

Place Overview & Scrutiny

Date: **1 October 2024**

Time: **4.00pm**

Venue: **Hove Town Hall - Council Chamber**

Members: **Councillors:** Evans (Chair), Cattell (Deputy Chair), Fishleigh, Fowler, Hewitt, Lyons, Pickett, Sheard, Thomson and Winder

Co-optees: Mark Strong (Community & Voluntary Sector), Sara Fulford (Older People's Council), Youth Council

Contact: **Luke Proudfoot**
Overview & Scrutiny Officer

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Chief Executive
Hove Town Hall
Norton Road
Hove BN3 3BQ

Date of Publication - Date Not Specified

AGENDA

Part One

Page

9 PROCEDURAL BUSINESS

- (a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) **Declarations of Interest:**
 - (a) Disclosable pecuniary interests;
 - (b) Any other interests required to be registered under the local code;
 - (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare:

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

- (c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls and on-line in the Constitution at part 7.1.

10 MINUTES

7 - 28

- 3.1(a) To consider the minutes of the previous Place Overview & Scrutiny Committee meeting held on 23rd July 2024 (copy attached).
- 3.1(b) To consider the minutes of the Place Overview and Scrutiny Call-In Committee meeting held on 12th August 2024 (copy attached).

11 CHAIR'S COMMUNICATIONS

12 PUBLIC INVOLVEMENT

To consider the following items raised by members of the public:

- (a) **Petitions:** To receive any petitions presented by members of the public to the full Council or to the meeting itself;
- (b) **Written Questions:** To receive any questions submitted by the due date of 12noon on the 25th October 2024
- (c) **Deputations:** To receive any deputations submitted by the due date of 12 noon on the 25th October 2024.

13 MEMBER INVOLVEMENT

To consider the following matters raised by Members:

- (a) **Petitions:** To receive any petitions submitted to the full Council or to the meeting itself.
- (b) **Written Questions:** A list of written questions submitted by Members has been included in the agenda papers (copy attached).
- (c) **Letters:** To consider any letters submitted by Members.
- (d) **Notices of Motion:** To consider any Notices of Motion.

14 SOLID FUEL BURNING

29 - 46

Report of the Corporate Director, City Services (copy attached).

Contact Officer: Luke Proudfoot
Ward Affected: All Wards

15 SHORT TERM LETS TASK & FINISH GROUP SCOPING REPORT

47 - 62

Report of the Corporate Director, City Services (copy attached).

Contact Officer: Luke Proudfoot
Ward Affected: All Wards

16 CITY PLAN UPDATE FOR PLACE OVERVIEW AND SCRUTINY COMMITTEE

63 - 76

Report of the Corporate Director, City Services (copy attached).

Contact Officer: Luke Proudfoot
Ward Affected: All Wards

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

Further information

For further details and general enquiries about this meeting contact Luke Proudfoot, (, email) or email democratic.services@brighton-hove.gov.uk

Webcasting notice

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1998. Data collected during this web cast will be retained in accordance with the Council's published policy.

Therefore, by entering the meeting room and using the seats in the chamber you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured, they should sit in the public gallery area.

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Please inform staff on Reception if this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and
- Do not re-enter the building until told that it is safe to do so

