

Policy & Resources Committee

Date: 1 July 2021

Time: 4.00pm

Venue Hove Town Hall - Council Chamber

Members: **Councillors:** Mac Cafferty (Chair), Druitt (Joint Deputy Chair), Gibson (Joint Deputy Chair), Allcock (Opposition Spokesperson), Bell (Group Spokesperson), Appich, Clare, Evans, Miller and Yates

Invitee: Dr Anusree Biswas Sasidharan

Contact: **Mark Wall**
Head of Democratic Services
01273 291006
mark.wall@brighton-hove.gov.uk

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk.
Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through ModernGov: [iOS/Windows/Android](#)

This agenda and all accompanying reports are printed on recycled paper

AGENDA

PROCEDURAL MATTERS

1 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2 MINUTES

9 - 16

To consider the minutes of the meeting held on the 13 May 2021.

Contact Officer: Mark Wall

Tel: 01273 291006

Ward Affected: All Wards

3 CHAIR'S COMMUNICATIONS

4 CALL OVER

- (a) Items (7 – 19 and 21 - 22) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

GENERAL MATTERS

5 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due date of 17 June 2021 (10 working days);
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 25 June 2021;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 25 June 2021.

6 MEMBER INVOLVEMENT

17 - 18

To consider the following matters raised by councillors:

- (a) **Written Questions:** to consider any written questions;.

A CITY WORKING FOR ALL

7 TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2020/21

19 - 114

Report of the Acting Chief Finance Officer.

Contact Officer: Nigel Manvell

Tel: 01273 293104

Ward Affected: All Wards

8 TARGETED BUDGET MANAGEMENT (TBM) 2021/22: MONTH 2 (MAY)

115 - 170

Report of the Acting Chief Finance Officer.

Contact Officer: Nigel Manvell

Tel: 01273 293104

Ward Affected: All Wards

9 TREASURY MANAGEMENT STRATEGY STATEMENT 2020-21 - END OF YEAR REVIEW

171 - 188

Report of the Acting Chief Finance Officer.

Contact Officer: James Hengeveld Tel: 01273 291242
Ward Affected: All Wards

10 BUDGET PLANNING AND RESOURCE UPDATE 2022/23 189 - 218

Report of the Acting Chief Finance Officer.

Contact Officer: James Hengeveld Tel: 01273 291242
Ward Affected: All Wards

11 I360 LOAN AGREEMENT 219 - 224

Report of the Executive Director for Economy, Environment & Culture.

Contact Officer: Max Woodford Tel: 012773 291666
Ward Affected: All Wards

12 CORPORATE CLEANING CONTRACT - JULY 2021 225 - 234

Report of the Executive Director for Economy, Environment & Culture.

Contact Officer: David Bond Tel: 01273 291470
Ward Affected: All Wards

A STRONGER CITY

13 FAIR & INCLUSIVE UPDATE INCLUDING ETHNICITY PAY GAP 235 - 284

Report of the Executive Director for Finance & Resources.

Contact Officer: Deborah Totney
Ward Affected: All Wards

14 REPORT ON MEMBERS ALLOWANCES - JULY 2021

Report of the Executive Lead Office for Strategy, Governance & Law.

Contact Officer: Elizabeth Culbert Tel: 01273 291515
Ward Affected: All Wards

A CITY TO CALL HOME

15 OLD STEINE AND PALACE PLACE APPROPRIATION FROM GENERAL FUND TO HOUSING REVENUE ACCOUNT 285 - 298

Extract from the proceedings of the Housing Committee meeting held on the 23 June 2021 (to follow), together with a report of the Executive Director for Housing, Neighbourhoods & Communities.

Contact Officer: Glyn Huelin Tel: 01273 293306
Ward Affected: All Wards

A HEALTHY AND CARING CITY

16 SUPPORTED HOUSING FOR PEOPLE WITH PHYSICAL DISABILITIES ON KNOLL HOUSE SITE 299 - 340

Report of the Executive Director for Health & Adult Social Care.

Contact Officer: Anne Richardson-Locke Tel: 01273 290379

Ward Affected: Wish

A SUSTAINABLE CITY

17 COVID 19 BUS NETWORK RECOVERY PLAN 341 - 348

Report of the Executive Director for Economy, Environment & Culture.

Contact Officer: Owen McElroy Tel: 01273 290368

Ward Affected: All Wards

PROCEDURAL MATTERS

18 APPOINTMENT TO THE AQUIFER PARTNERSHIP

To approve the appointment of Councillor Osborne to the partnership following a request to have a city council representative:

The Aquifer Partnership (TAP) is collaboration between Brighton & Hove City Council, The Environment Agency, South Downs National Park Authority and Southern Water.

19 DECISIONS TAKEN UNDER DELEGATED POWERS 349 - 352

Report of the Executive Lead Officer for Strategy, Governance & Law.

Contact Officer: Mark Wall Tel: 01273 291006

Ward Affected: All Wards

20 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 15 July 2021 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on [Insert Date] 2013 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.

A HEALTHY AND CARING CITY

- 21 SUPPORTED HOUSING FOR PEOPLE WITH PHYSICAL DISABILITIES ON KNOLL HOUSE SITE - EXEMPT CATEGORY 3 353 - 542**

Report of the Executive Director for Health & Adult Social Care (circulated to Members only).

Contact Officer: Anne Richardson-Locke Tel: 01273 290379
Ward Affected: Wish

A SUSTAINABLE CITY

- 22 COVID 19 BUS NETWORK RECOVERY PLAN - EXEMPT CATEGORY 3 543 - 546**

Report of the Executive Director for Economy, Environment & Culture (circulated to Members only).

Contact Officer: Owen McElroy, Colin Harwood Tel: 01273 290368
, Tel: 01273 293856

Ward Affected: All Wards

PROCEDURAL MATTERS

- 23 PART TWO PROCEEDINGS**

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested. Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

FURTHER INFORMATION

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1998. Data collected during this web cast will be retained in accordance with the Council's published policy.

Therefore, by entering the meeting room and using the seats in the chamber you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured, they should sit in the public gallery area.

ACCESS NOTICE

The Public Gallery is situated on the first floor of the Town Hall and is limited in size but does have 2 spaces designated for wheelchair users. The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.**

Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

