

# **TERMS OF REFERENCE FOR 2030 CARBON NEUTRAL PROGRAMME CROSS-PARTY MEMBER WORKING GROUP**

## **1. Name**

2030 Carbon Neutral Programme Cross-Party Member Working Group (MWG).

## **2. Purpose**

A 2030 Carbon Neutral Programme has been established to help achieve a key policy objective of Brighton & Hove City Council in becoming carbon neutral by 2030. The Cross-Party MWG will oversee the programme development and implementation, including the development of an engagement programme and City Assembly.

## **2. Status**

The 2030 Carbon Neutral Programme MWG shall be an advisory board to the Policy & Resources Committee. The Board will not have subcommittee status and the political balance rules in section 15 of the Local Government and Housing Act 1989 will not apply.

However, it is expected that the Board will be established on a cross-party basis.

## **3. Areas of focus**

The focus of the Cross-Party MWG is to have oversight of the development and delivery of the 2030 Carbon Neutral Programme to help ensure the core programme objectives are met. These objectives are set out in the PID and are to:

- Agree a methodology for recording emissions that allows the Council and the City to readily compare our progress with other UK and international cities working to achieve similar targets (e.g. the SCATTER model developed by Manchester University).
- Develop and deliver an engagement plan / City Assembly process to harness the knowledge and enthusiasm of partners and local residents.
- Develop a high-level plan to meet the 2030 target – delivered through a co-ordinated programme of projects.
- Develop a communications plan to support activities and engagement.
- Continue to collate information on our current carbon reduction initiatives and assess the contribution these will make to the 2030 target.

## **4. Reporting**

The Board will report to Policy & Resources Committee, with recommendations as necessary.

## **6. Membership**

Membership of the Board shall consist of 5 elected Members, following nominations by their Group Leaders to reflect the political composition of the Council.

## **7. Meetings and Ways of Working**

The timing and number of meetings will be dictated by the volume of business for the MWG.

The Group will agree ways of working appropriate to the role and remit of the Group.

## **8. Review**

These terms of reference may be reviewed and amended by the Policy & Resources Committee from time to time.