

**BRIGHTON & HOVE CITY COUNCIL**  
**CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE**

**4.00pm 13 JANUARY 2020**

**COUNCIL CHAMBER, HOVE TOWN HALL**

**MINUTES**

**Present:** Councillor Allcock (Chair)

**Also in attendance:** Councillor Knight (Deputy Chair), Clare (Opposition Spokesperson), Brown (Group Spokesperson), Hamilton, Hills, McNair, Nield, Simson and Wilkinson

**Co-optees:** Trevor Cristin, Bernadette Connor, Karen James, Joanna Martindale.

**PART ONE**

**41 PROCEDURAL BUSINESS**

**(a) Declarations of Substitutes**

41.1 Joanna Martindale for Adam Muirhead.

**(b) Declarations of Interest**

41.2 Councillor Simson noted an interest in Items 51 and 52.

41.3 Councillor Wilkinson declared an interest in Items 53, 54 and 55.

**(c) Exclusion of the Press and Public**

41.4 In accordance with section 100A of the Local Government Act 1972 ('the Act'), the Committee considered whether the press and public should be excluded from the meeting during an item of business on the grounds that it was likely, in view of the business to be transacted or the nature of proceedings, that if members of the press and public were present during that item, there would be disclosure to them of confidential information (as defined in section 100A(3) of the Act) or exempt information (as defined in section 100(I) of the Act).

41.5 **RESOLVED** – That the press and public not be excluded.

**42 MINUTES**

42.1 **AGREED** - that the minutes of the meeting held on 11 November 2019 was accurate.

**43 CHAIR'S COMMUNICATIONS**

## 43.1 The Chair gave the following communications:

“In today’s agenda we will be discussing published admissions numbers at some of our schools as part of the response to growing number of school vacancies - 349 this year and 719 by 2023. We are working together on a cross party basis in to try to avoid any schools in our community closing and also ensuring they remain financially and educationally viable.

Decisions to reduce forms of entry are not easy, and all members understand how difficult this is for individual schools who work hard to ensure Children and Young People have great educational opportunities and outcomes. However, we all have a duty to take a sensible long-term strategic view and make some difficult decisions in the short term.

I would like to take this opportunity to let you know of a change of use at Former Portslade Sixth Form site and Mile Oak Road. As a result of Kings School moving to their permanent site the building they temporarily occupied has become vacant. Following due consideration, it has been decided that the most sensible use for the building is to re-purpose it as a new office base for some of our children’s services social work pods (that are currently based in another part of the city). They need to leave their current site to make way for a considerable amount of proposed new housing.

We need to secure consent from the Secretary of State for Education to change the use of the former sixth form site and to take the associated school playing fields out of school use. The first step is to undertake a public consultation regarding the change of use of the school playing fields.

The consultation will commence tomorrow (14 January 2020) and continue for a period of 6 weeks. During this time we will consult with a wide variety of stakeholders to see if there is any further education need for the site. This will include a public meeting to be held on 23 January 2020 at Portslade Town Hall.

The consultation documents will be available in the council’s website for the duration of the consultation period. These documents include details on how representations can be made.

The views and thoughts collected during this consultation will be presented to me prior to the next CYPS meeting on 2 March 2020. I will give a further Chairs communication on this matter at that meeting to inform you of the intended way forward.

I very much enjoyed attending the Youth Wise meeting on 4 December, together with Councillors Clare and Brown. We were very impressed with the work the young people have done so far including developing the Youth Led Grants. There is a paper on Youth Wise on the agenda today and I am looking forward to hearing from members of Youth Wise about plans for this group.

I was also very proud to be at the awards ceremony for our Care Experienced children and young people back in November, along with Cllrs Knight and Simpson. It was a fantastic afternoon where we heard of their many achievements and aspirations for the years ahead. I would like to congratulate the children and young people again for their inspiring stories and thank them for my invite to a fantastic afternoon.

Following Pinaki's move to an interim role in Housing, Neighbourhoods and Communities and Deb Austin stepping into the interim role here for Families, Children & Learning I am pleased to announce that Anna Gianfrancesco has been appointed as Interim Assistant Director for Children's Safeguarding and Care. Anna is a really experienced senior leader and manager from the safeguarding and care world and she took up this interim position in November.

I am also sad to say that Item 48 - SACRE Video presentation will be removed from the agenda item today as Alison Haining is unable to attend the meeting. She is off work sick (in crutches) and we wish her a speedy recovery."

#### **44 CALL OVER**

44.1 The following items were reserved for discussion:

49. School Admission Arrangements 2021/22
50. Families, Children, Learning Fees and Charges
51. Youth Wise – Brighton and Hove Decision Makers
52. Youth Service Review
53. Transport for Children and Young People with SEND
54. Development of ASC Services
55. Update on Special Needs and Disability Strategy Development
56. Update on Academisation of Moulsecoomb Primary School

#### **45 PUBLIC INVOLVEMENT**

##### **(A) PETITIONS**

##### **(i) Hangleton Primary School**

45.1 The Committee a considered a petition signed by 1066 people requesting Brighton & Hove City Council abandon its proposals to permanently reduce Hangleton Primary School pupil admission numbers.

45.2 The Committee considered a petition signed by 540 people requesting Brighton & Hove City Council reject the enforced permanent reduction in pupil numbers at Mile Oak Primary.

45.3 The Chair provided the following response:

"Thank you both for your clear presentations and the representations you have made. I know how concerned you are, so I am going to respond in some detail to the issues you have raised.

The Council's Cross-Party School Organisation Working Group reviews pupil number projections for Brighton & Hove and considers actions required to ensure there are enough school places for children and young people. The Working Group makes decisions on a cross party consensus wherever possible.

I and the all members of the group appreciate that there are no easy answers and that decisions will have an impact upon both the families and schools affected. We all want a good and viable school in local communities. We are also working within the requirements of the Code of Practice issued by the DfE. As our figures currently stand we will also need to look at this matter again in futures years.

We really understand that there are strong views from both Mile Oak Primary School and Hangleton Primary School and their communities about the proposal to reduce the Published Admission Number at the two schools from three forms of entry to two.

Ofsted have judged Hangleton Primary School as Good with an Outstanding judgement for leadership and management.

The school's Executive Head – Emma Lake - is a National Leader of Education who works in partnership with the Council's team to support schools in need of improvement. It's chair of governors - Jenny Barnard-Langston - is a National Leader of Governance and the school also leads a successful teaching school.

We are very proud and grateful for the school's success and its role in the city. It is valued by the local authority and the city's Education Partnership. I was most impressed with the atmosphere, evident commitment and engagement of both staff and pupils when I visited the school in November 2019.

Mile Oak Primary School has a more recently appointed Head (Luke Lording) and Deputy (Emma Gale) who have a strong track record of school improvement. Alongside the school's senior leadership team they are driving forward significant improvements throughout the school. They have the support of an experienced Chair of Governors (Rosalind Turner) and Board of Governors that includes three Local Leaders of Governance (Allistare Smedley; Stephen Berry and Christine Bartley). We value the hard work the school staff, governors and pupils.

I do want to emphasise that proposing a reduction in Published Admission Numbers at any school is in no way a reflection on the quality of education at either of these schools. We would expect the same high-quality education to continue if the schools become two forms of entry.

In the BN3 8 postcode area there is a projection of over 60 surplus places in 2021, 2022 and 2023. Hangleton is a three-form entry school in this planning area, although has been temporarily reduced to 2 forms by the Schools Adjudicator.

In Portslade there are projected to be over 90 surplus places in the coming years and Mile Oak is also a three-form entry school, although this was also temporarily reduced by the school's adjudicator.

The council has a strategic role in pupil place planning and has to look at the impact of reducing pupil numbers on the whole family of schools in the city as well as understanding the issues and concerns each school may have.

The council's pupil forecast tool uses GP registration data to look at the future numbers of pupils and available school spaces across the city.

It is very clear that over the coming years we will there will be a significant reduction in primary aged pupils needing a school place.

Across the city we expect the following numbers of children to need a place in a city school if no changes to Published Admission Numbers:

This year there is predicted to be 349 spaces, rising to 719 by 2023.

I know that there have been questions about the validity of the council's pupil forecasting particularly in relation to new housing in the Mile Oak area. Forecasts are based on known factors and assumptions derived from experience. I would like to assure you that the council's forecasting method has been audited by external consultants and found to provide a reasonable level of accuracy.

The reduction of children needing a place is putting schools in challenging financial circumstances, with empty places and less funding available per pupil. Head teachers and governors across the city feel strongly that action needs to be taken to address this issue.

So the council is currently focusing on planning areas in the city where there is forecast to be a significant reduction in pupil numbers over the next few years.

The approach has been to identify larger schools in these areas where reduction is predicted which could reduce in size in order to avoid closing schools or to reduce any schools to one form of entry, which itself can cause issues with their financial viability over time.

This strategy is intended to support schools so that they are not faced with the financial implications of operating small classes.

If PAN numbers at a school are reduced there is the ability to increase capacity again if and when pupil numbers increase.

While we understand both schools have balanced budgets at present, maintaining the schools as three form entry schools with falling pupil numbers could jeopardise this.

Hangleton received 53 first preferences applications, 54 preferences in total last September and Mile Oak received 54 first preferences applications, 57 preferences in total. So, neither school were able to fill more than two classes and whilst the council was able to request a temporary reduction in Published Admissions Number, this may not be possible or even agreed by the schools adjudicator for future years.

If the number of classes at the schools were permanently reduced to 2 forms of entry this would enable the schools to plan and maintain their budget effectively going forward.

While reducing the Published Admissions Number of a school must be done through the consultation process, increasing a school's admissions number can be achieved outside of this process. In this way as and when pupil numbers increase, the schools can again increase in size without the need for a consultation or for a decision to be made by the School's Adjudicator.

The consultation process and timescales for reducing Published Admission Numbers are set in government legislation, and can only be conducted between 1st October and 31st January. Any changes to admission arrangements must be determined by 28th February.

The consultation process must also fit in with the scheduled committee meetings of the Council. It was not possible to start the consultation this year before the CYPS committee on 11th November 2019 and it has to have been concluded by this meeting today (13th January 2020). We recognise that the timescales for these consultation processes has been challenging due to the impact of an general election being called on 12 December, the usual end of term pressures on schools including the winter break celebrations. However, the consultation was open for 7 complete weeks which allowed for the statutory 6 week period."

45.4 **RESOLVED** – that the Committee note the petitions.

**(B) WRITTEN QUESTIONS**

45.5 The Chair noted that NO written questions had been submitted by members of the public.

**(C) DEPUTATIONS**

45.6 The Chair noted that NO depositions had been submitted by members of the public.

**46 MEMBER INVOLVEMENT**

**(A) WRITTEN QUESTIONS**

**(i) Schools involved in September 2019 Reception Baseline Assessment Pilot**

46.1 Councillor Nield put forward the following question:

"Do we know how many schools in Brighton and Hove took part in the September 2019 pilot of the Baseline Assessment?"

46.2 The Chair gave the following response:

“The Department for Education are proposing that all reception children get assessed shortly after starting school. The rationale is that assessing children when they start school identifies a baseline against which their educational progress can then be measured.

A national pilot project is being run in 2019/20 academic year by NFER (National Foundation for Educational Research).

The foundation approaches schools directly and asks them whether they want to be involved in a baseline assessment pilot. The Council have no involvement in this pilot and the Foundation have not shared information with us or communicated about schools that are involved. The Council asked the Foundation before Christmas to share information about which schools were involved and they refused. We have asked again in the New Year for numbers of schools only and they still refused.

We will be writing to headteachers and to their chairs of governors to ask them to supply this information, although I’m afraid Schools are not obliged to share this information with us.”

**(B) LETTERS:**

- (i) The Committee considered a letter from Councillors Amy Heley and Clare Rainey which sought to request a report for schools to outline the most cost effective way, in regards to procurement and securing funding, for Schools in Brighton and Hove to become free of single use plastics.

46.3 The Chair gave the following response:

“I have received a letter from Cllrs Heley and Rainey regarding advice to schools on becoming plastic-free and specifically support for the work being undertaken at Dorothy Stringer School.

We need to support schools with the important task of minimising their carbon footprint and waste and I will ask that a report on the work being undertaken by the Council’s teams including the Sustainability Team to support schools comes to this committee. I will also ask that we report on how we work together with pupils, headteachers and governors to advance this work going forward.

The Council’s Property & Design Team are currently planning the retender of the Council’s Environmental Education Contract for the start of the 2020/21 financial year. This will involve a consultation with schools at the early part of this term to establish what their priorities are in this area. We will ask the schools specifically about what the contract could do to best support waste education.

In relation to Dorothy Stringer School, I know that the school have been working hard to understand how they can become plastic free. The support of colleague councillors is very welcome.

The school’s bottle filling station installed as part of the additional dining provision in summer 2018 was funded by the council. Proposals to install water dispensers at the

school have been discussed at the monthly accommodation meetings and we are waiting for the school to specify what units they would envisage being installed and where.

Cllrs Heley and Rainey have asked if the Basic Need funding can be used to help the school achieve this goal. Basic need funding is the money the DfE gives to Local Authorities each year specifically to help them fulfil their duty to make sure there are enough school places for children in their local area. The allocations are paid to Councils to support the capital requirement for providing new pupil places by expanding existing schools or by establishing new schools. There is an expectation that the funding will not be used for other purposes.

Basic need funding has been allocated to Dorothy Stringer School as a result of the school agreeing to take additional pupils for a temporary period. We have worked with the school to ensure that the basic need funding allocated is used to provide additional facilities required by the additional pupils while at the school. The facilities will also provide an enhanced school environment for the future once the additional pupils have moved through the school. The facilities already provided include additional dining space and 4 temporary classrooms. Proposals for the next year include additional toilets, some internal remodelling of space to provide enhanced learning spaces and the remodelling of 2 science laboratories. There has been discussion with the school as to whether the sink area adjacent to the additional toilets could include further taps dedicated to bottle filling and this will be considered as designs are developed.”

#### **47 RELIGIOUS STUDIES VIDEO**

#### **48 SCHOOL OFSTED PRESENTATION**

- 47.1 The Head of Education Standards & Achievement and Head of Service – Early Years Youth & Family Support gave a brief overview of the current situation regarding Ofsted Inspections. It was noted that new results continued to be good at grade 2.
- 47.2 The Head of Service – Early Years Youth & Family Support noted that the report included details of early years inspections taken since last committee. Various schools were highlighted as needing improvement along with others that had retained outstanding judgement.
- 47.3 Councillor Simson expressed concern with the grade awarded to Woodingdean School and enquired what support BHCC provided to resolve any issues identified. It was further enquired if Ofsted inspections were extended to other institutions such as after school care.
- 47.4 The Head of Educations Standards & Achievement stated that BHCC would continue to support all schools and that the Head Teacher would decide if further help was needed.
- 47.5 The Head of Service – Early Years Youth & Family Support stated that after school clubs only received inspection if there were early years children involved.
- 47.6 Councillor Simson welcomed the percentage of child minders in the City that had received good Ofsted report.

- 47.7 Councillor McNair enquired if deep dives were to be main subject that were focused on.
- 47.8 The Head of Educations Standards & Achievement stated that reading would always come up at every inspection however it was not possible to speculate as to what exactly would be considered.
- 47.9 **AGREED** – that the Committee note the presentation

#### **49 SCHOOL ADMISSION ARRANGEMENTS 2021/22**

- 49.1 The Committee considered a report of the Interim Executive Director for Families, Children & Learning, regarding school admission arrangements for 2020/21. The report was introduced by the Head of School Organisation and the Head of Education Standards & Achievement.
- 49.2 The Committee were advised that the proposal was not a reflection of schools. It was stated that the projected number of pupils was set to rise and that BHCC had employed a complex methodology to accurately forecast numbers. It was clarified that admission arrangements prioritised children closest to schools.
- 49.3 On behalf of the Green Group, Councillor Hills moved a motion to add a recommendation 2.7 as shown in bold italics below:
- 2.7 That committee requests the Cross-Party School Organisation Working Group work towards developing a long-term strategy to review the ongoing surplus of primary school places in the city, looking too at the future surplus of places in secondary schools.***
- 49.4 Councillor Nield formally seconded the motion.
- 49.5 Councillor Clare sought clarification of the use of the term “permanent” within the context of the report.
- 49.6 The Head of School Organisation referred to the school admission code that required PAN for each entry. It was stated that the code allowed for admission authorities to exceed PAN without consultation. It was noted that a reduction would necessitate a consultation and that the use of “permanent” was in regard to the set number that could be exceeded but that would need to follow procedure to be reduced.
- 49.7 Councillor Hamilton referred to potential issues that would arise in the near future, it was stated that there was no option other than that some places would need to be removed from schools. It was stated that by 2023 there would be a lot of spaces.
- 49.8 Councillor Nield requested clarity on what would happen if changes were not made.
- 49.9 The Head of School Organisation stated that an application would need to be submitted to an adjudicator and that a consultation with all schools in the area would be necessary along with provision of evidence of the decisions made and reasons for this. It was

further noted that following the review a judgement would be made in line with requirements as per the aforementioned code.

49.10 Councillor Simson expressed concern with the amendment.

49.11 Councillor Hills clarified that that this was in regard to the near future closer to 3 or 4 years.

49.12 The Head of School Organisation stated that every year BHCC were able to consult on admission arrangements. A brief overview of the PAN numbers was given and it was stated that this was not necessarily final.

49.13 Councillor Brown noted the increasing number of spaces placing more costs on schools. It was noted that School Heads viewed that they were not represented properly.

49.14 Councillor Knight enquired if, following an agreement of the Green Group Amendment, Committee would accept to amend 2.7 to read as below in bold:

2.7 Requests the Cross-Party School Organisation Working Group work ~~towards to~~ **continue to develop** a long-term strategy to review the ongoing surplus of primary school places in the city, looking too at the future surplus of places in secondary schools.

49.15 Councillor Hills agreed to the amendment.

49.16 **RESOLVED** – That the Committee agreed:

1. That no changes to the council's school admission arrangements or school catchment areas, except for the changes listed in sub-paragraphs 2.2 – 2.5 below, which will result in a reduction in the total of school places in the city by 128 places, be made by committee.
2. That a change to the Published Admission Number (PAN) for West Hove Infant School (Connaught Road site) from 90 pupils to 60 pupils be agreed by committee.
3. That a change to the PAN for Hove Junior School (Holland Road site) from 128 pupils to 90 pupils be agreed by committee.
4. That a change of PAN for Mile Oak Primary School from 90 pupils to 60 pupils be agreed by Committee.
5. That a change of PAN for Hangleton Primary School from 90 pupils to 60 pupils be agreed by Committee.
6. That no change to the 'relevant area' be made by Committee.
7. Requests the Cross-Party School Organisation Working Group work to continue to develop a long-term strategy to review the ongoing surplus of primary school places in the city, looking too at the future surplus of places in secondary schools.

**50 FAMILIES, CHILDREN AND LEARNING FEES AND CHARGES**

- 50.1 The Committee considered the report of the Interim Executive Director Families, Children and Learning. The report was introduced by the Head of Service – Early Years Youth & Family Support.
- 50.2 The Committee were provided with a brief overview of the report which sought to review the Families, Children and Learning Services fees and charges in accordance with the corporate policy. It was noted that there was a request for a standard increase of 2%.
- 50.3 Councillor Brown noted the rise in cost of the Quilt Quality Improvement Programme to £150 per module.
- 50.4 Councillor Nield sought clarification on nurseries facing difficulties.
- 50.5 The Head of Services – Early Years Youth & Family Support stated that it was not yet possible to provide further information and that nurseries had found the increase of minimum wage difficult.
- 50.6 Councillor Wilkinson enquired if the process of contract tendering had begun and if local companies could tender.
- 50.7 The Head of Services – Early Years Youth & Family Support stated that the tender had been advertised and that this was drawn for the attention of local companies. It was noted the BHCC did not have the capacity to provide this in house.
- 50.8 Councillor Knight enquired if it was possible to start tapping in to produce milk provision from local farms.
- 50.9 The Head of Services – Early Years Youth & Family Support agreed to look at this.
- 50.10 **RESOLVED:**
1. That the position on fees charged for nurseries as detailed in section 3.3 be agreed.
  2. That the position on fees and charges for Childcare Workforce Development as detailed in section 3.4 be agreed.
  3. That the position on fees and charges for the Early Years Quality Improvement Programme as detailed in section 3.4.7 be agreed.
  4. That the position on the charges for school meals as detailed in section 3.5 be noted.

**51 YOUTH WISE - BRIGHTON AND HOVE DECISION MAKERS**

- 51.1 The Committee considered a report of the Interim Executive Director for Families, Children and Learning. The report was provided by the Integrated Team for Families Manager.

- 51.2 Volunteers and youth representatives gave a brief overview of their involvement and engagement with various youth projects.
- 51.3 The Integrated Team for Families Manager gave an overview of the Youth Grants Project and noted various suggestions made by young people such as a reimbursement by way of providing bus tickets.
- 51.4 Councillor Clare referred to 3.3 in the report and enquired if committee could consider how action would be taken in future.
- 51.5 Councillor Brown noted that the cross party group was important and called for a renewed effort to reach out to various external youth groups such as the scouts.
- 51.6 Councillor Nield enquired if the Integrated Team for Families Manager knew why the offer had been declined by groups.
- 51.7 The Integrated Team for Families Manager stated that some people found it difficult to speak out.
- 51.8 Ms Martindale emphasised the importance of working with young people who could work at BHCC in future. Support was expressed in the endeavour to unite various groups in bringing their work to the Committee.
- 51.9 Councillor Simson referred to getting other young groups and emphasised the necessity to include them in to further work. It was noted that young people had attended Housing area panels to present requested works which led to positive engagement.
- 51.10 The Integrated Team for Families Manager noted that the next youth wise meeting would be held in Hangleton.
- 51.11 Councillor Simson stated that young people would be less likely to travel to centre of town and that BHCC travelling to them increased the chance of engagement.
- 51.12 Councillor McNair emphasised the importance of including churches and youth groups as part of the program.
- 51.13 **RESOLVED** – That the Committee agreed:
1. That the arrangements and attached terms of reference for Youth Wise be acknowledged and supported by Committee.

## 52 YOUTH SERVICE REVIEW

- 52.1 The Committee considered the report of the Executive Director of Children's Services regarding the July 2018 Ofsted ILACS Action Plan. The report was introduced by the Head of Service Early Years Youth & Family Support and Integrated Team for Families Manager.

- 52.2 The committee were provided with a brief overview of the report and was advised that the intention was to undertake a full review of youth services and develop the youth hub as well as listen to the voice of young people. It was noted that there was possibility to bid from youth investment fund from Government and to build new or refurbish existing centres.
- 52.3 On behalf of the Green Group, Councillor Clare moved a motion to amend recommendation 2.4 as shown in bold italics below:
- 2.4 That the committee agrees that the review will consider an Onside Youth Zone in partnership with Brighton Youth Centre as an option for the Central Youth Hub, ***and that an urgency CYPs committee will be convened should the timetable of the any government investment mean an application for funding needs to be made prior to the end of the review.***
- 52.4 Councillor Hills formally seconded the motion.
- 52.5 Councillor Knight sought clarification as to the figures provided in the report.
- 52.6 The Integrated Team for Families Manager verified the costs and noted that the capital costs were now set to be 8.4 million pounds. It was noted that Onside predicted fundraising to achieve 1million pounds per annum.
- 52.7 Councillor Knight emphasised the importance of freedom to travel and noted that Moulsecoomb and Hangleton were located far away from the centre of the City.
- 52.8 Councillor Brown noted support for the review and terms and references and stressed efforts to work with youth groups and schools. It was further noted that more consideration of youth zones was important and that it had always been procedure to hold urgency meetings in the past.
- 52.9 Councillor Simson expressed concern as to the location being largely based in the City Centre and noted that focus ought to be considered to holding events at outlying areas as well.
- 52.10 The Integrated Team for Families Manager expressed support to undertake efforts to reach as many young people as possible.
- 52.11 Ms Martindale stated that groups would require guidance and requested for further community and voluntary assistance. It was noted that owing to efforts across the political spectrum, BHCC could be proud of retaining the Youth Service.
- 52.12 Councillor Simson referred to recommendation 1 and enquired if money from HRA had been agreed at Housing Committee.
- 52.13 The Head of Service – Early Years Youth & Family Support confirmed that Housing Committee agreed to extend it for the initial 6 months.
- 52.14 The Chair put the motion to the vote that passed.

52.15 The Chair then put the recommendations, as amended to the vote that was agreed.

**52.16 RESOLVED:**

1. That the current Youth Service Grants Programme be extended and the work of current recipients for a further six months from 1 October 2020 to 31 March 2021, subject to funding being agreed in the 2020/21 budget, be funded by committee.
2. That a review of the provision of youth services across the city which will consider the areas set out in paragraph 4.1 of this report and that the findings of the review are brought back to Committee in June 2020 be agreed by Committee. Government funding announcements may affect timings.
3. That the terms of reference of the review by a cross party group of councillors and Youth Wise be agreed.
4. That consideration of an Onside Youth Zone in partnership with Brighton Youth Centre as an option for the Central Youth Hub be considered in the review, and that should the timetable of any government investment mean an application for funding need to be made prior to the end of the review, an urgency CYPS Committee be convened.
5. That the financial assessment of the different options including sources of capital and revenue funding and long term financial viability be considered in the review.

**53 TRANSPORT FOR CHILDREN AND YOUNG PEOPLE WITH SEND**

- 53.1 The Committee considered a report of the Interim Executive Director Families, Children & Learning which provided an overview of the on-going actions being taken to address the issues that occurred at the start of the new academic year and further provided an update on the progress in relation to the independent review and the Member policy panel which had been established. The report was introduced by the Assistant Director – Education & Skills and the Assistant Director – Health SEN & Disabilities.
- 53.2 Councillor Clare stated that the panel would be looking at any issues currently ongoing and that representatives from various groups would be invited.
- 53.3 Councillor Brown sought clarification as to the issue of getting children from taxis to schools.
- 53.4 The Assistant Director – Education & Skills stated that work had been undertaken with Amaze and PaCC and that nothing would be agreed until consultations had ended. It was noted that other authorities across the country were being looked at for research purposes regarding this issue.
- 53.5 Councillor Simson enquired as to which panel would be focusing on health and safety matters.

- 53.6 The Assistant Director – Health SEN & Disabilities stated that both the independent review and policy panels would be dealing with health and safety.
- 53.7 The Managing Principal noted that there was a list of consideration to be taken by the policy panel and that many would overlap with the independent review.
- 53.8 The Chair clarified that recommendations of outcomes of the independent review and policy panel would be made available to the public and that a range of recommendations would be brought to Committee to be voted on. It was noted that any resulting changes would not be made overnight.
- 53.9 Councillor Simson sought clarification of costs and for any further information regarding overspend.
- 53.10 The Assistant Director – Education & Skills clarified that the policy panel would look at this and that the Finance and Management team were looking at the overspend. It was noted that the cost implications were brought on as a result of the necessary actions needed to be taken at the time

**53.11 RESOLVED:**

1. That the progress made with addressing concerns about the operation of the home to school transport service be noted by Committee.
2. That the progress in the establishment of the independent review team and policy panel be noted by Committee.

**54 DEVELOPMENT OF ASC SERVICES**

- 54.1 The Committee considered a report of the Interim Executive Director Families, Children & Learning which sought to update the committee on the progress regarding the development of Autistic Spectrum Condition (ASC) provision within Brighton & Hove. The report was provided by the Assistant Director – Health SEN & Disabilities.
- 54.2 Councillor Clare enquired if it was possible that BHCC did not receive Central Government funding in regard to temperature arrangements for buildings.
- 54.3 The Assistant Director – Health SEN & Disabilities stated that following a discussion with the National Autistic Society a design meeting would be held on the 22<sup>nd</sup> January to ensure wherever accommodation was set, it would meet needs required without causing anxiety.
- 54.5 A parent representative noted that parents of children with ASC would rather their children were placed in a space that was good enough rather than having to wait longer.
- 54.6 Councillor Hills enquired of efforts taken to consider environmental sustainability.
- 54.7 The Assistant Director – Health SEN & Disabilities stated that environmental sustainability was being factored in to discussions.
- 54.8 Councillor Brown sought clarification as to a timeline of works regarding the setting up of the specialised facility for extra special needs and if expressions of interests could be followed up sooner.
- 54.9 The Assistant Director – Health SEN & Disabilities stated that works regarding the specialised facility were roughly set to be completed in the Spring term however it was more important to make sure everything had been completed correctly.
- 54.10 Councillor Wilkinson expressed support for the additional specialist facility.
- 54.11 **RESOLVED:**
  1. That to meet the forecast future need, the requirement of one Callum Centre be noted and that provision be based at Hove Park School on both sites; opening in September 2020.

2. That the development of another specialist facility located on both primary and secondary mainstream sites for children and young people who have a diagnosis of Autistic Spectrum Condition (ASC) and who also have Social Emotional Mental Health difficulties (SEMH) and/ or Learning Difficulties (LD) be noted.
3. That the progress of the co-produced primary and secondary flexible model of educational provision project for ASC children and young people who are unable to attend school, as described in the report, be noted.

## **55 UPDATE ON SPECIAL EDUCATIONAL NEEDS AND DISABILITY STRATEGY DEVELOPMENT**

- 55.1 The Committee considered a report of the Interim Executive Director for Families, Children & Learning which sought to notify members of updates in developing a new SEND Strategy. The report was provided by the Service Manager – Directorate Policy & Business Support.
- 55.2 Councillor Simson enquired why that had been allowed to lapse and expire since the 5 year strategy was set in 2013.
- 55.3 The Service Manager – Directorate Policy & Business Support stated that the lapse had occurred last year during the significant changes that were taking place.
- 55.4 Ms Martindale expressed support for co-production and enquired if there was a timetable for works to be brought to committee.
- 55.5 The Service Manager – Directorate Policy & Business Support stated that works on the draft report had already taken place which were not yet ready for committee. It was stated that the intention was to bring this to March CYPS Committee and that for each priority area there was to be a full action plan.
- 55.6 Councillor Nield enquired what was being done to engage schools with regard wider movements engaging with people with SEND.
- 55.7 The Service Manager – Directorate Policy & Business Support stated that there was a lot of work on this being undertaken, many touchpoints were available with wider consultation with people remaining ongoing. It was noted that a safety conference was coming up and gave a brief overview of people with whom BHCC had held conversations.
- 55.8 Councillor Hills enquired how the strategy was being measured.
- 55.9 The Service Manager – Directorate Policy & Business Support stated that there were many ways of measuring of how things would be reported on such as BHCC's effort to link work with PaCC and Amaze.
- 55.10 **RESOLVED:**
1. That the progress made towards the SEND Strategy be noted.

**56 UPDATE ON ACADEMISATION OF MOULSECOOMB PRIMARY SCHOOL**

- 56.1 The Committee considered a report of the Interim Executive Director Families, Children & Learning which sought to provide an update report on Moulsecoomb Primary School. The report was provided by the Head of Education Standards & Achievement.
- 56.2 On behalf of the Green Group, Councillor Nield moved a motion to add recommendation 2.2 as shown in bold italics below:
- 2.2 That committee agrees to receive a further update report on Moulsecoomb Primary, when an academy sponsor has been selected by the Regional Schools Commissioner. This report should provide information regarding the proposed academy sponsor and the outcome of the required due diligence process.***
- 56.3 Councillor Clare formally seconded the motion.
- 56.4 Councillor Simson referred to the financial elements of the report and sought clarity as to how a sponsor would be found. It was noted that BHCC would have to manage this.
- 56.5 The Head of Education Standards & Achievement stated that it was not possible to provide financial figures yet and that a response would be provided as soon as possible.
- 56.6 Ms James enquired if there was any timeline on how long Ofsted would take to come back to the school.
- 56.7 The Head of Education Standards & Achievement stated that there been no indication from Ofsted. It was noted that Ofsted operated within a new framework process on who would be visited which was not shared with anyone.
- 56.8 The Chair put the motion to a vote which was passed.
- 56.9 The Chair then put the recommendations as amended, to the vote that was agreed.
- 56.10 **RESOLVED:**

1. The report be noted.
2. That a further update report on Moulsecoomb Primary, when an academy sponsor has been selected by the Regional Schools Commissioner be received by Committee. That information regarding the proposed academy sponsor and the outcome of the required due diligence process be provided in the report.

**57 ITEMS REFERRED FOR COUNCIL**

The meeting concluded at Time Not Specified

Signed

Chair

Dated this

day of