



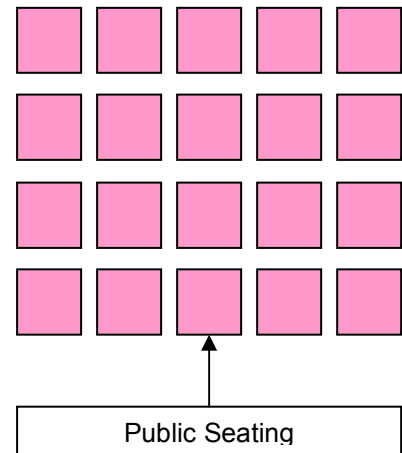
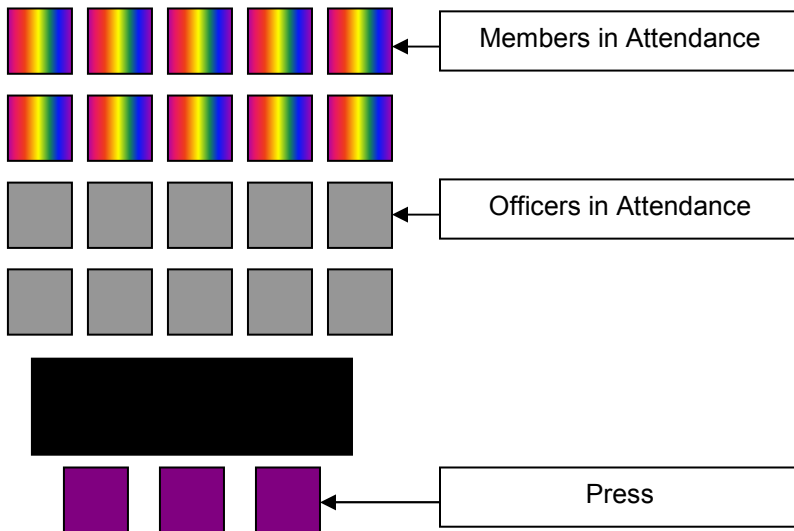
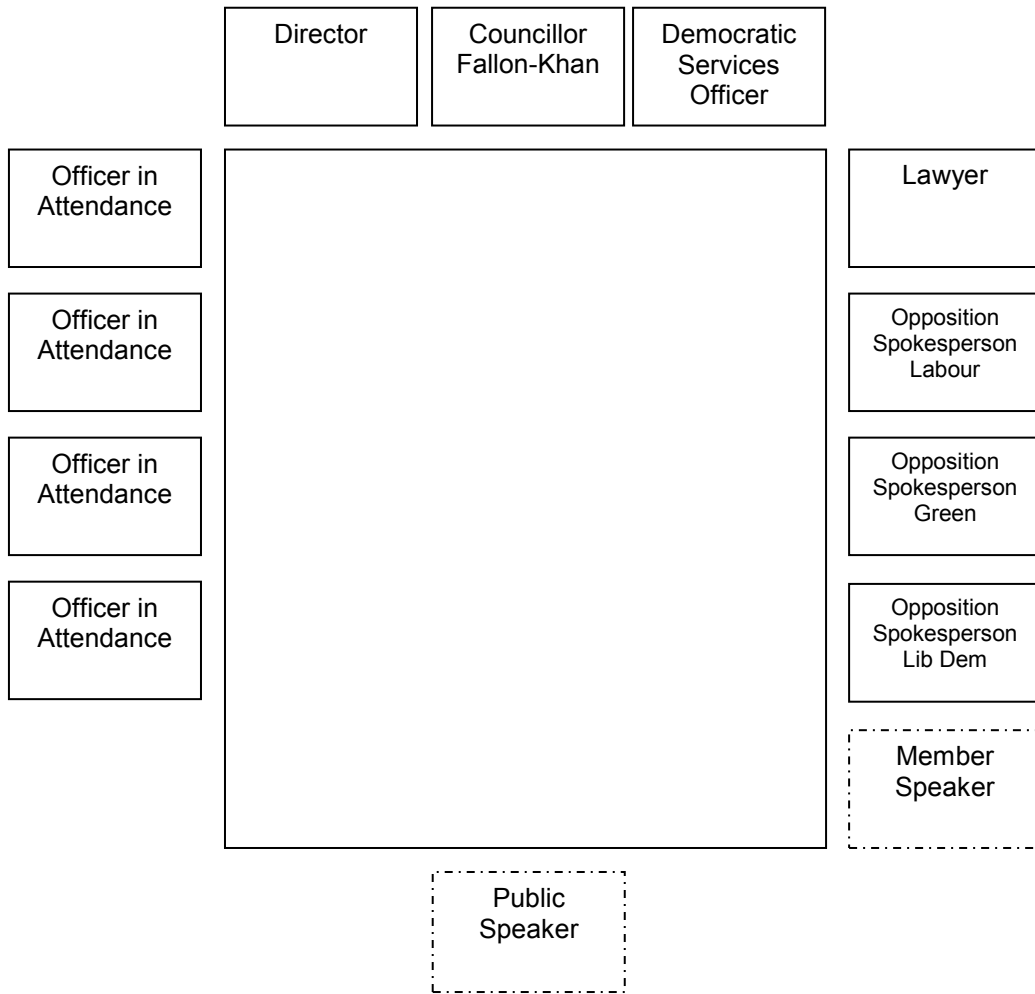
Brighton & Hove  
City Council

# Cabinet Member Meeting

Title:	<b>Central Services Cabinet Member Meeting</b>
Date:	<b>12 October 2009</b>
Time:	<b>4.30pm</b>
Venue	<b>Committee Room 3, Hove Town Hall</b>
Members:	<b>Councillor:</b> Fallon-Khan (Cabinet Member)
Contact:	<b>Nara Miranda</b> Democratic Services Officer 01273 291004 (voicemail only) nara.miranda@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<b>FIRE / EMERGENCY EVACUATION PROCEDURE</b>  If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: <ul style="list-style-type: none"><li>• You should proceed calmly; do not run and do not use the lifts;</li><li>• Do not stop to collect personal belongings;</li><li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li><li>• Do not re-enter the building until told that it is safe to do so.</li></ul>

# Democratic Services: Meeting Layout



**AGENDA**

**16. PROCEDURAL BUSINESS**

- (a) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (b) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.*

**17. MINUTES OF THE PREVIOUS MEETING**

**1 - 8**

Minutes of the Meeting held on 29 June 2009 (copy attached).

**18. CABINET MEMBER'S COMMUNICATIONS**

**19. ITEMS RESERVED FOR DISCUSSION**

- (a) Items reserved by the Cabinet Member
- (b) Items reserved by the Opposition Spokesperson
- (c) Items reserved by Members, with the agreement of the Cabinet Member.

*NOTE: Petitions, Public Questions, Deputations, Letters from Councillors, Written Questions from Councillors and Notices of Motion will be reserved automatically.*

**20. PETITIONS**

No petitions received by date of publication.

## CENTRAL SERVICES CABINET MEMBER MEETING

### 21. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 5 October 2009)

No public questions received by date of publication.

### 22. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 5 October 2009)

No deputations received by date of publication.

### 23. LETTERS FROM COUNCILLORS

No letters have been received.

### 24. WRITTEN QUESTIONS FROM COUNCILLORS

9 - 12

- i) **Eco-apprenticeships** – Question from Councillor Turton (copy attached)

### 25. NOTICES OF MOTIONS

No Notices of Motion have been referred.

### 26. LEGAL SERVICES FRAMEWORK

13 - 34

Report of the Director of Strategy & Governance (copy attached).

*Contact Officer: Alison Leitch*

*Tel: 29-1516*

*Ward Affected: All Wards;*

### 27. OCCUPATIONAL HEALTH PROCUREMENT

35 - 42

Report of the Director of Strategy & Governance (copy attached).

*Contact Officer: Hilary Ellis*

*Tel: 29-1305*

*Ward Affected: All Wards;*

### 28. ICT FUND 2009-2010

43 - 48

Report of the Director of Finance & Resources (copy attached).

*Contact Officer: Paul Featherstone*

*Tel: 29-0433*

*Ward Affected: All Wards;*

## CENTRAL SERVICES CABINET MEMBER MEETING

### 29. COMMERCIAL PORTFOLIO ESTATE MANAGEMENT CONSULTANCY 49 - 52 (1 APRIL 2005 - 31 MARCH 2012)

Report of the Director of Finance & Resources (copy attached).

Contact Officer: Angela Dymott, Richard Butler Tel: 29-1450, Tel: 29-1440

Ward Affected: All Wards;

### 30. PROPERTY DISPOSALS - UPDATE 53 - 60

Report of the Director of Finance & Resources (copy attached).

Contact Officer: Angela Dymott, Richard Butler Tel: 29-1450, Tel: 29-1440

Ward Affected: All Wards;

## PART TWO

### 31. PROPERTY DISPOSALS - UPDATE [EXEMPT CATEGORIES 1 AND 3] 61 - 68

Report of the Director of Finance & Resources (circulated to Members only).

Contact Officer: Richard Butler, Angela Dymott Tel: 29-1440, Tel: 29-1450

Ward Affected: All Wards;

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Nara Miranda, (01273 291004 (voicemail only), email [nara.miranda@brighton-hove.gov.uk](mailto:nara.miranda@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

Date of Publication - Friday, 2 October 2009