



Brighton & Hove
City Council

Licensing Committee

(Non Licensing Act 2003 Functions)

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| Title: | Licensing Committee (Non Licensing Act 2003 Functions) |
| Date: | 29 November 2018 |
| Time: | 4.00pm or at the conclusion of the preceding Licensing Act meeting |
| Venue | Council Chamber, Hove Town Hall |
| Members: | Councillors: O'Quinn (Chair), Morris (Deputy Chair), Hyde (Opposition Spokesperson), Deane (Group Spokesperson), Bennett, Cattell, Cobb, Gilbey, Horan, Knight, Lewry, Marsh, Page, C Theobald and Wares |
| Contact: | Penny Jennings Democratic Services Officer 01273 291065 penny.jennings@brighton-hove.gov.uk |
|  | The Town Hall has facilities for wheelchair users, including lifts and toilets |
| | Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival. |
| | FIRE / EMERGENCY EVACUATION PROCEDURE If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: <ul style="list-style-type: none">• You should proceed calmly; do not run and do not use the lifts;• Do not stop to collect personal belongings;• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and• Do not re-enter the building until told that it is safe to do so. |

AGENDA

8 PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public: To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

***NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

9 MINUTES OF THE PREVIOUS MEETING

7 - 10

To consider the minutes of the meeting held on 28 June 2018 (copy attached)

10 CHAIR'S COMMUNICATIONS

11 CALLOVER

- (a) Items (12 – 18) will be read out at the meeting and Members

LICENSING COMMITTEE (NON LICENSING ACT 2003 FUNCTIONS)

invited to reserve the items for consideration.

- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

12 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 23 November 2018;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 23 November 2018.

13 MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

14 ANIMAL ACTIVITY LICENSING

11 - 88

Report of the Executive Director, Neighbourhoods, Communities and Housing (copy attached)

Contact Officer: Nick Wilmot

Tel: 01273 292157

Ward Affected: All Wards

15 HACKNEY CARRIAGE UNMET DEMAND SURVEY

89 - 222

Executive Director Neighbourhoods, Communities and Housing (copy attached)

Contact Officer: Jim Whitelegg

Tel: 01273 292438

Ward Affected: All Wards

16 HACKNEY CARRIAGE AND PRIVATE HIRE, DRIVERS, VEHICLES AND OPERATORS BLUE BOOK REVIEW – 5TH EDITION

223 - 394

Report of the Director, Neighbourhoods, Communities and Housing (copy attached)

Contact Officer: Jim Whitelegg

Tel: 01273 292438

Ward Affected: All Wards

LICENSING COMMITTEE (NON LICENSING ACT 2003 FUNCTIONS)

17 LICENSING FEES 2019/2020 395 - 410

Report of the Executive Director, Neighbourhoods, Communities and Housing (copy attached)

Contact Officer: *Jim Whitelegg*

Tel: 01273 292438

Ward Affected: *All Wards*

18 HACKNEY CARRIAGE & PRIVATE HIRE DRIVER ENFORCEMENT AND MONITORING 411 - 420

Report of the Director, Neighbourhoods, Communities and Housing (copy attached)

Contact Officer: *Jim Whitelegg*

Tel: 01273 292438

Ward Affected: *All Wards*

19 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to Council for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting

PUBLIC INVOLVEMENT

Provision is made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through www.moderngov.co.uk

We can provide meeting papers in alternate formats (including large print, Braille, audio tape or on disc, or in different languages) Please contact us to discuss your needs.

FURTHER INFORMATION

For further details and general enquiries about this meeting contact Penny Jennings, (01273 291065, email penny.jennings@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

LICENSING COMMITTEE (NON LICENSING ACT 2003 FUNCTIONS)

ACCESS NOTICE

The public gallery to the council chamber – which is on the first floor – is limited in size but does have 2 spaces designated for wheelchair users. There is a lift to the first floor and an automatic door and ramped access to the public gallery. There is a wheelchair accessible WC close by. The seated spaces available in the gallery can be used by disabled people who are not wheelchair users.

The lift cannot be used for evacuation purposes so those unable to use the stairs to the public gallery can be seated at the rear of the council chamber on the ground floor should you wish to watch the meeting or need to take part in the proceedings, for example if you have submitted a question.

Please inform staff on Reception if you have any access requirements so that they can either direct you to the public gallery or to the rear of the council chamber as appropriate.

Date of Publication - Wednesday, 21 November 2018