

Families, Children & Learning

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
0	Director of Families, Children & Learning	92	92	0	0.0%	116	116	0
912	Health, SEN & Disability Services	39,971	40,747	776	1.9%	1,007	955	52
435	Education & Skills	7,406	8,081	675	9.1%	318	266	52
(1,641)	Children's Safeguarding & Care	40,471	38,256	(2,215)	-5.5%	1,800	1,800	0
1	Quality Assurance & Performance	1,441	1,449	8	0.6%	79	67	12
(293)	Total Families, Children & Learning	89,381	88,625	(756)	-0.8%	3,320	3,204	116
(83)	Further Financial Recovery Measures (see below)	-	0	0	-	-	-	-
(376)	Residual Risk After Financial Recovery Measures	89,381	88,625	(756)	-0.8%	3,320	3,204	116

Explanation of Key Variances (Note: FTE/WTE = Full/Whole Time Equivalent)

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Further Directorate Financial Recovery Measures		
0	Further Financial Recovery Measures projection	The directorate did develop an over-arching Financial Recovery Plan to address previous pressures. The Recovery plan included the following measures: - Review of Home to School transport costs - In-House Foster Care - Move to 65% in-house carers by the end of the year. - Reduce the average unit cost of placements - Review of council nurseries costs There are no outstanding items in the recovery plan as at Month 7.
Health, SEN & Disability Services		
237	Demand Led - Children's Disability Placements	The projected number and unit costs of residential children's placements are both in excess of budgeted provision. This is due to the breakdown of several foster placements and the requirement to make additional high cost residential placements in 2019/20

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
200	Adults LD - loss of continuing health care funding	The CCG is reviewing health needs of high cost clients and this is having an adverse impact of the Adults LD social care budget. Negotiations with CCG are ongoing.
490	In-house disability services	There is an underlying pressure in both Children's and Adults in-house services. In particular, this relates to Drove Road and Beach House where services are being required to provide exceptionally high levels of support and accommodate emergency placements.
(70)	Adults LD - community care	The main community care budget is forecasting a small underspend. The average unit cost is 1.7% below budget provision and this is offset by an increase in client numbers (1.5%) higher than budget.
178	Direct Payments	There continues to be a pressure on the direct payments budget as there is an increase in both the numbers and unit costs.
(161)	Disability Service redesign	High number of vacancies and significant turnover as part of transition to new disability services structure.
(98)	Other	This relates to various other underspends across the Health, SEN and Disability branch including children's disability contracts budgets, the SEN team due to staff turnover and the Community Support Service.
Education & Skills		
842	Home to School Transport	For 2019/20 based on previous information the latest position indicates a £0.842m overspend. The impact of operators returning routes at short notice and adjustments to arrangements due to difficulties with the implementation of new home to school transport routes has meant the estimated cost of provision has increased. The need to act quickly has meant additional costs and higher journey prices are being charged. Approximately 50 extra journeys are now being commissioned daily.
(65)	Early Years	Council nurseries now showing a breakeven position. Underspends are across the integrated team for families and youth related services.
(100)	Troubled Families	An underspend of £0.100m is projected at Month 7. It is anticipated that the budget holder will request carry forward of the balance of the 2019-20 grant but at this stage approval for carry forward has not been agreed.
(2)	Other	Within this there is a £0.040m pressure relating to PFI savings of £0.040m input for the CIPFA work to be started in 2019/20 and uncertainty due to building additional school places for September 2020. An underspend of £0.040m for Able & Willing is projected at Month 7. The budget holder will request a carry forward at the year-end due to delays in placements but at this stage approval for the carry forward has not been agreed. Other underspends amount to £0.002m.

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
Children's Safeguarding & Care		
(1,045)	Demand-Led - Residential Agency Placements	The projected number of residential placements (27.65 FTE) is broken down as 24.65 FTE social care residential placements (children's homes) and 3.00 FTE schools placements. The budget allowed for 30.00 FTE social care residential care placements and 3.50 FTE schools placements. The average unit cost of residential placements is slightly higher than the budgeted level at £3,807.40 per week (£21.67 per week above budget). The combination of the number of children placed being 5.85 FTE below the budgeted level and the unit costs result in the underspend of £1.031m.
7	Demand-Led - Independent Foster Agency (IFA) Placements	The number of children placed in Independent Foster Agency placements has decreased in recent years. During 2018/19 there were 98.73 FTE (compared with 118.68 FTE for 2017/18). The current projected number of placements in 2019/20 is 88.74 FTE, a reduction of 10.1%. The budget for IFA placements included significant levels of savings and was set at 86.10 FTE. The number being higher than the budget by 2.64 FTE results in a projected overspend of £0.007m.
12	Demand-Led - Secure Accommodation	It is estimated that during 2019/20 there will be 1.28 FTE secure (welfare) placements and 0.41 FTE secure (justice) placements. The budget allowed for 1.30 FTE welfare and 1.00 FTE justice placements. There are currently two children in a secure (welfare) placement and none in a secure (justice) placement resulting in a projected overspend of £0.012m.
511	Demand-Led - Semi-independent/Supported placements	The number of semi-independent and supported living placements is projected to be 32.16 FTE and this is 7.56 FTE above the budgeted level. The average unit cost of these placements is currently below the budget. The higher forecast number of placements results in the overspend of £0.511m.
(346)	Demand-Led - In-House Fostering	As at the 31st October 2019 there were 154 children placed with 'in-house' foster carers and 143.20 FTE for the year. The budget, based on an increasing trend over the last few years and the drive to increase recruitment of in-house carers, was set at 153.60 FTE placements. This has resulted in the current projected underspend of £0.346m.
194	Demand-Led - Family & Friends placements, Child Arrangement Orders and Special Guardianship Orders	The budget allows for 332.90 FTE placements of these types. It is currently anticipated that there will be 336.87 FTE children in these placements during 2019/20 and this results in the overspend of £0.194m.
(537)	Demand-Led - Care Leavers	The projected number of care leaver placements in 2019/20 is 120.83 FTE. The budget allows for 160.10 FTE placements. The average unit cost of placements is also lower than budgeted and this has resulted in the underspend of £0.537m.
(347)	Demand-Led Unaccompanied	The numbers of unaccompanied asylum seeking children has increased considerably in

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
	Asylum Seeking Children (UASC) Teams, Living Expenses and Grant	the last couple of years. The increase in the number of asylum seekers has required additional staffing and also an increase in other, non-accommodation living costs. The costs of looking after these children is funded by a grant from the Home Office and this has increased in 2019/20 by 25% resulting in the underspend of £0.347m.
51	Social Work Pods	The forecast variance accounts for current vacancies, the recruitment of newly qualified social workers in September and assumed staff turnover. An overspend of £0.142m is reported against the Partners in Change initiative as, the projected savings assumed in the Business plan are yet to be identified against the social work establishment and legal fees.
(245)	Preventive/S17	There is a significant underspend projected across the Preventive budgets. It is anticipated that, with continued scrutiny and current controls on spending, a year end underspend will be realised in 2019/20.
(238)	Adoptions	Based on current family finding activity and children looking for adoption the projected outturn on Interagency Adoptions is an underspend of £0.151m and there are other underspends of £0.108m. Based on the current schedule of supported cases adoption allowances are forecast to overspend by £0.021m.
13	Legal fees	The underspend predominantly relates to forecast spend on court fees for the remainder of the year based on previous years trends.
(103)	Adolescent Service	The underspend relates to vacant posts and turnover.
(75)	Contact Service	The underspend reported assumes a full staffing establishment and a reduction in the use of sessional contact workers.
(70)	Specialist Assessment and Domestic Violence Service	Staff Turnover, a projected underspend against specialist assessment costs (DNA, Medical, Psychological etc.) and the reduction to 0.4 FTE of the Clinical Psychology commission indicate an underspend of £0.070m at Month 7.
3	Other	This relates to minor underspends across the branch.
Quality Assurance & Performance		
8	Other	This relates to minor overspends across the branch.

Health & Adult Social Care (HASC)

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Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
4,328	Adult Social Care	32,936	36,856	3,920	11.9%	2,886	2,546	340
121	S75 Sussex Partnership Foundation Trust (SPFT)	16,362	16,423	61	0.4%	699	614	85
798	Integrated Commissioning	8,770	9,472	702	8.0%	455	455	0
0	Public Health	399	399	0	0.0%	314	314	0
5,247	Total Health & Adult Social Care	58,467	63,150	4,683	8.0%	4,354	3,929	425
(1,462)	Further Financial Recovery Measures (see below)	-	(534)	(534)	-	-	-	-
3,785	Residual Risk After Financial Recovery Measures	58,467	62,616	4,149	7.1%	4,354	3,929	425

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Further Directorate Financial Recovery Measures		
(534)	Further Financial Recovery Measures projection	The directorate has developed an over-arching Financial Recovery Plan to address the above pressures. The Recovery plan primarily concerns Targeted Placement Reviews.
Adult Social Care		
3,797	Demand-Led Community Care - Physical & Sensory Support	There are increasing numbers of 'new' older people being discharged from hospital requiring social care services for the first time, as well as increased community demand. This additional financial pressure is being partly met by the Adult Care Support Grant and Improved Better Care fund for 2019/20. The forecast number of placements/packages is 2,348 WTE, which is above the budgeted level of 2,210 WTE placements. The average unit cost of a placements/package is higher than the budgeted level at £186 per week (£20 per week above budget per client). The combination of the number of adults placed being 125 WTE above the budgeted level and the increased unit costs result in the overspend of £3.797m.

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
		There has been a significant reduction in Continuing Health Care income over the last three financial years where in 2016/17 £0.602m was achieved (26 clients at £564 per week on average) but this reduced to £0.174m in 2017/18, £0.316m in 2018/19 and £0.142m to date in 2019/20 (9 clients at £499 per week).
159	Demand-Led Community Care - Substance Misuse	There are relatively small numbers of clients within this service and this is in line with the expected demand. The average unit cost is higher than the budgeted unit cost resulting in the overspend of £0.159m.
138	In house provision	This is due to unachieved savings from previous financial years.
(633)	Assessment teams	This is due to a number of temporary vacancies across the Assessment teams.
440	Sustainable Social Care	£0.440m of the overall £1.000m Sustainable Social Care savings target has been allocated to HASC. Mitigating actions are being identified where possible but at present this remains a forecast risk.
19	Other	
S75 Sussex Partnership Foundation Trust (SPFT)		
(187)	Demand-Led - Memory Cognition Support	The unit cost is lower than had been anticipated resulting in the underspend projection of £0.187m. The forecast number of placements/packages is 399 WTE which is above the budgeted level of 399 WTE placements. However, the average unit cost is lower than the budgeted level at £299 per week (£9 per week below budget). The unit costs variance result in the underspend of £0.187m (before applying the agreed risk-share with Sussex Partnership Foundation Trust).
232	Demand-Led - Mental Health Support	The number of forecast placements are higher than budgeted and this results in the overspend projection of £0.232m. There is an increasing need and complexity within this client group and the forecast number of placements/packages is 443 WTE, which is above the budgeted level of 418 WTE placements. The average unit cost of a placements/package is lower than the budgeted level at £300 per week (£8 per week less than the budget per client). The combination of the number of adults placed being 26 WTE more than the budgeted level and the increased unit costs result in the overspend of £0.232m (before applying the agreed risk-share with Sussex Partnership Foundation Trust).
54	Staffing Teams	This is due to an increase in overtime hours within the Approved Mental Health Professional (AMHP) Service.
(38)	SPFT Risk Share	Agreed risk-share with Sussex Partnership Foundation Trust.

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
Integrated Commissioning		
800	External Funding	Brighton & Hove CCG made a recurrent reduction of £1.100m to council services in 2018/19. Council reinvestment funding of £0.300m was allocated which then results in a net pressure of £0.800m.
(69)	Contracts	Due to delays in commissioning process for new service.
(29)	Other	

Economy, Environment & Culture

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(708)	Transport	1,063	38	(1,025)	-96.4%	1,167	1,167	0
1,060	City Environmental Management	30,463	31,923	1,460	4.8%	96	96	0
157	City Development & Regeneration	2,969	3,143	174	5.9%	224	224	0
0	Culture, Tourism & Sport	3,972	3,997	25	0.6%	316	316	0
0	Property	(622)	(556)	66	10.6%	120	120	0
509	Total Economy, Environment & Culture	37,845	38,545	700	1.8%	1,923	1,923	0
(509)	Further Financial Recovery Measures (see below)	-	(715)	(715)	-	-	-	-
0	Residual Risk After Financial Recovery Measures	37,845	37,830	(15)	0.0%	1,923	1,923	0

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Further Directorate Financial Recovery Measures		
	Financial Recovery Plan	The directorate has developed an over-arching financial recovery plan to address the pressures detailed below across the various service headings. This includes the following measures:
(350)	Transport	All significant income streams, particularly demand led parking income, will be monitored jointly with finance officers to ensure robust forecasts are presented as part of the budget monitoring process. The forecast includes large value car park improvements works, the profile and funding of which will be reviewed to reduce the impact on the current year revenue budget.
(100)	City Environmental Management	A comprehensive modernisation programme is being undertaken across the City Environment Management services with the aim of maintaining and reducing existing cost pressures. Non urgent expenditure will be assessed to control expenditure where possible.
(174)	City Development &	Services will seek to control non urgent expenditure and manage vacancies to offset in

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
	Regeneration	year overspends.
(25)	Culture, Tourism & Sport	Through spending and vacancy controls, the aim is to achieve small improvements across a number of budget headings to bring the service back to breakeven.
(66)	Property	Through spending and vacancy controls, the aim is to achieve small improvements across a number of budget headings to bring the service back to breakeven.
Transport		
(850)	Parking Services	Forecasts based on income generated to date suggest a net overachievement of (£0.850m) in 2019/20. This is substantially due to higher than budgeted Penalty Charge Notice and parking suspension income. However parking income is demand led and difficult to predict and minor variations in demand can and do result in significant changes in income achieved which needs regular monitoring. The forecast includes a £0.038m additional pressure following approval of the Independent Remuneration Panel's recommendation to retain Members parking permits at Norton Road and The Lanes car parks.
(150)	Concessionary Bus Fares	Concessionary bus fares is forecast to underspend due to lower than budgeted contract costs.
(175)	Traffic Management	A forecast overachievement of income from hoardings, tables and chairs and A boards of (£0.216m) and an overachievement of Temporary Traffic Regulation Orders (£0.070m) are partially offset by planned improvements to George Street and encampment protections in King's Place £0.061m, higher than budgeted highway licensing software costs £0.020m, staff sickness and restructure delays £0.020m and a contribution towards Pride transport measures at Brighton station £0.010m.
150	Transport Projects and Engineering	Bus shelter advertising receipts are forecast to exceed budget by (£0.145m) but are more than offset by payments to bus operators in excess of budget by £0.110m and bus shelter building works of £0.185m.
City Environmental Management		
820	City Clean	The forecast overspend is substantially the result of higher than budgeted staff costs due to additional communal bin rounds/additional collection drivers and operatives, increased costs following the fire at the Hollingdean Waste Transfer Station and operational support for City Parks. In addition, the latest forecast for commercial services (trade and garden waste) is an underachievement of £0.070m against budget. The commercial services are however forecast to generate more net income than in 2018/19.
500	Fleet & Maintenance	£0.900m over budget for vehicle costs/hire, staffing and other costs (including £0.100m for external consultants to meet statutory requirements) partly offset by higher than budgeted

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Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
		income of (£0.250m) and lower than budgeted unsupported borrowing costs of (£0.250m). Vehicle costs are forecast to be lower than 2018/19 (with the exception of vehicle hire costs).
140	Strategy & Projects	An overspend is forecast on public conveniences cleaning contract costs £0.060m and underachievement of income against budget of £0.080m.
City Development & Regeneration		
101	Developmental Planning	Additional spend on agency staff and consultants to support major applications and Building Control and Planning Policy income pressure being partially offset by increased income for Planning fees and Pre-Application advice and some salaries underspend.
60	Assistant Director - EEC	The forecast £0.060m overspend is the agreed ongoing contribution to Legal Services for a permanent additional contracts lawyer to assist with EEC projects and contracts. The 2018/19 contribution was funded by a one-off allocation from capital funds. The ongoing contribution is unbudgeted and requires funding on a recurring basis.
13	Planning Policy and Major Projects	Minor net variance.
Culture, Tourism & Sport		
(6)	Sport and Leisure	Minor net variation.
31	Venues	Minor net variation.
Property		
66	Property and Design	There has been a slight shift in the Property and Design expected out turn at Month 7 due to some of the additional rental income from the final quarter having been slightly over estimated and with some initial rent free periods being agreed within the lease between the Estates team and the tenants. Unauthorised occupation of vacant buildings and the removal of tent encampments has put unforeseen pressures on security budgets plus the growing number of requests for emergency tree work is putting pressure on the premises maintenance budgets. These should be partially offset by some predicted underspends within the Corporate Landlord utility budgets and various other smaller variances. This has resulted in a small forecast in-year pressure of £0.066m which will be monitored closely.

Housing, Neighbourhoods and Communities

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
1,060	Housing General Fund	5,330	6,560	1,230	23.1%	143	143	0
(30)	Libraries	4,650	4,620	(30)	-0.6%	231	231	0
0	Communities, Equalities & Third Sector	2,882	2,882	0	0.0%	121	121	0
0	Safer Communities	2,518	2,518	0	0.0%	458	458	0
1,030	Housing, Neighbourhoods & Communities	15,380	16,580	1,200	22.4%	953	953	0
(1,060)	Further Financial Recovery Measures (see below)	-	(1,230)	(1,230)	-	-	-	-
(30)	Residual Risk After Financial Recovery Measures	15,380	15,350	(30)	-0.2%	953	953	0

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Further Directorate Financial Recovery Measures		
(1,230)	Further Financial Recovery Measures projection	Housing General Fund services have a challenging savings target which is only part met and a forecast overspend in Temporary Accommodation. There are a range of measures being put in place in Temporary Accommodation to deliver a balanced budget. If these measures are unsuccessful, the Flexible Homelessness Support Grant (FHSG) can be used, as a last resort, to mitigate any final in-year overspend.
Housing General Fund		
250	Housing General Fund savings	There are £0.250m of savings required of the Housing General Fund (some from 2017/18) to be identified. There is further work underway to deliver more savings in-year.
730	Temporary Accommodation	The forecast overspend is the result of higher than budgeted volumes and costs of temporary accommodation due to the continuing local pressures and bedding in the more onerous statutory requirements of the Housing Reduction Act. The number of households in temporary accommodation reduced by 208 to 1,495 by the end of 2018/19 but it has not decreased to the expected levels. The service continues to work to reduce the volume of

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
		households in temporary accommodation by focusing resources on earlier prevention of homelessness and using the grant funding to transform the service.
250	Seaside Homes	The forecast overspend is substantially the result of lower income collection following the impact of Universal Credit and tenancy or turnover. The service is focusing on improving income collection, which may be more difficult as Universal Credit is rolled out, and improving void turnaround times. The council has agreed in principle with Seaside Homes to make changes to the agreement to offer fixed term tenancies and thereby discharge the Housing duty, enabling households to remain longer term (reducing churn or turnover). However, this will take a little more time to deliver as Seaside's lender needs to consent and the change requires a variation to the Overarching Agreement.
Libraries		
(30)	Various	Minor variances.

Finance & Resources

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
43	Finance (Mobo)	65	109	44	67.7%	30	30	0
0	HR & Organisational Development (Mobo)	1,061	1,116	55	5.2%	0	0	0
150	IT&D (Mobo)	5,903	6,053	150	2.5%	65	0	65
0	Procurement (Mobo)	(416)	(416)	0	0.0%	0	0	0
114	Business Operations (Mobo)	92	192	100	108.7%	0	0	0
0	Revenues & Benefits (Mobo)	5,004	5,004	0	0.0%	192	192	0
42	Housing Benefit Subsidy	(901)	(1,248)	(347)	-38.5%	0	0	0
21	Contribution to Orbis	13,216	13,429	213	1.6%	735	735	0
370	Total Finance & Resources	24,024	24,239	215	0.9%	1,022	957	65

Mobo = Budgets held by Orbis and **Managed on behalf of** the relevant partner i.e. they are sovereign, non-partnership budgets.

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Finance (Mobo)		
44	Finance (including Audit)	The service is forecasting a pressure for the year of £0.044m, mainly due to higher than expected IT Systems costs following a number of mandatory upgrades, additional one-off external audit fees, and a reduced contribution from the Dedicated Schools Grant for Schools Forum support.
HR & Organisational Development (Mobo)		
55	HR & OD	At Month 7 the service is forecasting an overspend of £0.055m. There is an increased commitment to funding £0.035m union time, but with no extra resources, and the service is also expecting a pressure against internal income recovery of £0.020m

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Key Variances		
£'000	Service Area	Variance or Financial Recovery Measure Description
IT&D (Mobo)		
150	IT&D	At month 7, IT&D are expecting a net pressure of £0.150m due to budget pressures in some areas, particularly ICT contracts and savings targets. Previously the service had identified pressures of £1.050m, but £0.900m of funding has now been applied. This was a result of a re-examination of funding within the Modernisation Fund including the substantial allocation agreed this February at CMDDB. These allocations include two years contracts costs for Mendix and Dell Boomi, and also resources brought forward to support the Digital Organisation Plan.
Business Operations (Mobo)		
100	Business Operations	There is an expected overspend of £0.100m. There is an increase in system costs in respect of itrent, Civica Financials and ICON, which have arisen due to renegotiation of contracts and are based on sovereign decisions taken. This is partially offset by an overachievement in recruitment advertising income.
Revenues & Benefits (Mobo)		
0	Revenues & Benefits	The service is forecast to breakeven due to staff vacancies contributing to a forecast staffing underspend of £0.138m that is partially offsetting an underachievement in court costs income of £0.106m and an overspend on bank charges of £0.039m.
Housing Benefit Subsidy		
(347)	HB Subsidy	The overall forecast is an underspend of £0.347m which is an improvement of £0.389m from Month 5. The forecast surplus on the recovery of overpaid Council Tax Benefit now stands at £0.185m, a worsening of £0.015m compared to Month 5. The main subsidy budgets show a surplus of £0.162m which is an improvement of £0.403m compared to Month 5. Within this the forecast subsidy loss on a particular type of benefit for vulnerable tenants, which is not fully subsidised is £0.279m worse than budget but most significantly the forecast position on the net recovery of overpayments is £0.465m better than budget. A detailed review of the forecasts has resulted in the projected level of overpayments being reduced with a consequential increase in the estimated level of subsidy received.
F&R Contribution to ORBIS		
213		The Orbis forecast for Month 6 (Month 7 unavailable at time of reporting) is significantly higher at £0.970m overspend. This variance mainly comprises staffing pressures (£1.093m) and income pressures (£0.215) partly offset by reduced pension costs (£0.338). This overspend would lead to a higher contribution cost to BHCC of £0.213m.

Strategy, Governance & Law

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
0	Corporate Policy	697	697	0	0.0%	24	24	0
(1)	Legal Services	1,331	1,311	(20)	-1.5%	93	93	0
0	Democratic & Civic Office Services	1,740	1,720	(20)	-1.1%	78	78	0
372	Life Events	176	507	331	188.1%	316	155	161
(12)	Performance, Improvement & Programmes	645	633	(12)	-1.9%	46	46	0
0	Communications	1,036	1,036	0	0.0%	51	51	0
359	Total Strategy, Governance & Law	5,625	5,904	279	5.0%	608	447	161

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Legal Services		
(20)		A variance of £0.020m underspend is reported, being a combination of projected increase in external income and vacancy control.
Democratic & Civic Office Services		
(20)	Democratic Services	Various minor underspends.
Life Events		
331	Life Events	At Month 7 the declared pressure is £0.331m, a reduction of £0.041m. The Registrars Service had an extra £0.200m saving to deliver against statutory fees for certificates, but there has been a higher than expected drop in demand as a result of the cost increase from £4 to £11. This, and a general drop-off in ceremonies this year of 8% has led to a pressure of £0.182m. In light of the pressure arising from the saving, it is expected that the shortfall will be partly offset by corporate funding of £0.050m. The service, liaising with Finance, will continue to re-examine this forecast through the year. Elsewhere in Registrars the termination of services, in particular of nationality checking services has led to a further pressure of £0.063m and there are other income pressures of

Appendix 4 – Revenue Budget Performance

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
		<p>£0.031m. Bereavement Services have also flagged up likely commitments for cemetery works, covering urgent repairs and maintenance for roadways and trees costing an estimated £0.100m. The service is also declaring an expected overspend of £0.043m, being income pressure of £0.028m (especially in the Mortuary), and other costs of £0.015m. In Local Land Charges, an increase in (cheaper) Private Searches has led to an expected income shortfall of £0.040m. There were vacancy savings in Elections and Registrars of £0.054m and other underspends of £0.024m.</p>
Performance, Improvement & Programmes		
(12)	Performance, Improvement & Programmes	Vacancies.

Corporate Budgets

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
0	Bulk Insurance Premia	3,069	3,069	0	0.0%	0	0	0
0	Capital Financing Costs	5,659	5,659	0	0.0%	0	0	0
0	Levies & Precepts	207	207	0	0.0%	0	0	0
0	Unallocated Contingency & Risk Provisions	522	522	0	0.0%	0	0	0
(42)	Unringfenced Grants	(25,320)	(25,362)	(42)	-0.2%	0	0	0
34	Other Corporate Items	5,516	5,690	174	3.2%	56	22	34
(8)	Total Corporately-held Budgets	(10,347)	(10,215)	132	1.3%	56	22	34

Explanation of Key Variances

Key Variances £'000	Service Area	Variance or Financial Recovery Measure Description
Unringfenced Grants		
(42)	Releasing grant pressure funding	Releasing residual grant pressure funding for specific grants as only one grant remains unannounced (Department for Health - Local Reform and Community Voices Grant).
Other Corporate Items		
34	Pension Costs	Costs for 2019/20 not known at time of setting budget and are higher than anticipated.
140	Corporately held VFM Savings	A number of savings cross more than one service or may be council-wide, and are held corporately until allocated to specific services once their achievement is confirmed. This variance represents savings at risk, primarily relating to sustainable social care savings measures.

Housing Revenue Account (HRA)

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2019/20 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(320)	Capital Financing	31,335	31,015	(320)	-1.0%	0	0	0
(140)	Housing Management & Support	4,521	4,291	(230)	-5.1%	80	80	0
0	Head of City Development & Regeneration	316	286	(30)	-9.5%	0	0	0
(480)	Income, Involvement & Improvement	(46,303)	(46,823)	(520)	-1.1%	50	50	0
800	Property & Investment	7,969	8,769	800	10.0%	100	100	0
60	Tenancy Services	2,162	2,262	100	4.6%	50	50	0
(80)	Total Housing Revenue Account	0	(200)	(200)	0.0%	280	280	0

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description
Capital Financing		
(320)	Financing costs	Significant reprofiling of HRA capital expenditure from 2018/19 into 2019/20 impacts on the timing of when borrowing is required to be undertaken to fund the expenditure. This has resulted in lower interest charges being incurred during 2019/20, compared to the original budget forecast, as at Month 7.
Housing Management & Support		
(100)	Rents	Projected income is more than budget assumptions for Temporary Accommodation.
(30)	Employee costs	Projected underspend on agency staff budget.
(100)	Transfer Incentive Scheme	This service assists tenants to down-size or to move into more suitable or accessible accommodation. Each case takes time to complete and current expenditure levels indicate that this budget will be underspent by £0.100m.
Head of City Development & Regeneration		
(30)	Employee costs	Greater capitalisation of salaries than budgeted.
Income, Involvement & Improvement		
(410)	Rents	Reduced level of rent lost through voids and projected income is slightly more than budget

Appendix 4 – Revenue Budget Performance

Key Variances £'000	Service Area	Variance Description
		assumptions due to the increase in the number of homes purchased for affordable rent.
(110)	Employee costs	Forecast underspend due to staff vacancies in the Income Management team.
Property & Investment		
800	Leaseholder - Service Charges Major Works	A lower than expected level of leasehold service charge is being forecast for major works in 2019/20. Provision in the HRA budget allowed for billing of £1.8m, based on likely completion times for a large number of projects and the fact that previous years estimates had been under the level of billing. Due to some projects taking longer to complete or reach final account, a lower level of £1m was actually billed in 2019/20 with the remainder forecast for billing in 2020/21.
Tenancy Services		
(100)	Rents & Service Charges	Projected income is slightly more than budget assumptions for Seniors Housing.
80	Premises	Council Tax costs are higher than budgeted and there are additional costs for rubbish clearance, resulting from an increase in fly-tipping.
80	Employees costs	Projected overspend as a result of additional staff cover and regrading.
40	Supplies & Services	Small overspend across the service.

Appendix 4 – Revenue Budget Performance

Dedicated Schools Grant (DSG)

Revenue Budget Summary

Forecast Variance Month 5 £'000	Service	2019/20 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
0	Individual Schools Budget (ISB)	127,512	127,512	0	0.0%
(314)	Early Years Block (excluding delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	14,154	13,813	(341)	-2.4%
155	High Needs Block (excluding delegated to Special Schools)	20,327	20,337	10	0.0%
14	Exceptions and Growth Fund	2,886	2,920	34	1.2%
0	Grant Income	(164,075)	(164,075)	0	0.0%
(145)	Total Dedicated Schools Grant (DSG)	804	507	(297)	-36.9%

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description
Early Years Block (including delegated to Schools)		
(45)	Additional Support Funding for 2, 3 & 4 year olds	Estimated underspend for 2 year olds.
(86)	Early years free entitlement	Anticipated retrospective adjustment made by DfE for 2018/19 provision.
(85)	Early years free entitlement 2 year olds	Estimated underspend for 2 year old payments to PVI providers.
(125)	Early years free entitlement 3 & 4 year olds	Estimated underspend for 3 & 4 year old payments to PVI providers.
High Needs Block (excluding delegated to Schools)		
159	Inclusion Support Service	Impact of school traded service element for BHISS £0.147m and Literacy Support Service £0.012m.
(249)	FE and post-19 specialist	FE college and post-19 specialist provision - placements for 2019/20 academic year being

Appendix 4 – Revenue Budget Performance

Key Variances		
£'000	Service Area	Variance Description
	provision	finalised.
55	High needs pupils in other LAs	Increase in the number of high needs pupils being educated in other LA provision.
69	High needs top-up funding	Projected overspend for provision within mainstream and special schools within the city.
55	Agency Placements	Projected overspend for new placements in the Autumn Term.
(65)	Unallocated High Needs Block	Balance of 2018/19 carryforward to be allocated.
(14)	Other	Balance of variances on other cost centres.
Exceptions and Growth Fund		
35	Historic Pension costs	Historic pension liabilities.
(1)	Other	Balance of variances on other cost centres.

