

## **TEMPLATE TERMS OF REFERENCE FOR MEMBER WORKING GROUPS**

### **1. Name**

***Cross Party Working Group for Planning policy***

### **2. Purpose**

The purpose of the Cross Party Working Group for Planning Policy (“the CPWGP”) is to help the City Council develop and implement its Development Plans and Planning Policy Guidance as part of its activities, including partnership work with other agencies and bodies.

### **2. Status**

The CPWGP shall be an advisory board to the Tourism, Equalities, Communities & Culture Committee. The Board CPWGP will not have subcommittee status and the political balance rules in section 15 of the Local Government and Housing Act 1989 will not apply.

However, it is expected that the CPWGP will be established on a cross party basis.

### **3. Areas of focus**

The CPWGP will oversee the progress of the development and reviews of the Council’s Development Plans and other Planning Policy Guidance, and review their content having regard to evidence; national planning policy and guidance; best practice and corporate priorities.

### **4. Reporting**

The CPWGP will report to the Tourism, Equalities, Communities & Culture Committee, with recommendations as necessary.

### **6. Membership**

Membership of the CPWG will consist of 3 elected Members, following nominations by the Group Leaders to reflect the political composition of the Council.

### **7. Meetings and ways of working**

The timing and number of meetings will be dictated by the volume of business for the CPWGP.

The Group will agree ways of working appropriate to the role and remit of the Group.

### **8. Review**

These terms of reference may be reviewed and amended by the Tourism, Equalities, Communities & Culture Committee from time to time.

