

# Terms of Reference

## 1. Name

*Stanmer Park Member Working Group*

## 2. Purpose

The working group will be a cross-party member working group with the South Downs National Park Authority (SDNPA). It will provide policy advice and oversee the development of the Stanmer Park estate. Major projects and long term initiatives are being delivered in Stanmer Park through a succession of political administrations and this group will ensure continuing buy-in by all parties.

## 3. Status

The Stanmer Park Member Working Group shall be an advisory board to the Environment, Transport and Sustainability (ETS) Committee. The Working Group will not have sub-committee status and the political balance rules in section 15 of the Local Government and Housing Act 1989 will not apply. However, it is expected that the Working Group will be established on a cross-party basis.

## 4. Areas of focus

The Working Group will oversee the following projects and initiatives:

- The restoration project funded by the National Lottery, which is currently underway.
- The planned relocation of the City Parks depot within Stanmer Park, and associated landscaping improvements.
- The development of the traditional agricultural buildings (TAB) in Stanmer village.
- Determining the long term management arrangements of the Stanmer estate, as required by the National Lottery.

## 5. Reporting

The Working Group will report to the ETS Committee with recommendations as necessary.

## 6. Membership

Membership of the Working Group shall consist of:

- Three elected Members from the ETS Committee, one from each political party, following nominations by their Group Leaders.

- A member of the SDNPA Board, nominated by the SDNPA Board.

supported by officers from CityParks.

## **7. Meetings and ways of working**

The Working Group will meet every 3 months depending on level of business.

The Working Group will have the ability to co-opt stakeholders onto the group and/or invite stakeholders to engage in specific thematic meetings as appropriate.

## **8. Review**

These terms of reference may be reviewed and amended by the ETS Committee from time to time.

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