



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition 07

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published October 2019

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for October 2019				
POLICY & RESOURCES COMMITTEE - 10 OCTOBER 2019 - 4.00PM HOVE TOWN HALL				
79425	EU Withdrawal: Response to Full Council Notice of Motion <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	10 Oct 2019		Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer) Report Author: D Humphreys Tel: 01273 290555, Simon Newell Tel: 01273 291128, Annie Sparks Tel: 01273 292436
78237	Targeted Budget Management (TBM) 2019/20: Month 5 <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	10 Oct 2019		Report of: Executive Director for Finance & Resources Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79577	<p>Orbis Insurance Tender 2020 <i>All Committee Decisions</i> Orbis Insurance Tender for main Property Portfolio, Motor, and Liabilities covers commencing on 1st April 2020</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Caroline Hayes</p>
78490	<p>Annual Waiver Report <i>All Committee Decisions</i> This report details all waivers approved in the previous two financial Years. An analysis is provided detailing Financial data, Service areas and reason coding</p> <p><i>Wards affected:</i></p>	10 Oct 2019		<p>Report of:</p> <p>Report Author:</p>
79159	<p>Proposals Arising from the Pay and Reward Review 2019 <i>All Committee Decisions</i> An update on the pay and reward project, and seeking agreement to some improvements to the councils reward package</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Alison Mcmanamon Tel: 01273 290511</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79157	<p>Working Towards a Fair and Inclusive Workplace <i>All Committee Decisions</i> An update on the on-going work to develop a Fair and Inclusive work place, and to implement the recommendations of the Global HPO report</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Alison Mcmanamon Tel: 01273 290511</p>
77824	<p>Collaborative procurement of Hard Facilities Management contracts - planned, term and reactive maintenance <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Angela Dymott Tel: 01273 291450, Martin Hedgecock Tel: 01273 295047, Martin Hilson Tel: 01273 291452, Claire Hutchinson Tel: 01273 290795</p>
78870	<p>Adoption South East Committee Paper <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Deb Austin Tel: 01273 291407</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78577	<p>Adoption South East <i>All Committee Decisions</i> Report on the statutory requirement for all local authorities to be part of a regional adoption agency by 01.04.20 and approval for Brighton & Hove City Council to join East Sussex, West Sussex and Surrey County Councils to form Adoption South East adoption agency.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Deb Austin Tel: 01273 291407</p>
79705	<p>Governance of Major Regeneration & Infrastructure Projects <i>All Committee Decisions</i> A report outlining proposed changes to the governance of major projects</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Sam Smith Tel: 01273 291383, Max Woodford</p>
79794	<p>Home Purchase Policy opportunity - purchase of a portfolio of properties <i>All Committee Decisions</i></p> <p><i>Wards affected: East Brighton; Hanover & Elm Grove</i></p>	10 Oct 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293159</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78679	<p>Office Supplies <i>All Committee Decisions</i> Recommendation for the procurement of office supplies</p> <p><i>Wards affected:</i></p>	10 Oct 2019		Report of: Report Author:
79130	<p>Procurement of a Corporate Office Supplies Contract <i>All Committee Decisions</i> The contract will be for the provision of office stationery, office sundries, computer consumables paper, office furniture & cleaning consumables (“Office Supplies”).</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		Report of: Executive Director for Finance & Resources Report Author: Gabbi Bancroft Tel: 01273 292211

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79133	<p>Improvement to Bartholomew House Customer Service Centre <i>All Committee Decisions</i> This report presents opportunities to improve the customer entrance at Bartholomew House, increase the council's presence in Bartholomew Square, and make it easier for residents visiting the site for the first time to access the services they need.</p> <p>Improvements to the entrance and adjacent public realm would help address a range of sensitive issues associated with the site, including antisocial behaviour, rough sleeping and substance misuse.</p> <p>The council's budget is supported by income from Property & Design's commercial portfolio. This report also sets out options to create a new commercial unit from surplus office space in Bartholomew House, creating a new income stream for the council, and providing funding for this project.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Ben Miles Tel: 01273 290336</p>
79219	<p>Self-Supply Water Licence <i>All Committee Decisions</i> The aim of the report is to explore the costs and benefits of a Water self-supply licence.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Kelvin Newman Tel: 01273 290599</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79463	<p>Hollingdean Depot Vehicle Operators Licence <i>All Committee Decisions</i> To provide an progress update to Policy & Resources Committee on the HGV Vehicle Operators Licence for the City Council.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753</p>
78354	<p>Full Review of Polling Districts and Polling Places 2019 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Michael Appleford Tel: 01273 291997</p>
79399	<p>RPM Trust <i>All Committee Decisions</i> Seeking approval for delegations and updating on progress.</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Steve Foster Tel: 01273 291646</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79239	<p>Royal Pavilion Estate Capital Project Phase 1 <i>All Committee Decisions</i> Up-date on project status and actions carried out since the main contractor left site and stopped all works due to insolvency</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance & Resources, Executive Director, Economy, Environment & Culture</p> <p>Report Author: Richard Davies Tel: 01273 296825</p>
79604	<p>King Alfred Development <i>All Committee Decisions</i> Report following Preferred Developer withdrawal and future options</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Mark Jago Tel: 01273 291106</p>
79770	<p>Lease surrender – Oakley Motor Units Ltd, Oakley House, Edward St, Brighton <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Scott Lunn Tel: 01273290282</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79707	<p>Site Purchase - Valley Social Centre <i>All Committee Decisions</i> The report recommends the purchase of the land by the council using a new HRA capital budget funded by commuted sums. The report has not had time to be considered by Housing Committee, prior to consideration by Policy & Resources. Senior officers and the Leader of the council are aware of this but due to the urgency of the situation are happy for the report to go straight to P&R.</p> <p><i>Wards affected: East Brighton</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jo Thompson Tel: 01273 291466</p>
79768	<p>Lease Surrender - Oakley Motor Units Ltd, Oakley House, Edward St, Brighton - Exempt Category 1 <i>All Committee Decisions</i> Report seeking approval to agree to the leaseholder surrendering a council lease, thereby enabling the development of council housing.</p> <p><i>Wards affected: Queen's Park</i></p>	10 Oct 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>
79709	<p>Site Purchase - Valley Social Centre - Exempt Part <i>All Committee Decisions</i> This part of the report contains commercially sensitive material which could prejudice the council's negotiations in purchasing the site. It is therefore recommended that this, as well as the Appendix (Valuation Report) are treated as confidential.</p> <p><i>Wards affected: East Brighton</i></p>	10 Oct 2019		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jo Thompson Tel: 01273 291466</p>

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79390	<p>Acquisition of Unit 10, Bartholomew Square - Part 2 <i>All Committee Decisions</i> Commercially sensitive information relating to the acquisition of Unit 10, Bartholomew Square</p> <p><i>Wards affected: All Wards</i></p>	10 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Angela Dymott Tel: 01273 291450, Ben Miles Tel: 01273 290336</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 8 OCTOBER 2019 - 4.00PM HOVE TOWN HALL				
79392	<p>Member Task and Finish Groups' Terms of Reference <i>All Committee Decisions</i> To consider and agree the Terms of Reference for three Member Task and Finish Groups for the Valley Gardens project, Local Cycling and Walking Infrastructure Plan and the Stanmer Park Restoration project.</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>
77488	<p>Parking Scheme Update Report <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>

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78337	<p>Parking Scheme Priority Timetable <i>All Committee Decisions</i> To update the Committee with a revised Parking Scheme Priority Timetable.</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>
78531	<p>City Environment Modernisation Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>
78573	<p>Electric Vehicle Charge Point Roll Out <i>All Committee Decisions</i> To update committee on the roll out of electric vehicle charging infrastructure throughout the city.</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>
78894	<p>Parking Annual Report 2018-19 <i>All Committee Decisions</i> To approve the publication of the Parking Annual Report 2018-19 on the performance of Parking Services and key service initiatives</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>

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79141	<p>Off-street Car Park and Traffic Control Centre equipment replacement <i>All Committee Decisions</i> To ask for delegated authority from committee to procure and award the contract (and extension option to that contract).</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Paul Haines Tel: 01273 292289</p>
79149	<p>Elm Drive/Rowan Avenue TRO <i>All Committee Decisions</i> A notice of proposal has been advertised regarding the implementation of double yellow lines at the junction of Elm Drive/Rowan Avenue to improve visibility at the junction. This report summarises the details of any objections received.</p> <p><i>Wards affected: Hangleton & Knoll</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Jonathon Martin Tel: 01273 293536</p>
79262	<p>Self Management of Sports Facilities <i>All Committee Decisions</i> Officers have received proposals for the self management of football and cricket facilities at Nevill Recreation Ground and Hollingdean Park. Committee is being asked to decide if either or both of these should proceed.</p> <p><i>Wards affected: Hollingdean & Stanmer; Hove Park</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Robert Walker Tel: 01273 294349</p>

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79260	<p>Arboriculture [tree] Strategy permission to go to public consultation <i>All Committee Decisions</i> Cityparks have drawn up a draft arboricultural strategy for the Cities trees and are now asking permission to go to public consultation on the strategy.</p> <p><i>Wards affected: All Wards</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Robert Walker Tel: 01273 294349</p>
79606	<p>Hove Cemetery Toilets <i>All Committee Decisions</i></p> <p><i>Wards affected: Hangleton & Knoll</i></p>	8 Oct 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: John Peel Tel: 01273 291058</p>
HEALTH OVERVIEW & SCRUTINY - 16 OCTOBER 2019 - 4.00PM HOVE TOWN HALL				
79128	<p>Procurement of a New NHS 111 Service <i>All Committee Decisions</i> update on the results of procurement of a new NHS 111 (urgent but non-emergency calls) services for Sussex and Kent</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>

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79153	<p>Primary Care in Brighton & Hove <i>All Committee Decisions</i> Update from CCG on current state of primary care in city and planning for future (including Primary Care Networks: PCN)</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
79609	<p>Winter Planning <i>All Committee Decisions</i> partner (A&E Delivery Board) plans for local health and care system to manage seasonal demand surge</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
79650	<p>Knoll House Resource Centre: Future Use <i>All Committee Decisions</i> report setting out thinking behind changes to provision of services at Knoll House and possible future uses of the resource</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>

Decisions anticipated for November 2019

SPECIAL HEALTH & WELLBEING BOARD - 5 NOVEMBER 2019 - 9.30AM HOVE TOWN HALL

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79660	<p>Sussex Health & Care System Strategic Plan <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	5 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Rob Persey Tel: 01273 295032</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 11 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL				
78932	<p>Standing Advisory Council for Religious Education (SACRE) Annual Report <i>All Committee Decisions</i></p> <p>This is the annual report for Brighton & Hove's SACRE. It is a statutory duty to present an annual report.</p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Sam Beal Tel: 01273 293533</p>
79066	<p>The Provision of School Meals in Brighton & Hove <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Susie Haworth Tel: 01273 293590, Andrea Weller Tel: 01273 293526</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79093	<p>West Blatchington Primary School Lowering Age Range <i>All Committee Decisions</i> West Blatchington Primary School request to lower age range from three to two, so that two year olds can attend its nursery class</p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Vicky Jenkins Tel: 01273 296110</p>
78698	<p>School Admission Arrangements 2021/22 <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>
79355	<p>Update on July 2018 Ofsted ILACS Action Plan <i>All Committee Decisions</i> To provide the committee with progress made in respect of the recommendations arising from Ofsted's July 2018 Inspection of Local Authority Children Service (ILACS).</p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Deb Austin Tel: 01273 291407</p>

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79316	<p>Onside Proposal for Brighton Youth Zone Project <i>All Committee Decisions</i></p> <p>Onside are a charity that have approached Brighton and Hove City Council with a proposal to source capital and revenue funding to build a new Youth Zone in the city. They have also had discussions with Brighton Youth Club (BYC). BYC own their building and that is the suggested site for the new Brighton Youth Zone</p> <p>The BYC building is well used with every available space taken, but needs a lot of refurbishment within the next 3 years and only some of the building is truly accessible.</p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Edward Yeo Tel: 29-4354</p>
79593	<p>Re-organisation of Special Education in the city - Progress Report <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Lisa Brown Tel: 01273 293568, Georgina Clarke-Green, Edward Yeo Tel: 29-4354</p>

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79465	<p>Mathematics in schools in Brighton & Hove <i>All Committee Decisions</i> this paper outlines the different strategies that are in place to improve maths outcomes</p> <p><i>Wards affected: All Wards</i></p>	11 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Hilary Ferries Tel: 01273 293738</p>
HEALTH & WELLBEING BOARD - 12 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL				
79669	<p>What happens when a GP surgery closes? <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
79666	<p>Carers Strategy <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Gemma Scambler Tel: 01273 295045</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79664	<p>Safeguarding Adults Board Annual Report <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Laura Perkins</p>
79662	<p>Local Safeguarding Children Board Annual Report <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Laura Perkins</p>
79677	<p>Developing the Adult Social Care and Health Budget Plans <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Alistair Hill Tel: 01273 296560, Rob Persey Tel: 01273 295032</p>
79727	<p>Annual Review of Adult Social Care Charging Policy <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Angie Emerson Tel: 01273 295666, Andy Witham Tel: 01273 291498</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79725	<p>Proposed Fee Increase for Adult Social Care Providers 2020/21 <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Judith Cooper Tel: 01273 296313, Andy Witham Tel: 01273 291498</p>
HOUSING COMMITTEE - 13 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL				
78474	<p>City-wide Housing Strategy update <i>All Committee Decisions</i></p> <p>Report seeking permission to commence process of review and update of the City-wide Housing Strategy, including position paper, proposals for consultation and timeline for decision making leading to adoption of an updated Housing Strategy. Eventual adoption of a new City-wide Housing Strategy would go to Full Council.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Diane Hughes Tel: 01273 293159</p>
78478	<p>Leaseholder Engagement Update <i>All Committee Decisions</i></p> <p>Report updating on how the council currently engages with leaseholders, progress that has been made to improving this engagement and ways in which we may continue to work together build upon this improvement.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Glyn Huelin Tel: 01273 293306</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78476	<p>Homelessness & Rough Sleeper Strategy Update <i>All Committee Decisions</i> Report seeking consent to commence production and review of updated Homelessness & Rough Sleeper Strategy including: position paper, proposals for consultation and timeline to Committee approval. There is a statutory obligation to have an updated strategy in place by 1 April 2020.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Sylvia Peckham Tel: 01273 293318</p>
78657	<p>Future delivery strategy for housing servicing and maintenance contracts <i>All Committee Decisions</i> This item is to consider the overall strategy for delivery of service and maintenance contracts, particularly mechanical and electrical contracts</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Miles Davidson Tel: 01273 293150, Glyn Huelin Tel: 01273 293306</p>
78640	<p>Re- Procurement of Floating Support Service <i>All Committee Decisions</i> Proposal for the re-procurement of the floating support service which offers resettlement from supported accommodation for homeless people into independent accommodation and provides tenancy sustainment support.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Jenny Knight Tel: 01273 293081</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78612	<p>New Homes for Neighbourhoods - Windlesham House <i>All Committee Decisions</i> This report asks for approval to progress the Windlesham House scheme, part of the council's New Homes for Neighbourhoods programme, to the planning and construction phases.</p> <p><i>Wards affected: South Portslade</i></p>	<p>13 Nov 2019 5 Dec 2019</p>		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Nick Fishlock Tel: 01273 293905</p>
79530	<p>Health & Safety Update <i>All Committee Decisions</i> Update on health and safety across housing stock including: Large Panel Systems, balconies and fire doors</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Glyn Huelin Tel: 01273 293306</p>
79457	<p>Procurement of an outreach service for people rough sleeping <i>All Committee Decisions</i> This papers seeks authority to tender for a service which offers an outreach model to engage with people sleeping rough in the city and moving them into accommodation.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Sue Forrest Tel: 01273 292960</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79800	<p>Procurement of Street Outreach Service for Rough Sleepers <i>All Committee Decisions</i> Proposal for the re-procurement of street outreach services for rough sleepers.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Jenny Knight Tel: 01273 293081</p>
79455	<p>Procurement of a 'No Second Night Out' service grant funded by the Ministry of Housing, Communities and Local Government <i>All Committee Decisions</i> This paper seeks authority to tender for a service which works with people new to rough sleeping in the city, offering a rapid assessment of support and accommodation quickly.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Sue Forrest Tel: 01273 292960</p>
79453	<p>Procurement for the provision of a "Somewhere Space to Stay" service funded by grant by the Ministry of Housing Communities and Local Government <i>All Committee Decisions</i> This paper is seeking delegated authority to procure a grant funded service which aims to prevent single homeless people from rough sleeping.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Sue Forrest Tel: 01273 292960</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79802	<p>Procurement of No Second Night Out and No First Night Out Services <i>All Committee Decisions</i> Proposal for the procurement of MHCLG funded services offered short term accommodation to those new to rough sleeping or those at immediate risk of rough sleeping</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2019		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Jenny Knight Tel: 01273 293081</p>
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 21 NOVEMBER 2019 - 4.00PM - HOVE TOWN HALL				
78908	<p>Outdoor Events - Parks and Open Spaces 2020 <i>All Committee Decisions</i> Provisional list of all major events in parks and open spaces 2020</p> <p><i>Wards affected: All Wards</i></p>	21 Nov 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084, Ian Taylor Tel: 01273 292711, Daniel Watson</p>
78906	<p>Outdoor Events – Madeira Drive Road Closures 2020 <i>All Committee Decisions</i> Proposed events for 2020 on Madeira Drive.</p> <p><i>Wards affected: All Wards</i></p>	21 Nov 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084, Ian Taylor Tel: 01273 292711, Daniel Watson</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78383	<p>Review of the Waste and Minerals Local Plan <i>All Committee Decisions</i> The report seeks the approval of the Committee to undertake a public consultation on a revised policies in the East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan</p> <p><i>Wards affected: All Wards</i></p>	21 Nov 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 26 NOVEMBER 2019 - 4.00PM HOVE TOWN HALL				
79145	<p>Hangleton Safer Routes to School - TRO <i>All Committee Decisions</i> As part of this years Safer Routes to School programme we have advertised TROs to support the implementation of walking and bus improvements in the area. The TROs include School Keep Clears and double yellow lines at junctions and adjacent to bus stops. This report will detail any objections to the proposals.</p> <p><i>Wards affected: Hangleton & Knoll</i></p>	26 Nov 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Jonathon Martin Tel: 01273 293536</p>
LICENSING COMMITTEE - 28 NOVEMBER 2019 - 3.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79473	<p>Hackney Carriage & Private Hire Driver Enforcement and Monitoring <i>All Committee Decisions</i> To report on Hackney Carriage & Private Hire Driver Enforcement and Monitoring</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Alex Evans Tel: 0127329, Martin Seymour Tel: 01273 296659, Jim Whitelegg Tel: 01273 292438</p>
Decisions anticipated for December 2019				
POLICY & RESOURCES COMMITTEE - 5 DECEMBER 2019 - 4.00PM HOVE TOWN HALL				
78239	<p>Targeted Budget Management (TBM) 2019/20: Month 7 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78466	<p>Q2 progress update Corporate Key Performance Indicators 2019-20 <i>All Committee Decisions</i> Progress update for the council's Corporate Key Performance Indicators covering the period April - September 2019/20. <i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer) Report Author: Richard Miles Tel: 01273 292344</p>
79352	<p>Short Term Temporary & Emergency Accommodation Procurement <i>All Committee Decisions</i> Current accommodation contracts are expiring over the next 2 years and so we need to consider how to re-procure. <i>Wards affected: All Wards</i></p>	5 Dec 2019 5 Dec 2019		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Sylvia Peckham Tel: 01273 293318</p>
79575	<p>Customer Experience Strategy <i>All Committee Decisions</i> <i>Wards affected: All Wards</i></p>	5 Dec 2019 5 Dec 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer) Report Author: Rima Desai Tel: 01273 291268, Victoria Paling Tel: 01273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78978	<p>Concessionary Bus Travel - 3 Year Fixed Deal <i>All Committee Decisions</i> Consideration to have a new 3 year fixed deal for Brighton & Hove Bus & Coach Company and extend the hours for disabled pass holders</p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of:</p> <p>Report Author: Yvonne Harvey</p>
79652	<p>Review of the Constitution <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515, Abraham Ghebre-Ghiorghis Tel: 01273 291500, Victoria Simpson Tel: 01273 294687</p>
79723	<p>Asset Management Board - Governance and Investment Principles <i>All Committee Decisions</i> A report of the Asset Management Board outlining proposals for the governance of commercial acquisitions, investment principles, and revised Terms of Reference.</p> <p><i>Wards affected: All Wards</i></p>	5 Dec 2019		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Ben Miles Tel: 01273 290336</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79782	<p>Officers' Use of Urgency Powers <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>5 Dec 2019</p> <p>5 Dec 2019</p>		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515, Abraham Ghebre-Ghiorghis Tel: 01273 291500, Victoria Simpson Tel: 01273 294687</p>
Decisions anticipated for January 2020				
POLICY & RESOURCES COMMITTEE - 23 JANUARY 2019 - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 13 JANUARY 2020 - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78702	<p>Families, Children and Learning Fees and Charges <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Paul Brinkhurst Tel: 01273 293439, Louise Hoten Tel: 01273 293440, Caroline Parker Tel: 01273 293587, Andrea Weller Tel: 01273 293526</p>
78700	<p>School Admission Arrangements 2021/22 <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	13 Jan 2020		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78721	<p>Transport for children and young people with SEND <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Andrea Weller Tel: 01273 293526</p>
79097	<p>Early Years Strategy <i>All Committee Decisions</i> To agree an updated early years strategy for the city</p> <p><i>Wards affected:</i></p>	13 Jan 2020		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Vicky Jenkins Tel: 01273 296110</p>
AUDIT & STANDARDS COMMITTEE - 14 JANUARY 2020 - 4.00PM HOVE TOWN HALL				
76963	<p>Strategic Risk Focus: SR30, SR35, SR23, SR21 and SR26 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79236	<p>Valley Gardens Project (Phase 3) <i>All Committee Decisions</i> As requested by the A&S Committee, 23 July 2019</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>
79780	<p>Standards Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>
HOUSING COMMITTEE - 15 JANUARY 2020 - 4.00PM HOVE TOWN HALL				
79817	<p>Housing Revenue Account Budget and Capital Investment Programme 2020/21 and Medium Term Financial Strategy <i>All Committee Decisions</i> Annual HRA Budget setting report</p> <p><i>Wards affected: All Wards</i></p>	<p>15 Jan 2020</p> <p>23 Jan 2020</p> <p>27 Feb 2020</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Monica Brooks Tel: 01273 292279</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79734	<p>Housing Management Performance Report Quarter 2 2019/20 <i>All Committee Decisions</i> The housing management performance report covers Quarter 2 of the financial year 2019/20. <i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 16 JANUARY 2020 - 4.00PM HOVE TOWN HALL				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 22 JANUARY 2020 - 4PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 28 JANUARY 2020 - 4.00PM HOVE TOWN HALL				
79247	<p>Update on Drug Related Deaths <i>Health & Wellbeing Board</i> <i>Wards affected: All Wards</i></p>	28 Jan 2020		<p>Report of: Director Public Health</p> <p>Report Author: Alistair Hill Tel: 01273 296560, Liz Tucker Tel: 01273292951</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for February 2019				
POLICY & RESOURCES COMMITTEE (BUDGET - 13 FEBRUARY 2020 - 4PM HOVE TOWN HALL				
78241	<p>Targeted Budget Management (TBM) 2019/20: Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Feb 2020		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
Decisions anticipated for March 2019				
POLICY & RESOURCES COMMITTEE - 19 MARCH 2020 - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 2 MARCH 2020 - 4.00PM HOVE TOWN HALL				
78704	<p>Education Capital Resources and Capital Investment Programme 2020/21 <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	<p>2 Mar 2020</p> <p>19 Mar 2020</p>		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE- 5 MARCH 2020 - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 10 MARCH 2020 - 4.00PM HOVE TOWN HALL				
76965	<p>Strategic Risk Focus: SR24, SR29, SR15 and SR31 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2020		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
HOUSING COMMITTEE - 11 MARCH 2020 - 4.00PM HOVE TOWN HALL				
LICENSING COMMITTEE - 12 MARCH 2020 - 3.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 17 MARCH 2020 - 4.00PM HOVE TOWN HALL				
77490	<p>Parking Scheme Update Report <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	17 Mar 2020		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
77606	<p>Local Transport Plan - Delivery Plan and 2020/21 Capital Programme <i>All Committee Decisions</i> Seek approval of LTP5 Delivery Plan and allocation of approved capital programme budget to projects and programmes</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2020 19 Mar 2020		Report of: Executive Director, Economy, Environment & Culture Report Author: Andrew Renault Tel: 01273 292477
79535	<p>Health & Safety Service Plan 2020-21 <i>All Committee Decisions</i> The plan is required under the National Local Authority Enforcement Code and outlines planned activities for 20/21</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2020		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Nick Wilmot Tel: 01273 292157
79533	<p>Official Feed and Food Controls Service Plan 2020/21 <i>All Committee Decisions</i> Food enforcement service plan as required by the Food Safety Code of Practice. Details activities over the past five years and plan for 20/21</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2020		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Nick Wilmot Tel: 01273 292157
<p>HEALTH OVERVIEW & SCRUTINY - 18 MARCH 2020 - 4.00PM HOVE TOWN HALL</p>				
<p>HEALTH & WELLBEING BOARD - 24 MARCH 2020 - 4.00PM HOVE TOWN HALL</p>				

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