

Brighton & Hove City Council

RISK & OPPORTUNITY REGISTER FORM

Corporate/Department/Team Project: Royal Pavilion & Museums

Site: Royal Pavilion & Museums

Service Objective/Process: Return of human remains to Australia

Description:

This Risk Register will identify both sides of risks 1) downside risks which threaten success and 2) upside risk opportunities

Date of Assessment: 22 August 2008

Review Date: May 2009

Compiled by: Sarah Posey

NO.	IDENTIFIED RISK OR OPPORTUNITY	CURRENT CONTROLS	EFFECTIVENESS OF CONTROLS – score A I U*	ASSESSMENT OF RISK SCORE			FURTHER CONTROLS REQUIRED and/or additional action to improve controls	RESOURCES REQUIRED TO IMPLEMENT ADDITIONAL CONTROLS	ASSESSMENT OF RESIDUAL RISK with control measures implemented			Responsible Officer	Timescale/ Review Frequency
				Likelihood (L)	Impact (I)	Risk Factor (LxI)			Likelihood (L)	Impact (I)	Risk Factor (LxI)		
1	Political												
1.1	Failure to secure political approval for return of remains	- Consultation with source community, UK and Australian museum specialists - Report to Cabinet agreed by Finance & Legal	A	1	4	4	To be agreed by Cabinet 21.5.09						
1.2	Positive impact of approval for return of remains for Indigenous Australians and others												
2	Customer												

\* Key to Effectiveness of Controls

A = Adequate

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2.1	Not all possible future requests for the return of human remains may be put forward for approval, leading to disappointment/further action of possible claimants.	- Consultation with museum colleagues and source communities. - Act according to DCMS <i>Guidance</i> and RP&M <i>Policy</i> - Act according to precedent set by UK museums.	A/U	1	5	5							
2.2	Possible risk that the public may misunderstand the return and perceive wrongly that BHCC is	- Publish clear information on return on RP&M website. - Brief RP&M staff, BHCC	A	2	3	6							

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	disposing of collections more widely.	colleagues and Members. - Being alert to, and promptly correcting, any misinformation or misleading references to the return - Take advice from other museums who have returned remains.											
3	<b>Fraud &amp; Corruption</b>												
3.1	Ensure requesting party are legitimate claimants	- Act according to DCMS Guidance and RP&M Policy	A	-	-	-							

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		- Request is from Australian Governmental body.											
<b>4</b>	<b>Professional/ Managerial</b>												
<b>4.1</b>	Staff time to liaise with Australian High Commission Staff time to deal with enquiries from press/public and possible requests for return of other remains	Can be accommodated within normal duties.	A	-	-	-							
<b>4.2</b>	Staff time to complete, produce and amend collections	Can be accommodated within normal duties.	A	-	-	-							

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	records												
<b>5</b>	<b>Economic/ Financial</b>												
<b>5.1</b>	Cost of packing and return of remains	Australian Government meeting all costs.	A	-	-	-							
<b>6.</b>	<b>Social</b>												
	See 1.1												
	Positive impact of possible partnerships that may flow from this and other requests.												
<b>7.</b>	<b>Technical</b>												
	n/a												
<b>8</b>	<b>Legislative</b>												
<b>8.1</b>	Ensure meeting legal requirements of Acquisitions &	- Act in accordance with Policy, in consultation	A	-	-	-							

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	Disposal Policy (RP&M 2005)	with Legal and following UK Government guidance.											
9	Physical												
	n/a												
10	Contractual /competitive												
	n/a												
11	Environmental/sustainability												
11.1	Risk of flood of requests for return of human remains and other sensitive/sacred material in the collections	Consultation with museum colleagues and source communities. - Act according to DCMS Guidance and RP&M Policy	U	1	5	5							

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		- Act according to precedent set by UK museums.											
12	<b>Equalities</b>												
	See EQIA: only positive impact												

17

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