

**BRIGHTON & HOVE CITY COUNCIL**

**AUDIT & STANDARDS COMMITTEE**

**4.00pm 27 OCTOBER 2020**

**VIRTUAL MEETING**

# **DECISION LIST**

**Part One**

---

**21 STRATEGIC RISK FOCUS ITEM**

*Contact Officer:* Jackie Algar

*Tel:* 01273 291273

*Ward Affected:* All Wards

- 1) That the Audit & Standards Committee note the SRR detailed within Table 1 of this report.
- 2) That the Committee note Appendix 1 the CAMMS Risk report with details of the Strategic Risks and actions taken ('Existing Controls') and those planned.
- 3) That the Committee note that there are opportunities for Members, or any staff, to raise issues on Strategic Risks at various points and levels. The process is set out in the amended Appendix 2 which also provides a guide on the risk management process and how Members might want to ask questions of Risk Owners, or officers connected to the strategic risks.
- 4) That the Committee make recommendations for further action(s) to the relevant council body.

**22 ADULT & COMMUNITY LEARNING**

- 1) That given the practical, financial and legal implications, the committee requests the Audit & Standards Committee, by way of additional assurance, to request officers to undertake an audit into why it was not possible to implement the decision agreed at the April 30 meeting of the Policy & Resources Committee.

## **23 HOME TO SCHOOL TRANSPORT**

*Contact Officer:* Abraham Ghebre-Ghiorghis *Tel:* 01273 291500  
*Ward Affected:* All Wards

- 1) That the Committee agrees to set up a panel as outlined in paragraph 3.6 to consider the report and oversee the next steps prior to reporting back to this committee.

## **24 FORMAL APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT 2019-2020**

*Contact Officer:* Jackie Algar *Tel:* 01273 291273  
*Ward Affected:* All Wards

- 1) That the Audit & Standards Committee formally approve the AGS at Appendix 1.

## **25 AUDITED STATEMENT OF ACCOUNTS 2019/20**

*Contact Officer:* Nigel Manvell *Tel:* 01273 293104  
*Ward Affected:* All Wards

That the Audit & Standards Committee:

- 1) Notes the findings of the auditor (Grant Thornton) in their Audit Findings Report (AFR). The AFR is a separate item on this agenda.
- 2) Notes the results of the public inspection of the accounts (Section 5).
- 3) Approves the Letter of Representation on behalf of the council (Appendix 1).
- 4) Approves the audited Statement of Accounts for 2019/20 (Appendix 3).
- 5) Agrees that any material difference resulting from the outstanding audit query on the valuation of Council Dwellings should be adjusted before publication of the accounts.

## **26 EXTERNAL AUDIT - AUDIT FINDINGS REPORT 2019/20**

*Contact Officer:* Nigel Manvell *Tel:* 01273 293104  
*Ward Affected:* All Wards

- 1) That the Audit & Standards Committee note the findings set out in the 2019/20 Audit Findings Report.

**27 INTERNAL AUDIT PROGRESS REPORT - QUARTER 1 (1 APRIL TO 30 JUNE 2020)**

*Contact Officer: Mark Dallen*  
*Ward Affected: All Wards*

*Tel: 01273 291314*

- 1) That the Committee note the report.

**28 REVISED INTERNAL AUDIT PLAN 2020/21**

*Contact Officer: Mark Dallen*  
*Ward Affected: All Wards*

*Tel: 01273 291314*

- 1) That the Revised Internal Audit Annual Audit Plan for 2020/21 is approved.

**29 ORBIS INTERNAL AUDIT STAFFING AND RESOURCES**

*Contact Officer: Mark Dallen*  
*Ward Affected: All Wards*

*Tel: 01273 291314*

- 1) That the Committee note the report and in particular the latest position with regard to resourcing the Internal Audit service, including the professional qualifications held by our staff.

**30 STANDARDS UPDATE**

*Contact Officer: Victoria Simpson*  
*Ward Affected: All Wards*

*Tel: 01273 294687*

- 1) That the Committee note the information provided in this Report on Member complaints and on standards-related matters.