

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 19 MARCH 2020

HOVE TOWN HALL - COUNCIL CHAMBER

DECISION LIST

Part One

144 EDUCATION CAPITAL RESOURCES AND CAPITAL INVESTMENT PROGRAMME 2020/21

Contact Officer: Richard Barker *Tel: 01273 290732*

RESOLVED: That the Committee agreed –

- (1) That the level of available capital resources totalling £8.187 million for investment relating to education building financed from capital grant be noted.
- (2) That the allocation of funding as shown in Appendices 3 and 4 and that a recommendation to Policy & Resources Committee on 19 March 2020 for inclusion within the Council's Capital Investment Programme 2020/21 be agreed by committee.
- (3) To grant delegated authority to the Assistant Director of Property & Design to procure the capital maintenance and basic need works and enter into contracts within these budgets, as required in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

145 PAY POLICY STATEMENT 2020/21

Ward Affected: All Wards

RESOLVED: That the Committee recommended to Council the adoption of the pay policy statement for 2020/21 as set out in Appendix 1 to the report.

146 SPECIAL LEAVE POLICY

Ward Affected: All Wards

RESOLVED: That the Committee approves the new Special Leave Policy

147 PROCUREMENT OF CONSTRUCTION RELATED CONSULTANTS

Ward Affected: All Wards

RESOLVED: That the Committee granted delegated authority to the Executive Director Economy, Environment & Culture to:

- (i) Set up a dynamic purchasing system for construction related consultancy services
- (ii) Admit organisations who meet the selection criteria to the system referred to in (i) above
- (iii) Enter into a framework agreement with each of the organisations who have been admitted to the system referred to in (i) with an initial term of four years and the option to extend by up to a further two years
- (iv) Approve and enter into extensions to the framework agreement(s) for a period of up to two years following the initial term.

148 ANNUAL PLANNED MAINTENANCE BUDGET AND ASSET MANAGEMENT FUND ALLOCATIONS 2020-21 FOR THE COUNCIL'S OPERATIONAL BUILDINGS

Contact Officer: Martin Hilson

Tel: 01273 291452

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Approved the annual programme of planned maintenance works for the Planned Maintenance Budget as detailed in Appendices 2 and 3, at a total estimated cost of £3,503,603
- (ii) Approved the Asset Management Fund allocation for 2020-21 totalling £1,000,000, as detailed in paragraph 3.4.2 of this report
- (iii) Granted delegated authority to the Executive Director Economy, Environment & Culture to procure the Planned Maintenance Budget and Asset Management Fund improvement works and award contracts within these budgets, as required, in accordance with the council's Contract Standing Orders.

149 2020/21 LOCAL TRANSPORT PLAN CAPITAL PROGRAMME

Contact Officer: Andrew Renaut Tel: 01273 292477
Ward Affected: All Wards

This Item was withdrawn and will be considered at a future meeting

150 TRANSPORT FOR THE SOUTH EAST - PROPOSAL ON STATUTORY POWERS

Contact Officer: Mark Prior Tel: 01273 292095
Ward Affected: All Wards

RESOLVED: That the Committee agreed –

- (i) That the development of Transport for The South East as an emerging Sub National Transport Body, including its progress in delivering a Proposal To Government to enable it to become a Statutory Body, be noted.
- (ii) That the Proposal To Government be referred to Full council for agreement.

151 ASSET DISPOSAL PROCESS TO SUPPORT THE MEDIUM-TERM FINANCIAL STRATEGY AND ACHIEVEMENT OF CAPITAL RECEIPTS

Contact Officer: Ben Miles Tel: 01273 290336
Ward Affected: All Wards

RESOLVED: That the Committee:

- (i) Agreed the criteria set out in paragraph 3.11 of this report for identifying non-HRA council-owned property and land as being suitable for disposal.
- (ii) Agreed that when the Council appropriates land from the General Fund to the Housing Revenue Account the sum paid to the General Fund should meet best consideration under Section 123 of the Local Government Act 1972.
- (iii) Noted that any recommendations to dispose of land or property comply with the criteria and asset disposal process set out in paragraphs 3.11 and 3.12, and are brought to P&R committee with a business case for approval.

152 INFORMATION TECHNOLOGY AND DIGITAL INVESTMENT PLANS 2020/21

Contact Officer: James Hengeveld Tel: 01273 291242

Ward Affected: All Wards

RESOLVED: That the Committee approved IT capital investment of £3.800m for 2020/21 for the purpose of upgrading foundational IT and providing service innovation through cloud and other digital technologies.

153 CASH COLLECTION AND CASH AND VALUABLES IN TRANSIT

*Contact Officer: James Hengeveld, Tel: 01273 291242,
Lorraine Kuhler*

Ward Affected: All Wards

RESOLVED: That the Committee approved the procurement and award of contract for a Cash Collection and Cash & Valuables in Transit service for an initial term of 2 years, commencing on 4th August 2020 with an option to extend for a further period of 2 years.

154 PROCUREMENT OF CORPORATE SECURITY SERVICES

*Contact Officer: Angela Dymott Tel: 01273 291450
Ward Affected: All Wards*

RESOLVED: That the Committee –

- (i) Approved that the Executive Director of Economy Environment & Culture is granted delegated authority to procure and award a corporate contract for the provision of security and key holding services via a central purchasing body framework for a minimum initial term of 2 years with the option to extend for two further periods of 12 months (2+1+1).
- (ii) Agreed to the service developing detailed proposals to in-source all static guarding as advised by the Procurement Advisory Board on 27th January 2020, once fully developed such in-sourcing proposals for static guarding will be presented to Policy and Resources Committee.

157 COVID 19 AND DEMOCRATIC DECISION MAKING

RESOLVED: That the Committee agreed -

- (i) That Members note the risk that running Council meetings as usual poses and the need for a different approach;
- (ii) That Members agree the proposals set out in paragraph 4.5 (as amended), including the delegation of powers to officers to implement the outcome of virtual meetings under 4.5 (VIII) where they take place; and
- (iii) That Members note the government's intention to consider

changes in legislation to allow remote meeting and remove the need to hold annual Council on a temporary basis and that officers will review the situation and report back to members as necessary.