

LEASEHOLDERS ACTION GROUP

Committee meeting 20th July, 2019, 10.30 at Laburnum Grove.

Meeting D of 2019/2020.

Present: David Spafford, Peter Boakes, David Croydon, Graham Dawes, Rosemary Johnson, Jane Thorp.

Apologies: Keith Marston, Tony Worsfold.

1. MINUTES of 10th June 2019.

AGREED as correct record.

2. MATTERS ARISING

B3: AGREED future meeting dates; 23/9, 9/11, 14/12, 6/1, 16/2, 2/3.

B4: AGREED standard agenda.

B6: DS to contact LR with the suggestion she meet with 2 or 3 of the committee to hear what she is not being told: DS was contacted by LR, wanted meeting with LAG before next HNHC meeting; fixed for Wednesday 28th August, 6.30.

AGREED this to be at Hampshire Lodge, all Committee members (+ Barry Hughes) invited.

ACTION D1: DS to book meeting room and circulate calling notice.

B7: supply minutes of task-and-finish group about new works/maintenance arrangements: no minutes since last meeting; ONGOING. Usefulness of paperwork questioned.

B8: DS to talk to LR about Resource Centre support: refer to 28 August meeting. Leaseholder Support Officer post has been advertised and no suitable applicants, to be re-advertised; we want progress report on this at 28 August meeting too.

B10: KM to circulate the address of FB page: done.

B11: RFJ would write up the AGM in a journalistic report style (rather than minutes, but longer than Homing In copy limit) to be posted on the FB page: in hand.

B12: DJC to contact LR to ask what the "social values" cover and what the extra cost is: done; there is email correspondence.

AGREED: for agenda at 28 August meeting: we want to know the percentage cost of social values.

AGREED: every issue we take up with the council staff or members should have a "lead" committee member nominated to deal with it, and other committee members go through that lead person. Any committee person wishing to raise a general issue to raise with LAG committee first.

ACTION D2: JT to email all committee to explain this paragraph.

B13: RFJ to coordinate comments on council's AGM minutes; ALL to email their comments to RFJ: ongoing. Only one comment received; anyone got any more?

B14: RFJ to contact Barry (HI Editor): done. Next copy date 23 August.

AGREED: Include extending leases.

ACTION D3: PB/RFJ to discuss and arrange article.

B15: RFJ to contact Gary Gurr about situation on leaseholder survey; also to welcome him to his new job and look forward to seeing him at a meeting: done, waiting for Gary on next steps.

C1: GG to provide information on lease extension for circulation: ongoing.

C2: MR to write to all leaseholders on the estate about forward plans, and offering contact info: ongoing.

C3: GH to circulate draft template letters to committee: ongoing.

C4: BHCC to share Major Projects Summary report regularly with the committee, preferably circulated before the meeting: ongoing.

C5: Fran Hodgson to circulate T&F Group info: done.

C6: MR/GH to sort out data protection issues: ongoing.

C7: DS to fix next meeting venue etc.: done.

AGREED: all committee meetings with council staff to invite both local residents and local councillors; meetings without council staff we'll decide each time.

AGREED: Did the council send out emails to all leaseholders on their list about this meeting? - this issue to be raised at 28th August meeting under LAG support.

JT proposed a leaseholders' newsletter to be sent out to all those on council's email list (draft to committee for agreement).

AGREED: to be raised for agreement to circulate by LR on 28 August.

ACTION D4: JT to draft and circulate.

ACTION D5: DS to arrange the agenda for 28 August meeting including items noted above.

3. LEASEHOLDER COMMUNICATION

DS reported: he has fixed regular pre-meetings with Glyn Huelin to finalise agendas for committee meetings. Discussion about motivation and uses for these.

ACTION D6: DS to notify dates of these meetings, ALL to submit ideas/requests in advance.

4. ROUND ROBIN.

PB lives further up Burstead Close. The building is due for roof works. Scaffolding has gone up; should be unnecessary as there is a roof access hatch.

Discussion of alternatives, including brackets to which a scaffolding doughnut could be fixed rather than needed to be built up from ground level (less hassle for residents and less security risk).

Noted that a recent Planning Committee had turned down an application for handrails round the edge of a flat roof on aesthetic grounds.

5. MAJOR WORKS

Sunninghill Close emails - proposed new roof at high cost. This is labelled "Planned Works" rather than "Major Works".

AGREED that the new leaseholder prior consultation processes should work the same under either heading, indeed for all works requiring a s20 as £250 or above.

AGREED JT to be lead person on this issue.

ACTION D7: DS to include on agenda for 28 August meeting.

ACTION D8: JT to draft reply to MR's email.

7. NEW IT SYSTEM

New system has been delayed, and won't do everything it was thought to be going to do.

ACTION D9: DS to request update from LR at 28 August meeting.

9. NEXT MEETING.

28th August, with LR, see above.

Next Committee meeting with council staff 23rd September, 6.30pm.

Venue: Muriel is offering her community room. **AGREED**.

ACTION D10: DS to contact Muriel and circulate details, circulate local residents and councillors.