



Brighton & Hove City Council

DRAFT COMMITTEE WORK PROGRAMME Edition 06

HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published September 2017

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for September 2017				
HEALTH OVERVIEW & SCRUTINY - 4.00PM HOVE TOWN HALL				
61172	<p>GP Sustainability <i>All Committee Decisions</i> An update on GP sustainability</p> <p><i>Wards affected: All Wards</i></p>	6 Sep 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
61174	<p>Updated HOSC 2017/18 Work Programme <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	6 Sep 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
61385	<p>Effective Clinical Commissioning <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	6 Sep 2017		<p>Report of: Chief Operating Officer for NHS Brighton and Hove Clinical Commissioning Group</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61438	<p>Clinically Effective Commissioning <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	6 Sep 2017		<p>Report of: Chief Operating Officer for NHS Brighton and Hove Clinical Commissioning Group</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
61440	<p>NHS 111 Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	6 Sep 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
HEALTH & WELLBEING BOARD 4.00PM HOVE TOWN HALL				
61345	<p>Young People: New approach to reduce the harm caused by substance misuse and early sexual relationships <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2017		<p>Report of:</p> <p>Report Author: Kerry Clarke Tel: 01273 295491</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61507	<p>Better Care Fund (BCF) <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2017		<p>Report of: Chief Operating Officer for NHS Brighton and Hove Clinical Commissioning Group, Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
61505	<p>Safeguarding Review Reports <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Mia Brown Tel: 01273 29584217256</p>
61503	<p>Breastfeeding Update Report <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2017		<p>Report of: Director Public Health</p> <p>Report Author: Kerry Clarke Tel: 01273 295491, Giles Rossington Tel: 01273 295514</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61501	<p>Integration of Health and Social Care: Update <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2017		<p>Report of: Chief Operating Officer for NHS Brighton and Hove Clinical Commissioning Group, Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
61575	<p>Brighton and Hove Cancer Strategy 2017-2020 <i>Health & Wellbeing Board</i></p> <p>The paper describes the joint CCG and Council Cancer Strategy for Brighton & Hove and asks the board to ratify it. It aims to improve outcomes for those with cancer. It sets out the current situation and the plans to improve prevention, screening, diagnosis, treatment and support for those living with and beyond Cancer.</p> <p><i>Wards affected: All Wards</i></p>	12 Sep 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Becky Woodiwiss Tel: 01273 296575</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
57856	<p>Primary School Admission Arrangements 2018 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2017		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
57858	<p>School Admission Arrangements 2019/20 <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	18 Sep 2017		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
60013	<p>Children's Services Partnership Forum <i>All Committee Decisions</i></p> <p>Update on the city's Children's Services Partnership Forum - a sub group of Brighton & Hove Connected</p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2017		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Carolyn Bristow Tel: 01273 291288</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61577	<p>Special Educational Needs and Disability - Reorganisation of Special Schools and Pupil Referral Units <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2017		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Lisa Brown Tel: 01273 293568, Jacqueline Coe Tel: 01273 293504, Regan Delf Tel: 01273 293504</p>
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57524	<p>2016/17 Annual Audit Letter <i>All Committee Decisions</i> External audit annual audit letter</p> <p><i>Wards affected:</i></p>	19 Sep 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61324	<p>Strategic Risk Focus: SR13 Keeping Vulnerable Adults Safe from harm and abuse; SR20 Ability of health and social care to integrate services at a local level to deliver timely and appropriate interventions; SR10 Information Governance Management; and <i>All Committee Decisions</i></p> <p>The Audit & Standards Committee have a role to monitor and form an opinion on the effectiveness of risk management and internal control. One of the ways that the Committee does this is by focusing on at least two Strategic Risks at each of their meetings and inviting the Risk Owners to attend to answer their questions.</p> <p><i>Wards affected: All Wards</i></p>	19 Sep 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
61379	<p>Standards Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Sep 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61529	<p>Internal Audit and Corporate Fraud Progress Report <i>All Committee Decisions</i> The report summarises: Progress made against the Internal Audit and Corporate Fraud Plan; Key issues identified and action being taken; Progress made by management in implementing audit recommendations.</p> <p><i>Wards affected: All Wards</i></p>	19 Sep 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>
61583	<p>Code of Conduct for Employees <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Sep 2017		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Liz Boswell Tel: 01273 291307</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
56988	<p>STAR 2016 Action plan <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Miriam Gee Tel: 01273294635, Rachel Chasseaud Tel: 01273 290753, Diane Hughes Tel: 01273 293841</p>
57387	<p>Revised Tenancy Agreement <i>All Committee Decisions</i> Changes to current Tenancy Agreement</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Susan Connelly Tel: 01273 293800, Janet Dowdell Tel: 01273 293171</p>
57497	<p>Single Homeless Accommodation & Support Services <i>All Committee Decisions</i> An update on the remodelling and re-procurement of single homeless and rough sleeper support and accommodation services.</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Jenny Knight Tel: 01273 293081</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61244	<p>Housing Management Performance Report Quarter 1 2017/18 <i>All Committee Decisions</i> The Housing Management performance report covers Quarter 1 of the financial year 2017/18.</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Tom Matthews Tel: 01273 293234, Ododo Dafe Tel: 01273 293201</p>
61383	<p>Home Purchase Policy <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293841</p>
61408	<p>New Homes for Neighbourhoods: Development costs <i>All Committee Decisions</i> Members requested at the meeting of Housing & New Homes Committee that a report is brought to a future committee on development costs for the New Homes for Neighbourhoods Programme</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Carol Jenkins Tel: 01273 293832, Sam Smith Tel: 01273 291383</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61428	<p>HRA Asset Strategy Review – Providing safe homes <i>All Committee Decisions</i> An update on fire safety following the Grenfell tragedy with background & Context, operational actions and Strategic impacts. Medium term fire safety options & potential future budget impacts, with outline recommendations. Consultation arrangements with residents and leaseholders</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: John Currell Tel: 01273 293355, Martin Reid Tel: 01273 293321</p>
61515	<p>Report on DFG for additional housing improvement <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Miles Davidson Tel: 01273 293150, Sarah Potter Tel: 01273 293168, Martin Reid Tel: 01273 293321</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TOURISM, DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
61243	<p>Community Infrastructure Levy - Preliminary Draft Charging Schedule <i>All Committee Decisions</i> The report provides an update on Community Infrastructure Levy (CIL) and seeks approval to consult on a Preliminary Draft Charging Schedule</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Clare Flowers Tel: 01273 290443</p>
58275	<p>Houses of Multiple Occupation - Response to matters raised at full Council <i>All Committee Decisions</i> This report considers the matters raised at full Council on 20 October 2016 following the submission of a petition on behalf of 'Family Homes Not HMOs'.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
57958	<p>Toad's Hole Valley Supplementary Planning Document <i>All Committee Decisions</i> This report provides a summary of the responses received as a result of the consultation on the Draft Toad's Hole Valley Supplementary Planning Document (SPD), outlines the changes made as a result of the consultation and seeks adoption of the final version of the Toad's Hole Valley SPD.</p> <p><i>Wards affected: Hangleton & Knoll; Hove Park; Withdean</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paula Goncalves Tel: 01273 292352</p>

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58749	<p>Revised Local Development Scheme, 2014 – 2017 <i>All Committee Decisions</i> To seek approval of the revised Local Development Scheme (LDS). This is the three year work programme setting out the timetable for the preparation of the set of documents that make up the development plan for Brighton & Hove, and covers the period from 2017 to 2020.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
61485	<p>Progress Update on Establishing a Museums Trust <i>All Committee Decisions</i> To update on work to establish a trust to manage the Council's museum sites and to care for and develop its museum collections.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Val Birchall Tel: 01273 292571</p>
61573	<p>HMO Enforcement Update <i>All Committee Decisions</i> An update on Enforcement matters in relation to HMOs</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Nicola Hurley Tel: 01273 292114</p>

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61622	<p>Review of the Animal Welfare Charter <i>All Committee Decisions</i> This report explores the options to implement a ban on performing animals in circuses using council owned land.</p> <p><i>Wards affected: All Wards</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Roy Pickard Tel: 01273 292145</p>
61326	<p>Proposed Submission Shoreham Harbour Joint Area Action Plan <i>All Committee Decisions</i> Approval is sought for the publication of the Submission Shoreham Harbour Joint Area Action Plan, part of Brighton & Hove's Development Plan, along with its supporting documents, for a minimum of a six week period of public consultation with regard to whether the plan meets the test of soundness prior to submission to the Secretary of State for independent examination.</p> <p><i>Wards affected: Hangleton & Knoll; North Portslade; South Portslade; Wish</i></p>	21 Sep 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Executive Director for Economy, Environment & Culture</p> <p>Report Author: Rebecca Fry Tel: 01273 293773</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
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Decisions anticipated for October 2017

POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL

58789	<p>Targeted Budget Management (TBM) 2017/18: Month 5 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
58822	<p>Workforce Equalities Report 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Liz Boswell Tel: 01273 291307, Alison McManamon Tel: 01273 290511, Katie Ogden Tel: 01273 291299, Felicity Scanlon Tel: 01273 291306</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61458	<p>Local Health and Social Care Integration <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Richard Fullagar Tel: 01273 293846</p>
61531	<p>Saldean Lido CIC - request for loan <i>All Committee Decisions</i></p> <p>A report to request approval of a loan to Saltdean Lido CIC to complete a revised bid to the Heritage Lottery Fund for grant funding to restore the main Saltdean Lido building.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	12 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084</p>
61533	<p>Business Rates Revaluation Discretionary Rate Relief <i>All Committee Decisions</i></p> <p>The 2017 revaluation of Business Rates resulted in significant increases (and some decreases) in Business Rates. The government has allocated funding to Local Authorities so tha they can create their own Discretionary Rate Relief scheme to support those most affected by Revaluation. This report outlines the criteria for our local scheme.</p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Paul Ross-Dale Tel: 01273 291969</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61737	<p>Social Care IT System Procurement <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mo Lawless Tel: 01273 295975</p>
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM THE BRIDGE				
58100	<p>Fairness Commission Progress Update <i>All Committee Decisions</i></p> <p>Report on progress of the Fairness Commission recommendations</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Emma McDermott Tel: 01273 296805</p>
58239	<p>BHCC Budget EIAs Mitigating Action update <i>All Committee Decisions</i></p> <p>Annual progress report on actions identified by services to mitigate impacts of budget proposals.</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58751	<p>Rough Sleeper Strategy Update <i>All Committee Decisions</i> The report is an update on the Rough Sleepers Strategy</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Simon Newell Tel: 01273 291128</p>
61186	<p>Universal Credit readiness and response <i>All Committee Decisions</i> This report will provide information about the rollout of Universal Credit in Brighton and Hove and how the council is preparing for this.</p> <p><i>Wards affected:</i></p>	9 Oct 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: John Francis Tel: 01273 291913</p>
61380	<p>Brighton and Hove Social Value Framework Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Michelle Pooley Tel: 01273 295053</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61587	<p>Rough Sleeping Strategy Progress Update <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Simon Newell Tel: 01273 291128</p>
61571	<p>Gating, Dog Control and Designated Public Spaces Orders <i>All Committee Decisions</i> Transitioning Gating, Dog Control and Designated Public Spaces Orders in to Public Spaces Protection Orders</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
61567	<p>Community Safety and Crime in Brighton & Hove <i>All Committee Decisions</i> Overview of crime and disorder in the city.</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61564	<p>Sibling W&X Serious Case Review <i>All Committee Decisions</i> Commissioned by Brighton & Hove Local Safeguarding Children Board (LSCB) to evaluate multi-agency responses to vulnerable young people at risk of exploitation through radicalisation. It follows the deaths of two brothers, 'W' and 'X,' in Syria in 2014. They had received services from local agencies in the Brighton & Hove area before leaving the UK.</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
61569	<p>Domestic Violence and Abuse and Sexual Violence Review <i>All Committee Decisions</i> Business Process Improvement Review to consider the provision for, and commissioning of, DVA and SV services in the light of increasing demand and reducing resources.</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
61589	<p>Emergency Planning and Resilience - Preventing and Responding to Emergencies <i>All Committee Decisions</i> The purpose of the report is to provide Members with an overview of the role and responsibilities of the local authority in relation to emergency planning and resilience and to report how the Council responds to incidents across the City and how it manages risk and maintains resilience.</p> <p><i>Wards affected: All Wards</i></p>	9 Oct 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Annie Sparks Tel: 01273 292436</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
60074	<p>Parking Scheme Priority Timetable <i>All Committee Decisions</i> A report outlining the future parking scheme priority timetable.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
60076	<p>Citywide Traffic Regulation orders <i>All Committee Decisions</i> A report outlining comments to recent citywide Traffic Regulation Orders</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
60078	<p>Resident parking scheme update report <i>All Committee Decisions</i> Report outlines comments to the West Hove Traffic Order, the Hove Park initial consultation and the Area U parking scheme.</p> <p><i>Wards affected: Hove Park; Queen's Park; Wish</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
60082	<p>Parking Annual Report 2016-17 <i>All Committee Decisions</i> To note and approve the publication of the city's Parking Annual Report 2016-17 on the performance of Parking Services</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61188	<p>George Street Opening Hours <i>All Committee Decisions</i> A report outlining the concerns and issues about the opening hours for George Street and a recommendation on the way forward.</p> <p><i>Wards affected: Central Hove</i></p>	10 Oct 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
Decisions anticipated for November 2017				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
58791	<p>Targeted Budget Management (TBM) 2017/18: Month 7 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	30 Nov 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
58804	<p>Attendance Support Procedure <i>All Committee Decisions</i> A new Attendance Support Procedure for all Council staff, which replaces the existing Attendance Management Procedure.</p> <p><i>Wards affected: All Wards</i></p>	30 Nov 2017		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Laura Keogh</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
57350	<p>New Homes for Neighbourhoods Modular Pilot - Futureform proposals <i>All Committee Decisions</i> Seeking agreement of Housing & New Homes and Policy, Resources and Growth Committees to lease three vacant or underused HRA garage sites to Futureform Global Investments Ltd. to develop up to 16 modular units of affordable rented housing to be leased back by the council</p> <p><i>Wards affected:</i></p>	15 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Carol Jenkins Tel: 01273 293832</p>
56833	<p>HRA Heat Network Study Update <i>All Committee Decisions</i> An update on the studies carried out into the feasibility of heat networks at two high-density council housing sites 1. Hove Station (City Plan Development Area 6) & 2. Eastern Road, Brighton (Part of DA5). The update focuses on the Hove Station opportunity and the HRA property around Clarendon Road.</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Alexander Fox Tel: 01273 290773</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57602	<p>Student Housing Strategy - evidence and options <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293841</p>
57641	<p>Future options for Dunster Close garage site <i>All Committee Decisions</i></p> <p>Review of future options for this site after the garages have been demolished.</p> <p>Housing and New Homes Committee approved the demolition of the garages on 15.3.17.</p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	15 Nov 2017		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>
TOURISM, DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
61422	<p>Section 106 - 2016/17 Contributions Financial Report <i>All Committee Decisions</i></p> <p>Annual report of s106 financial contributions balances and sums secured in 2016/17.</p> <p><i>Wards affected: All Wards</i></p>	16 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Debra May Tel: 01273 292295</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL				
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM ST RICHARDS CHURCH & COMMUNITY CENTRE				
61615	<p>Community Asset Transfer Policy <i>All Committee Decisions</i> Seeks a recommendation to the PR</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Batchelor Tel: 01273 291441</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
60084	<p>A259 (Brighton Marina to Newhaven) - Request for studies <i>All Committee Decisions</i> Following consideration of a petition at June ET&S Committee requesting traffic, economic, air quality and quality of life studies, this report will outline the decisions/outcomes of the responses of Lewes DC and East Sussex CC to the same petition, and make further recommendation(s) of any further action proposed by BHCC.</p> <p><i>Wards affected: East Brighton; Rottingdean Coastal; Woodingdean</i></p>	28 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
60086	<p>Parking Payment Systems Update <i>All Committee Decisions</i> To provide an update on the pay and display machine upgrade and replacement project</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>
61526	<p>Open Spaces Strategy - Update on Action Plan <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	28 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084</p>
61216	<p>Valley Gardens Detailed Design <i>All Committee Decisions</i> This report presents the Valley Gardens Detailed Design for members to consider.</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2017		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Tracy Beverley Tel: 01273 292813</p>
Decisions anticipated for December 2017				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4PM HOVE TOWN HALL				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for January 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57528	<p>2016/17 Annual Certification Report <i>All Committee Decisions</i> External audit report on housing benefit claims</p> <p><i>Wards affected:</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
57526	<p>2017/18 Audit Plan <i>All Committee Decisions</i> External audit annual plan</p> <p><i>Wards affected:</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
61545	<p>Annual Surveillance Report <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jo Player Tel: 01273 292488</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
57860	<p>School Admission Arrangements 2019/20 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
61646	<p>Families, Children and Learning Fees and Charges 2018/19 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Louise Hoten Tel: 01273 293440</p>
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM WHITEHAWK LIBRARY				
58235	<p>Equality & Inclusion Strategy Progress Update <i>All Committee Decisions</i> Annual update on progress on the actions identified in the council's Equality & Inclusion Policy Statement and Strategy.</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
58237	<p>Trans Needs Assessment action plan progress report <i>All Committee Decisions</i> Annual update reporting progress on the recommendations from the Trans Needs Assessment.</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for February 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
58794	<p>Targeted Budget Management (TBM) 2016/17: Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Feb 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
HEALTH OVERVIEW & SCRUTINY - 4.00PM HOVE TOWN HALL				
Decisions anticipated for March 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
61613	<p>Assessing the impact of the term date pilot initiative <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61648	<p>Education Capital Resources and Capital Investment Programme 2018/2019 <i>All Committee Decisions</i> To inform the Committee of the level of available capital resources allocated to this service for 2018/19 and to recommend a Capital Investment Programme for 2018/19.</p> <p>To allocate funding available in the capital programme under Pupil Places and Condition investment for 2018/19.</p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515</p>
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
57369	<p>Official Feed and Food Controls Service Plan 2018/19 <i>All Committee Decisions</i> <i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57532	<p>2018/19 Local Transport Plan Capital Programme <i>All Committee Decisions</i> Seeking approval of detailed allocation of approved LTP capital funding to specific projects and programmes for 2018/19, and noting indicative allocations for future years..</p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Renault Tel: 01273 292477</p>
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
57530	<p>March 2018 Audit Progress Report <i>All Committee Decisions</i> External audit progress report</p> <p><i>Wards affected:</i></p>	27 Mar 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				