

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 3 DECEMBER 2020

VIRTUAL

DECISION LIST

Part One

93 COVID-19 RECOVERY & RENEWAL PROGRAMME UPDATE

Contact Officer: Julie Nichols

Tel: 01273 291304

Ward Affected: All Wards

RESOLVED: That the Committee -

- (i) Noted this progress update report
- (ii) Called for a further report that gives due consideration to paid positions at key food hubs around the city, that are currently reliant on volunteers alone
- (iii) Called for more detailed reports on the recovery areas covered by the working groups, to the next meeting of the P&R Recovery (Sub) Committee due to take place on 6th January.

a MASS VACCINATION CENTRE - BRIGHTON CENTRE

Contact Officer: Howard Barden, Head of

Tel: 01273 292646

Tourism & Venues

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the Urgency Decision made by the Executive Director Economy, Environment and Culture to grant a licence for occupation of the Brighton Centre as a COVID19 Mass vaccination centre.
- (ii) Granted delegated authority to the Executive Director Economy, Environment & Culture to extend the licence arrangements if required.

94 NEXT STEPS - ROUGH SLEEPING AND ACCOMMODATION DURING COVID 19 PANDEMIC AND RECOVERY

Contact Officer: *Sylvia Peckham*
Ward Affected: *All Wards*

Tel: 01273 293318

RESOLVED: That the Committee agreed -

- (i) That the Executive Director of Housing Neighbourhoods & Communities and the Executive Director of Health & Adult Social Care be granted delegated authority to secure accommodation up to the end of March 2021, by entering into contracts to extend existing arrangements or alternative arrangements where necessary to extend the provision of shorter-term/interim accommodation acquired in response to the Covid 19 pandemic to 31st March 2021;
- (ii) That funding be agreed until 31st March 2021 for the floating support required to enable people to move on to private rented accommodation who are in need of support to sustain and manage a tenancy so it is a viable option at an estimated cost of £0.086m, as detailed in paragraph 3.14 of the report. If agreed, this financial pressure will be reflected in future Targeted Budget Management (TBM) reports to P&R committee;
- (iii) That in line with the NSAP funding allocation, the Executive Director of Health & Adult Social Care be granted delegated authority to enter into a contract with St Mungo's as a partner to the bid and as set out in the bid to deliver 20 units of high support accommodation as set out in paragraph 3.14 of the report;
- (iv) That the NSAP funding allocation be noted and the spend in line with grant conditions be agreed;
- (v) That consideration be given to continuing to accommodate those assessed as at risk of rough sleeping who do not who do not fall within NSAP funding conditions beyond 30 September 2020 or statutory provisions (excluding those who have NRPFs except those to whom we have a statutory duty as outlined elsewhere in the report) during the on-going pandemic at a maximum cost of £0.986m for 2020/21, as outlined in in paragraphs 7.3, 7.4 and 7.5 of the report;
- (vi) That it be noted that if recommendation (5) above is approved, this could create a potential commitment in 2021/22 of between £1.4m and £1.9m. This will need to be reflected in the budget process for 2021/22;
- (vii) That the MHCLG contribution of £1.752m in capital funding towards the purchase of 30 new homes for rough sleepers and

that approval of the new HRA capital budget for this purchase will be brought as part of the TBM 7 report to the December P&R Committee be noted.

95 COVID WINTER GRANT SCHEME

Contact Officer: *Richard Barker*
Ward Affected: *All Wards*

Tel: 01273 290732

RESOLVED: That the Committee -

- (i) Agreed to allocate approximately £0.533m of grant funding to ensure the provision of a £25 supermarket food voucher per week over the winter 2020 and February 2021 half term holiday periods for families whose children are entitled to free school meals or similar circumstances;
- (ii) Agreed to allocate approximately £0.100m of grant funding to ensure the provision of a £25 supermarket food voucher per week over the winter 2020 and February 2021 half term holiday periods for families whose children qualify for free childcare places for two year olds, Early Years Pupil Premium and using the children centres' food bank;
- (iii) Noted the proposal to explore how families who do not meet the above eligibility criteria but need support can be supported via existing mechanisms and the use of targeted services in the city such as Amaze, Allsorts and Voices in Exile;
- (iv) Noted the proposal to explore how the grant can support specific initiatives over the 2020 festive period such as gifts;
- (v) Receives an update on progress in rolling out the grant on 21 January with specific emphasis on how families who do not meet the above eligibility criteria are being supported.

a COVID 19: UDATE ON NEW LEGISLATION

Contact Officer: *Elizabeth Culbert, Head
of Legal Services*
Ward Affected: *All Wards*

Tel: 01273 291515

RESOLVED: That the Committee –

- (i) Approved the amended delegations to the Executive Director of Health and Adult Social Care as set out at Appendix 1 to the report (the new section inserted is in paragraph 6 and shown in bold italics);

- (ii) Noted the updated information relating to the role of temporary Covid Information Officers as set out in the report.

96 PROGRESS UPDATE CORPORATE KEY PERFORMANCE INDICATORS Q2 2020-21

Contact Officer: Richard Miles *Tel: 01273 292344*
Ward Affected: All Wards

RESOLVED: That the Committee noted the progress made in relation to Corporate KPIs, particularly the corrective measures outlined for 'red' and 'amber' indicators and provides support and challenge to lead officers to bring performance back on track.

97 TREASURY MANAGEMENT STRATEGY STATEMENT 2020/21 - MID YEAR REVIEW

Contact Officer: James Hengeveld *Tel: 01273 291242*
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the key actions taken during the first half of 2020/21 to meet the TMSS and the investment strategy as set out in this report;
- (ii) Noted the reported compliance with the AIS for the period under review;
- (iii) Noted that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised borrowing limit and operational boundary have not been exceeded.

98 TARGETED BUDGET MANAGEMENT (TBM) 2020/21:MONTH 7

Contact Officer: Nigel Manvell *Tel: 01273 293104*
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the forecast risk position for the General Fund, which indicates an overspend of £0.030m. This includes an overspend of £0.313m on the council's share of the NHS managed Section 75 services;
- (ii) Noted the forecast net Collection Fund deficit of £11.818m;
- (iii) Noted the forecast for the Housing Revenue Account (HRA) which is currently an underspend of £0.860m;
- (iv) Noted the forecast risk position for the Dedicated Schools Grant which is an overspend of £0.348m;

- (v) Noted the forecast outturn position on the capital programme which is a forecast underspend of £3.171m;
- (vi) Approved a transfer of £0.440m from the current HRA underspend to create an earmarked reserve for the catch-up of responsive repairs works in 2021/22 as set out in Appendix 4.

99 DRAFT BUDGET AND RESOURCE UPDATE 2021/22

Contact Officer: James Hengeveld *Tel:* 01273 291242
Ward Affected: All Wards

RESOLVED: That the Committee

- (i) Noted the updated forecasts and latest resource information set out in the report;
- (ii) Noted the Draft Budget Strategies at Appendix 1 including the areas of focus for potential savings;
- (iii) Noted the early draft budget savings proposals at Appendix 2;
- (iv) Noted that the full set of draft budget proposals and Equality Impact Assessments will be brought the January Policy & Resources Committee together with an update on the provisional Local Government Financial Settlement;
- (v) Noted the revised timetable including the impact on proposed consultation timelines set out in Section 7;
- (vi) Noted that subsequent decisions, updated financial data and information from central government regarding the Local Government Financial Settlement (LGFS) are likely to impact further on the development of budget proposals for 2021/22;
- (vii) Agreed to the un-pausing and continued pausing of the capital schemes as set out in paragraph 5.18.

100 CIRCULAR ECONOMY ROUTEMAP

Contact Officer: Sophie Moss *Tel:* 01273 291104
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Agreed the Mission and Vision in the Circular Economy Routemap;
- (ii) Agreed that a Circular Economy Programme is developed;

- (iii) Agreed that a circular economy online platform is developed to engage external stakeholders to support the development of a circular economy;
- (iv) Agreed that a Members Working Group is set up to provide cross-party support and maintain close member involvement in and oversight of progress delivery of the Circular Economy Programme, the development of a Circular Economy Action Plan, and approves the Terms of Reference at Appendix 2.

101 WATERFRONT PROJECT CONDITIONAL LAND ACQUISITION AGREEMENT: STANDSTILL AGREEMENT EXTENSION

Contact Officer: Max Woodford Tel: 012773 291666
Ward Affected: East Brighton; Queen's Park; Regency; Rottingdean Coastal

RESOLVED: That the Committee –

- (i) Authorised the Executive Director for Economy, Environment and Culture to extend the current Standstill Agreement for the period of one year from 16 December 2020 to 15 December 2021 and indicates that no further extension will be agreed;
- (ii) Noted that steps will be taken to develop a project brief which sets out the key principles necessary to enable the preparation of a revised masterplan for the Central site, as set out at 3.4, and note that a report and recommendations will be presented to this Committee for approval in Spring 2021.

102 DISPOSAL BY LEASE OF EX GARAGE SITE AT HINTON CLOSE, HOLLINGDEAN, BN1 7BS

Contact Officer: Emma Kumar Tel: 01273 293297
Ward Affected: Hollingdean & Stanmer

RESOLVED: That the Committee agree that the disposal by lease of the area of land identified at Hinton Close to Bunker Housing Co-operative Limited for a 125 year period with the freehold retained by the council's Housing Revenue Account (HRA) be approved. Such disposal to be subject to achieving planning permission and signing a nominations agreement.

103 DISPOSAL BY LEASE OF SMALL SITE AT NATAL ROAD, MOULSECOOMB, BN2 4BN

Contact Officer: Emma Kumar Tel: 01273 293297
Ward Affected: Moulsecoomb & Bevendean

RESOLVED: That the Committee agreed the disposal by lease of the area of land identified at Natal Road to Bunker Housing Co-operative Limited for a 125

year period with the freehold retained by the council's Housing Revenue Account (HRA) be approved. Such disposal to be subject to achieving planning permission and signing a nominations agreement.

104 BTN BIKESHARE REORGANISATION

Contact Officer: Matthew Thompson Tel: 01273 293705
Ward Affected: All Wards

RESOLVED: That the Committee agreed to invest £1,170,000 of capital borrowing to finance the recommended fleet changes to the Brighton & Hove only scheme, adding e-bikes and replacing some of the pedal bikes at the end of their street life.

105 BAME PAY GAP REPORTING

Ward Affected: All Wards

RESOLVED: That the Committee -

- (i) Noted the existing workforce profile data and other reporting measures in place to monitor progress of employment outcomes for BAME staff;
- (ii) Committed to supporting and championing the actions within the Fair & Inclusive Action Plan to diversify our workforce and increase representation of BAME staff across all grades, with regular updates on actions to the TECC and P&R committees, the latter having oversight of employment outcomes;
- (iii) Agreed that bi-annually information on the ethnic minority pay gap within Brighton & Hove City Council's employees be released, the median pay gap to be calculated by comparing the difference in pay between the median pay of White British employees of all genders and the median pay of BAME employees of all genders. The first publication to be within six months of the date of this meeting.

106 BREXIT RESILIENCE & PLANNING

Contact Officer: Dee Humphreys Tel: 01273 290555
Ward Affected: All Wards

RESOLVED: That the Committee -

- (i) Noted the contents of this report and appendix, which provide an overview of the preparations made by the Council across its areas for the UK's withdrawal from the EU;
- (ii) Authorised the Chief Executive to take any steps necessary or

incidental to protecting the interests of the Council and the city in response to emerging issues connected with Brexit.

107 AN UPDATE ON THE ECONOMIC STRATEGY FOR BRIGHTON & HOVE

Contact Officer: Elizabeth Cadman *Tel:* 01273 291094

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Noted the progress to date on delivery of the of the priority actions in the Economic Strategy for Brighton & Hove;
- (ii) Recommends to Full Council that the Economic Strategy is amended to remove the Productivity Commission as a priority action and notes that the objectives of the Commission will be pursued in other ways, as set out in Priority Action PA4 in Appendix 1.

108 BRILLIANT BRIGHTON BUSINESS IMPROVEMENT DISTRICT NEW BALLOT

Contact Officer: Cheryl Finella *Tel:* 01273 291095

Ward Affected: Regency; St Peter's & North Laine

RESOLVED: That the Committee –

- (i) Supports the renewal of the City Centre Business Improvement District (BID) for the period 1 July 2021 to 31 June 2026;
- (ii) Grant delegated authority to the Executive Director for Economy, Environment and Culture to oversee the BID process and the approval of the Renewal Operating Agreement;
- (iii) That the Council agrees to post a Notice of Ballot by 19 February 2021 pursuant to the Business Improvement District (England) regulations 2004;
- (iv) Noted the work being done to assess the feasibility and support for a Seafront Business Improvement District among seafront businesses.

109 PROVISION OF HOME IMPROVEMENT AGENCY SERVICES

Contact Officer: Sarah Potter *Tel:* 01273 293168

Ward Affected: All Wards

RESOLVED: That the Committee agree -

- (i) That the service is brought in-house be agreed;

- (ii) That the Interim Executive Director for Housing, Neighbourhoods & Communities be granted delegated authority to take all steps necessary to implement the recommendations in (i) above to bring the service in-house.

110 NEW HOMES FOR NEIGHBOURHOODS EASTERGATE ROAD - MODULAR PILOT SCHEME UPDATE

Contact Officer: Nicholas Fishlock *Tel:* 01273 293905
Ward Affected: Moulsecoomb &
Bevendean

RESOLVED: That the Committee –

- (i) Noted the progress made for this project;
- (ii) Agreed that the project, having achieved the aims of a modular pilot scheme, may proceed using traditional building methods with elements of offsite construction, rather than using a volumetric, modular method.

111 ADDITIONAL CONDITION FUNDING ALLOCATION

Contact Officer: Lisa Johnson *Tel:* 01273 291228
Ward Affected: All Wards

RESOLVED: That the Committee granted delegated authority to the Assistant Director of Property & Design to procure the capital maintenance and basic need works and enter into contracts within these budgets, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme. With a focus upon the additional funding securing works which are, wherever possible, sustainable in their use of materials and method of delivery.

112 YOUTH EMPLOYMENT HUB

Contact Officer: Carla Butler *Tel:* 01272 291281
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Agreed that the council should proceed with an application to the Flexible Support Fund to create a Youth Employment Hub (Hub) utilising match funding of £42,402 (for one year) from existing posts in the Employment and Skills Team, within the Families Children and Learning Directorate;
- (ii) Noted the proposed use of ground floor space at Montague House which is available for occupation from 1st February 2021.

113 APPOINTMENT OF AN ANTI-SLAVERY CHAMPION

RESOLVED: That the Committee agreed to appoint Councillor Deane as the Council's Anti-Slavery Champion following the approval of the Anti-Slavery Strategy.

114 ITEMS REFERRED FOR COUNCIL

RESOLVED: That the following items be referred to Council being held on 17 December 2020:

- (i) Item 93: Covid 19 Recovery & Renewal Programme Update – referred by the Labour Group
- (ii) Brexit Resilience & Planning – referred by the Green Group

115 BTN BIKESHARE REORGANISATION - EXEMPT CATEGORY 3

Contact Officer: Matthew Thompson *Tel:* 01273 293705
Ward Affected: All Wards

RESOLVED: That the report be noted.

NB The above decisions will be implemented after close of business on XXXXXX unless they are called in.

a) FIELD_TITLE