

| | | | |
|-------------------------|--|--|--------------------------|
| Subject: | Data Protection Officer designation required by the General Data Protection Regulation- Extract from the proceedings of the Audit & Standards Committee meeting held on the 27 March 2018 | | |
| Date of Meeting: | 29 March 2018 | | |
| Report of: | Executive Lead for Strategy, Governance & Law | | |
| Contact Officer: | Name: | John Peel | Tel: 01273 291058 |
| | E-mail: | john.peel@brighton-hove.gov.uk | |
| Wards Affected: | All | | |

FOR GENERAL RELEASE

Action Required of the Policy, Resources & Growth Committee:

To receive the item referred from the Audit & Standards Committee for decision:

Recommendation:

Audit & Standards Committee:

- 2.1 That in response to the requirements of the General Data Protection Regulation, the Committee approve in principle this Council's designation of a statutory Data Protection Officer which Brighton & Hove City Council shares with its fellow founding Orbis partner authorities: East Sussex County Council and Surrey County Council.
- 2.2 That the Committee recommend to Policy, Resources and Growth Committee that the Executive Director – Finance & Resources be given delegated authority to take all steps necessary or incidental to appoint to the above role.
- 2.3 That the Committee recommend that Policy Resources and Growth Committee grant to the Monitoring Officer delegated authority to amend the Council's Constitution so as to include provision in the Scheme of Delegations to Officers for the new statutory Data Protection Officer role.
- 2.4 That in addition, the Committee recommend to Policy Resources and Growth Committee that responsibility for acting as the Council's Senior Information Risk Owner be delegated to the Executive Director – Finance & Resources and that this be reflected in the Scheme of Delegations to Officers.

Policy, Resources & Growth Committee:

- 2.5 That in response to the requirements of the General Data Protection Regulation, the Committee approve in principle this Council's designation of a statutory Data Protection Officer which Brighton & Hove City Council shares with its fellow founding Orbis partner authorities: East Sussex County Council and Surrey County Council.

- 2.6 That Policy, Resources and Growth Committee approve that the Executive Director – Finance & Resources be given delegated authority to take all steps necessary or incidental to appoint to the above role.
- 2.7 That Policy Resources and Growth Committee grant to the Monitoring Officer delegated authority to amend the Council's Constitution so as to include provision in the Scheme of Delegations to Officers for the new statutory Data Protection Officer role.
- 2.8 That Policy Resources and Growth Committee approve that responsibility for acting as the Council's Senior Information Risk Owner be delegated to the Executive Director – Finance & Resources and that this be reflected in the Scheme of Delegations to Officers.

BRIGHTON & HOVE CITY COUNCIL

AUDIT & STANDARDS COMMITTEE

4.00pm 27 MARCH 2018

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillors Miller (Chair) Robins (Group Spokesperson), Sykes (Group Spokesperson), Allen, Greenbaum, Lewry, Morris and Wealls

Independent Members present: Diane Bushell

PART ONE

59 DATA PROTECTION OFFICER DESIGNATION

59.1 RESOLVED-

- 1) That in response to the requirements of the General Data Protection Regulation, the Committee approve in principle this Council's designation of a statutory Data Protection Officer which Brighton & Hove City Council shares with its fellow founding Orbis partner authorities: East Sussex County Council and Surrey County Council.

RESOLVED TO RECOMMEND-

- 1) That the Committee recommend to Policy, Resources and Growth Committee that the Executive Director – Finance & Resources be given delegated authority to take all steps necessary or incidental to appoint to the above role.
- 2) That the Committee recommend that Policy Resources and Growth Committee grant to the Monitoring Officer delegated authority to amend the Council's Constitution so as to include provision in the Scheme of Delegations to Officers for the new statutory Data Protection Officer role.
- 3) That in addition, the Committee recommend to Policy Resources and Growth Committee that responsibility for acting as the Council's Senior Information Risk Owner be delegated to the Executive Director – Finance & Resources and that this be reflected in the Scheme of Delegations to Officers.

