Brighton & Hove.	<i>Cllr Robins</i> <i>Cllr Rainey</i> <i>Cllr Theobald</i>	Annual	1 Labour Cllr 1 Green Cllr 1 Conservative Cllr	<b>Cllr O’Quinn</b> <b>Cllr Rainey</b> <b>Cllr Theobald</b>
2	<b>Brighton &amp; Hove Connected</b>	Responsible for producing Sustainable Community Strategy and managing family of partnerships.	<i>Cllr Platts</i> <i>Cllr Mac Cafferty</i> <i>Cllr Bell</i>	Annual	1 Labour Cllr 1 Green Cllr 1 Conservative Cllr	<b>Cllr Platts</b> <b>Cllr Mac Cafferty</b> <b>Cllr Bell</b>

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	<b>Appointments to Outside Bodies:</b>					
1	<b>Brighton &amp; Hove Music Trust</b>	Approximately £125k fund invested to advance education by promoting the study and practice of music amongst students of all ages normally resident in Brighton in Hove.	<i>Cllr Hill</i> <i>Cllr Hugh-Jones</i> <i>Cllr Miller</i>	Annual	1 Labour Cllr 1 Green Cllr 1 Conservative Cllr	<b>Cllr Hill</b> <b>Cllr Hugh-Jones</b> <b>Cllr Miller</b>
2	<b>East Sussex Pension Board</b>	A new Board required to be established by The Local Government Pension Scheme (Amendment) (Governance) Regulations 2015.	<i>Cllr Appich</i>	Annual	1 Labour Cllr	<b>Cllr Appich</b>
3	<b>Local Government Association</b>	Representatives attend the LGA Annual Conference and membership provides access to seminars/information.	<i>Cllrs Platts, Childs</i> <i>Cllr Mac Cafferty</i> <i>Cllr Bell</i>	Annual	2 Labour Cllrs 1 Green Cllr 1 Conservative Cllr	<b>Cllrs Platts, Allcock</b> <b>Cllr Mac Cafferty</b> <b>Cllr Bell</b>

**REVIEW OF POLITICAL BALANCE 2020/21****CONSERVATIVE GROUP AMENDMENT**

That the recommendation 2.1 be deleted as struck through and replaced with the a new 2.1 as shown in bold italics and recommendations 2.2. and 2.3 be amended with the addition of the wording as shown in bold italics.

- ~~2.1 That the Council appoints/re-appoints its committees with the sizes and allocation of seats between political groups as set out in Appendix 1 to the report;~~
- 2.1 ***That the Council adopts different arrangements pursuant to Section 17 of the Local Government & Housing Act 1989 so that the current allocation of seats remains unchanged for the municipal year 2020/21.***
- 2.2 That the allocation of seats as detailed in the report and in Appendix 2 to the report be approved ***with the necessary modifications to reflect 2.1 above;***
- 2.3 That having received nominations to the committees from the 3 political groups, as detailed in Appendix 2 to the report, such nominations be agreed, and the committee places filled accordingly, ***subject to the necessary modifications to reflect 2.1 above.***

Proposed by: Cllr Bell

Seconded by: Cllr Nemeth

**Motion if carried to read:**

- 2.1 That the Council adopts different arrangements pursuant to Section 17 of the Local Government & Housing Act 1989 so that the current allocation of seats remains unchanged for the municipal year 2020/21.
- 2.2 That the allocation of seats as detailed in the report and in Appendix 2 to the report be approved with the necessary modifications to reflect 2.1 above;
- 2.3 That having received nominations to the committees from the 3 political groups, as detailed in Appendix 2 to the report, such nominations be agreed, and the committee places filled accordingly, subject to the necessary modifications to reflect 2.1 above;
- 2.4 That those Members listed as Chair, Deputy Chair and Opposition Spokesperson of the respective committees and sub-committees in Appendix 2 be appointed to those positions;
- 2.5 That an urgency sub-committee for each committee be appointed in accordance with Procedure Rule 22 (such committee being politically balanced but not included in the total number of seats for the purpose of allocating seats);

- 2.6 That having regard to 2.2. above, it be agreed that for the purpose of enabling meetings of the Personnel Sub-Committee Appeals Panel and Licensing Panels to be convened without disproportionate difficulty, the make-up of such panels need not be politically proportionate, although every effort will be taken to achieve it and the Council further agrees:
- (i) Although the Panels have the Members referred to in Appendix 2 as their standing Members, the Council agrees that, where any of the 3 Members are not available,
    - (a) any Member of the Council who has received appropriate training shall be eligible to sit on the Personnel Appeal Panel; and
    - (b) any Member of the Licensing Committee who has received the appropriate training shall be eligible to sit on the Licensing Panel
  - (ii) That the Head of Democratic Services be authorised to set up the Panel(s), as and when needed with the permanent Members or, where any of them is not available, by including any other eligible Member of the Council or Committee as appropriate, having regard to the need, where possible, to secure cross party representation;
  - (iii) The above arrangements, and those set out in paragraph 2.5 above, are intended to operate as "alternative arrangements" pursuant to section 17 of the Local Government & Housing Act 1989 and Regulation 20 of the Local Government (Committees and Political Groups) Regulations 1990.
- 2.7 That Council appoints Members/representatives to various bodies as listed in Appendix 3 to the report.

**Subject:** **Review of the Council's Constitution – Extract from the proceedings of the Policy & Resources Committee held on the 30 April 2020.**

**Date of Meeting:** **14 May 2020**

**Report of:** **Executive Lead Officer for Strategy, Governance & Law**

**Contact Officer:** Name: **Mark Wall** Tel: **01273 291006**  
E-mail: [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)

**Wards Affected:** All

**FOR GENERAL RELEASE*****Action Required of the Council:***

To receive the item referred from the Policy & Resources Committee for approval:

**Recommendation:**

- (1) That Full Council be recommended to approve the changes recommended in resolutions (2) to (6) below:
- (2) That the proposed changes to delegations in respect of the Environment, Transport & Sustainability Committee indicated in paragraphs 4.5 – 4.6 of the report be agreed;
- (3) That the proposal at para 4.11 and Appendix 2 to the report to amend the Council Procedure Rules at Part 3.2 of the Council's Constitution in respect of arrangements for member amendments be agreed;
- (4) That the proposal at para 4.12 and Appendix 3 to the report for amendments to Part 8.4 –Guidance for Members and Officers serving on Outside Bodies be agreed;
- (5) That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by the Policy & Resources Committee and by Full Council, and that the Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes;
- (6) That the proposed changes come into force immediately following their approval by Policy & Resources Committee or adoption by Full Council, as appropriate.

**BRIGHTON & HOVE CITY COUNCIL**  
**POLICY & RESOURCES COMMITTEE**

**4.00pm 30 APRIL 2020**

**VIRTUAL MEETING**

**MINUTES**

**Present:** Councillors Platts (Chair) Yates (Deputy Chair), Mac Cafferty (Opposition Spokesperson), Bell (Group Spokesperson), Allcock, Clare, Gibson, Moonan, Miller and Shanks.

**PART ONE**

**168 REVIEW OF THE COUNCIL'S CONSTITUTION**

**RESOLVED:**

- (1) That the proposal to make changes to the Scheme of Delegations to Officers in Part 6 of the Council's Constitution relating to the Council's planning functions as indicated in paragraphs 4.1 - 4.3 and Appendix 1, and the proposals regarding Traffic Orders as indicated in paragraphs 4.5 -4.6 of the report, be agreed;
- (2) That the proposal to make changes to the Scheme of Delegations to Officers in Part 6 of the Council's in respect of overseas trips (paragraph 4.9 of the report) be agreed.

**RESOLVED TO RECOMMEND:**

- (3) That Full Council be recommended to approve the changes recommended in resolutions (4) to (8) below;
- (4) That the proposed changes to delegations in respect of the Environment, Transport & Sustainability Committee indicated in paragraphs 4.5 – 4.6 of the report be agreed;
- (5) That the proposal at para 4.11 and Appendix 2 to the report to amend the Council Procedure Rules at Part 3.2 of the Council's Constitution in respect of arrangements for member amendments be agreed;
- (6) That the proposal at para 4.12 and Appendix 3 to the report for amendments to Part 8.4 –Guidance for Members and Officers serving on Outside Bodies be agreed;
- (7) That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by the Policy & Resources Committee and by Full Council, and that the Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes;
- (8) That the proposed changes come into force immediately following their approval by Policy & Resources Committee or adoption by Full Council, as appropriate.