

Housing Committee

Date: **23 June 2021**

Time: **4.00pm**

Venue **Hove Town Hall - Council Chamber**

Members: **Councillors:**, Gibson (Joint Chair), Hugh-Jones (Joint Chair), Hills (Deputy Chair), Williams (Opposition Spokesperson), Mears (Group Spokesperson), Atkinson, Barnett, Fowler, Meadows and Osborne

Contact: **Shaun Hughes**
Democratic Services Officer
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AGENDA

1 PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

***NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2 MINUTES OF THE PREVIOUS MEETING

7 - 18

To consider the minutes of the meeting held on 17 March 2021 (copy attached).

3 CHAIRS COMMUNICATIONS

4 CALL OVER

(a) Items 7–10 which are for decision will be read out at the meeting

and Members invited to reserve the items for consideration.

- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.
- (c) Items 11-15 are for noting and will not be taken as part of the call over.

5 PUBLIC INVOLVEMENT

19 - 26

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 17 June 2021;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 17 June 2021.

6 ISSUES RAISED BY MEMBERS

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

MATTERS FOR DECISION

7 HOUSING REPAIRS & MAINTENANCE CONTRACTS

27 - 44

Contact Officer: Eddie Wilson
Ward Affected: All Wards

8 HOUSING REPAIRS & MAINTENANCE FLEET PROCUREMENT

45 - 64

Contact Officer: Eddie Wilson
Ward Affected: All Wards

9 OLD STEINE AND PALACE PLACE APPROPRIATION FROM GENERAL FUND TO HOUSING REVENUE ACCOUNT

65 - 78

Contact Officer: Glyn Huelin *Tel: 01273 293306*
Ward Affected: All Wards

10 NEW HOMES FOR NEIGHBOURHOODS - WINDLESHAM HOUSE 79 - 114

Contact Officer: Nicholas Fishlock

Tel: 01273 293905

MATTERS FOR INFORMATION

Note: Items 11 – 15 are for information and will therefore not be considered at the meeting but have been included in the agenda to ensure that they are in the public domain.

11 PRIVATE SECTOR HOUSING UPDATE 115 - 128

Contact Officer: Sylvia Peckham

Tel: 01273 293318

Ward Affected: All Wards

12 LEASEHOLD PAYMENT OPTIONS AND UPDATES 129 - 142

Contact Officer: Glyn Huelin

Tel: 01273 293306

Ward Affected: All Wards

13 NEXT STEPS - ROUGH SLEEPING AND ACCOMMODATION DURING COVID 19 PANDEMIC AND RECOVERY 143 - 198

Contact Officer: Sylvia Peckham

Tel: 01273 293318

Ward Affected: All Wards

14 HOUSING COMMITTEE WORKPLAN PROGRESS UPDATE AND HOUSING PERFORMANCE REPORT QUARTER 4 AND END OF YEAR 2020/21 199 - 228

Contact Officer: Tom Matthews

Tel: 01273 293234

Ward Affected: All Wards

15 ITEMS REFERRED FOR FULL COUNCIL

To consider items to be submitted to the 15 July 2021 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting

PART TWO

16 PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested. Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

FURTHER INFORMATION

For further details and general enquiries about this meeting contact Shaun Hughes, (01273 290569, email shaun.hughes@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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Therefore, by entering the meeting room and using the seats in the chamber you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured, they should sit in the public gallery area.

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Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

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If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

