

### LEASEHOLDERS ACTION GROUP

Committee meeting 20th July, 2019, 10.30 at Laburnum Grove.

Meeting D of 2019/2020.

Present: David Spafford, Peter Boakes, David Croydon, Graham Dawes, Rosemary Johnson, Jane Thorp.

Apologies: Keith Marston, Tony Worsfold.

#### 1. MINUTES of 10th June 2019.

AGREED as correct record.

#### 2. MATTERS ARISING

B3: AGREED future meeting dates; 23/9, 9/11, 14/12, 6/1, 16/2, 2/3.

B4: AGREED standard agenda.

B6: DS to contact LR with the suggestion she meet with 2 or 3 of the committee to hear what she is not being told: DS was contacted by LR, wanted meeting with LAG before next HNHC meeting; fixed for Wednesday 28th August, 6.30.

AGREED this to be at Hampshire Lodge, all Committee members (+ Barry Hughes) invited.

**ACTION** D1: DS to book meeting room and circulate calling notice.

B7: supply minutes of task-and-finish group about new works/maintenance arrangements: no minutes since last meeting; ONGOING. Usefulness of paperwork questioned.

B8: DS to talk to LR about Resource Centre support: refer to 28 August meeting. Leaseholder Support Officer post has been advertised and no suitable applicants, to be re-advertised; we want progress report on this at 28 August meeting too.

B10: KM to circulate the address of FB page: done.

B11: RFJ would write up the AGM in a journalistic report style (rather than minutes, but longer than Homing In copy limit) to be posted on the FB page: in hand.

B12: DJC to contact LR to ask what the "social values" cover and what the extra cost is: done; there is email correspondence.

## AGENDA ITEM 42

**AGREED:** for agenda at 28 August meeting: we want to know the percentage cost of social values.

**AGREED:** every issue we take up with the council staff or members should have a "lead" committee member nominated to deal with it, and other committee members go through that lead person. Any committee person wishing to raise a general issue to raise with LAG committee first.

**ACTION D2:** JT to email all committee to explain this paragraph.

B13: RFJ to coordinate comments on council's AGM minutes; ALL to email their comments to RFJ: ongoing. Only one comment received; anyone got any more?

B14: RFJ to contact Barry (HI Editor): done. Next copy date 23 August.

**AGREED:** Include extending leases.

**ACTION D3:** PB/RFJ to discuss and arrange article.

B15: RFJ to contact Gary Gurr about situation on leaseholder survey; also to welcome him to his new job and look forward to seeing him at a meeting: done, waiting for Gary on next steps.

C1: GG to provide information on lease extension for circulation: ongoing.

C2: MR to write to all leaseholders on the estate about forward plans, and offering contact info: ongoing.

C3: GH to circulate draft template letters to committee: ongoing.

C4: BHCC to share Major Projects Summary report regularly with the committee, preferably circulated before the meeting: ongoing.

C5: Fran Hodgson to circulate T&F Group info: done.

C6: MR/GH to sort out data protection issues: ongoing.

C7: DS to fix next meeting venue etc.: done.

**AGREED:** all committee meetings with council staff to invite both local residents and local councillors; meetings without council staff we'll decide each time.

## AGENDA ITEM 42

**AGREED:** Did the council send out emails to all leaseholders on their list about this meeting? - this issue to be raised at 28th August meeting under LAG support.

JT proposed a leaseholders' newsletter to be sent out to all those on council's email list (draft to committee for agreement).

**AGREED:** to be raised for agreement to circulate by LR on 28 August.

**ACTION D4:** JT to draft and circulate.

**ACTION D5:** DS to arrange the agenda for 28 August meeting including items noted above.

### 3. LEASEHOLDER COMMUNICATION

DS reported: he has fixed regular pre-meetings with Glyn Huelin to finalise agendas for committee meetings. Discussion about motivation and uses for these.

**ACTION D6:** DS to notify dates of these meetings, ALL to submit ideas/requests in advance.

### 4. ROUND ROBIN.

PB lives further up Burstead Close. The building is due for roof works. Scaffolding has gone up; should be unnecessary as there is a roof access hatch.

Discussion of alternatives, including brackets to which a scaffolding doughnut could be fixed rather than needed to be built up from ground level (less hassle for residents and less security risk).

Noted that a recent Planning Committee had turned down an application for handrails round the edge of a flat roof on aesthetic grounds.

### 5. MAJOR WORKS

Sunninghill Close emails - proposed new roof at high cost. This is labelled "Planned Works" rather than "Major Works".

## AGENDA ITEM 42

**AGREED** that the new leaseholder prior consultation processes should work the same under either heading, indeed for all works requiring a s20 as £250 or above.

**AGREED** JT to be lead person on this issue.

**ACTION** D7: DS to include on agenda for 28 August meeting.

**ACTION** D8: JT to draft reply to MR's email.

### 7. NEW IT SYSTEM

New system has been delayed, and won't do everything it was thought to be going to do.

**ACTION** D9: DS to request update from LR at 28 August meeting.

### 9. NEXT MEETING.

28th August, with LR, see above.

Next Committee meeting with council staff 23rd September, 6.30pm.

Venue: Muriel is offering her community room. **AGREED**.

**ACTION** D10: DS to contact Muriel and circulate details, circulate local residents and councillors.