

## MARRIAGE AND CIVIL PARTNERSHIP FEES

### Brighton Town Hall

The fees below are for statutory ceremonies (marriages and civil partnerships).  
 Although the type of ceremony is statutory (marriage or civil partnership) the fees are set locally.  
 We pay a room hire charge for each use of the Council Chamber  
 We pay a larger room hire fee to the Mayor's Parlour and Old Police Cells for each use.  
 Fees are inclusive of room hire and registrars (2 staff for Regency Suite and 3 staff for Council Chamber)  
 Ceremony slots are 45 minutes for the Regency Suite, 1 hour for MP & OPC & 1.5 hours for CC

Service	What is charged for	Fee 2019/20	Proposed Fee 2020/21	Percentage increase/decrease
<b>Regency Suite (Fitzherbert Room &amp; Regency Room) (FHR &amp; RR)</b>	Monday to Thursday	£169.00	£188.00	11%
	Friday	£269.00	£288.00	7%
	Saturday & Sunday	£399.00	£413.00	3.5%
	Bank Holiday	£514.00	£538.00	5%
	Fitzherbert Room discounted fee Mon, Wed, Thu a.m . only	£119.00	£138.00	16%
<b>Council Chamber (CC)</b>	Monday to Thursday	£499.00	£513.00	3%
	Friday	£554.00	£588.00	6%
	Saturday & Sunday	£604.00	£638.00	5.5%
	Bank Holiday	£654.00	£688.00	5.5%
<b>Mayors Parlour &amp; Old Police Cells (MP &amp; OPC)</b>	Monday to Thursday	£349.00	£363.00	4%
	Friday	£419.00	£438.00	5%
	Saturday & Sunday	£619.00	£638.00	3%
	Bank Holiday	£839.00	£838.00	0%

### Approved Premises

Approved Premises fees are for the attendance of 2 registrars at an authorised venue for a marriage or civil partnership. The venue charges their own separate fees for their services.

Ceremonies are booked for a 2 hour slot which allows for travel between venues.

We have kept proposed fees to inflation level as greater increases from us can affect our business partners detrimentally.

<b>Approved Venues</b>	Monday to Thursday	£484.00	£493.00	2%
	Friday	£529.00	£538.00	2%
	Saturday & Sunday	£544.00	£553.00	2%
	Bank Holiday	£659.00	£638.00	-3%

# NON-STATUTORY CEREMONY FEES

## Non-Statutory Ceremonies

Non-statutory, or discretionary, ceremonies and services are provided under the Wellbeing Powers of the Local Government Act 2003. These are additional, often complimentary services that may be provided locally, allowing fees to be charged to cover the costs of provision and generate income for the Local Authority.

Non-statutory ceremonies we currently offer are Renewal of Vows, Baby Namings and Family ceremonies, Commitment Ceremonies, but we will consider requests for alternatives.

A bespoke script is created for each ceremony and the ceremony is led by a registrar acting in the capacity of celebrant.

We also provide a bespoke service to anyone who wishes to have an alternative ceremony at a non-approved venue such as their own garden.

Monday – Friday Regency Suite fees were lowered some time ago to increase uptake and promote these services – we now wish to restore them to a full cost-recovery basis.

Service	What is charged for	Fee 2019/20	Proposed fee for 2020/21	Percentage increase/decrease
Regency Suite	Monday to Friday	£175.00	£200.00	14%
	Saturday & Sunday	£375.00	£400.00	7%
	Bank Holiday	£500.00	£500.00	0%
Council Chamber	Monday to Friday	£450.00	£500.00	11%
	Saturday & Sunday	£500.00	£550.00	10%
	Bank Holiday	£600.00	£650.00	8%
Approved Venues	Monday to Friday	£475.00	£475.00	0%
	Saturday	£500.00	£500.00	0%
	Sunday	£500.00	£500.00	0%
	Bank Holiday	£625.00	£625.00	0%

## Private Citizenship Ceremonies

All new British Citizens are required to attend a naturalisation ceremony.

Brighton and Hove offers one group ceremony per month which takes place in the Council Chamber and is attended by the Mayor or the Lord Lieutenant or a Deputy or other dignitary.

A fee of £80 is included in the fees paid to the Home Office at the time of application. This is remitted to the local authority once the citizen has attended a ceremony.

However, we also offer a private or individual ceremony on demand for an additional fee for any citizen who requires a faster or more flexible option. These are the fees shown below

Private Citizenship Ceremonies: Town Hall	Monday to Thursday	£100.00	£100.00	0%
	Friday	£150.00	£150.00	0%
	Weekend	£300.00	£300.00	0%
	A/P Monday to Sunday	£500.00	£500.00	0%

## Additional Fees

The fees below are 'add-ons' for special services.

The premium appointment fee applies specifically to Notice of Marriage and Civil Partnership outside of service opening times, usually on a Saturday.

The evening ceremony fee also applies to later ceremonies outside usual service times (after 5 pm).

Cancellation fees apply to appointments and ceremonies and are published in our terms and conditions

Pre-ceremony meetings are optional for couples who wish to have a meeting to discuss their ceremony in detail with one of our ceremony team. There is negligible uptake currently which is why a significant fee reduction is proposed for a weekday meeting – we hope more couples will be able to benefit from this offer.

The ceremony amendment fee is for a postponement or change of day to a ceremony booking.

<b>Extra Fees</b>	Premium Appointment fee	£15.00	£15.00	0%
	Evening ceremony supplement	£100.00	£100.00	0%
	Notice Appointment Cancellation Charge	£35.00	£35.00	0%
	Pre-ceremony meeting Monday to Friday	£70.00	£35.00	-50%
	Pre-ceremony meeting Saturday	£100.00	£100.00	0%
	Ceremony amendment fee	£35.00	£40.00	15%

## Approved Premises Licensing

Approved premises have to be licensed for a minimum of 3 years and a renewal must be applied for in good time to ensure the license doesn't lapse.

All new applications and renewals are publicised on our website as is required by law.

We have 33 Approved Premises including the Royal Pavilion, The Pier, i360, AMEX Stadium, Bandstand amongst many other venues and hotels.

As per the ceremony attendance fee, we propose a minimal increase in line with inflation, apart from the licence amendment fee.

<b>Venue Licensing Fees</b>	One Room	£1767.00	£1802.00	2%
	Two Rooms	£2190.00	£2234.00	2%
	Three Rooms	£2628.00	£2680.00	2%
	Additional Rooms	£282.00	£288.00	2%
	Licence Amendment Fee	£35.00	£40.00	15%

## Statutory and fixed fees

Statutory services are enshrined in law and administered according to the regulations set out in the Births and Deaths Registration Act 1953, the Marriage Act 1949 and the Civil Partnership (Registration Provisions) Regulations 2005, The Nationality, Immigration and Asylum Act 2002 and the British Nationality (General) Regulations 2003.

Statutory fees are set nationally by Fees Order and agreed by parliament.

Service	What is charged for	Fee 2019/20	Proposed Fee 2020/21	% +/-	Statutory Yes/No
<b>Preliminaries for Marriages &amp; Civil Partnerships</b>	Enter notice of marriage/civil partnership	£35.00	£35.00	0%	Yes
	Statutory Referral Fee	£24.00	£24.00	0%	Yes
<b>Marriage/CP</b>	Statutory RO M/CP 1 p/w	£46.00	£46.00	0%	Yes
	CP Conversion	£45.00	£45.00	0%	Yes
	CP Conversion (part 2)	£27.00	£27.00	0%	Yes
<b>General Register Office: Statutory Fees</b>	Space 17	£40.00	£40.00	0%	Yes
	Waiver	£20.00*	£20.00*	0%	Yes
	Local FD Consideration	£50.00	£50.00	0%	Yes
	GRO FD Consideration	£28.00*	£28.00*	0%	Yes
	Local Authorised Correction	£75.00	£75.00	0%	Yes
	GRO Authorised Correction	£32.00*	£32.00*	0%	Yes
	Registrar's General Licence	£15.00	£15.00	0%	Yes

<b>Certificates</b>	Certificate inc. 2 <sup>nd</sup> Class postage	£11.00	£11.00	0%	Yes
	Priority certificate inc 1 <sup>st</sup> Class postage	£35.00	£35.00	0%	Yes
	Overseas P&P	£8.00	£8.00	0%	Yes
	Special Delivery P&P	£10.00	£10.00	0%	Yes

<b>Citizenship Ceremony</b>	Group Ceremony 1 p/month	£80.00	£80.00	0%	Yes**
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\* Fee payable to LA (after remittance to GRO)

\*\* Fee paid direct by Home office after ceremony has taken place

## Retail Items

<b>Retail Items</b>	Bubble Blowers	£1.00	£1.00	0%
	Confetti	£3.00	£3.00	0%
	Birth Wallets	£3.00	£3.00	0%
	Wedcast	£50.00	£50.00	0%
	Lamination of Certificates	£2.00	£2.00	0%
	Wall Chart	£5.00	£5.00	0%
	Paper Fan	£2.00	£2.00	0%
	Commemorative Certificate		£5.00	NEW ITEM

## BENCHMARKING SERB REGION

<b>MARRIAGE/CP FEES 2019/2020 <u>Excluding certs</u></b>	<b>Decommissioned Room</b>					
	<b>Mon - Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>BHol</b>	<b>Comments on pricing structure</b>
<b>Bracknell Forest</b>	£175.00	£175.00				10 guests
	£420.00	£500.00	£500.00	£575.00	£575.00	56 guests
<b>Brighton &amp; Hove</b>	£119.00	£269.00	£399.00	£399.00	£514.00	Fitzherbert room capacity 8 guests
	£169.00	£269.00	£399.00	£399.00	£514.00	Regency Room capacity 50 guests
	£349.00	£419.00	£619.00	£619.00	£839.00	Mayor's Parlour capacity 30 guests
	£499.00	£554.00	£604.00	£604.00	£654.00	Council Chamber capacity 120 guests
<b>Buckinghamshire</b>	£225.00	£225.00	£225.00	£465.00	£465.00	2 packages for office weddings - Emerald at £225 is at fixed times on fixed days. Sapphire is any day and time within office hours for £325.
	£325.00	£325.00	£325.00			
<b>East Sussex</b>	£155.00	£280.00	£280.00			5 Tiers of ceremony fee, based on size of room and grandeur of building
	£195.00	£320.00	£320.00	£320.00	£445.00	
	£270.00	£395.00	£395.00	£395.00	£520.00	
	£315.00	£440.00	£440.00	£40.00	£565.00	
	£365.00	£490.00	£490.00	£490.00	£615.00	
<b>Hampshire</b>	£238.00	£253.00	£341.00	N/A	N/A	
<b>Isle of Wight</b>	£140.00	£140.00	£140.00	n/a	n/a	Saturday am only
<b>Kent</b>	£295	£295	£460	£460	£460	
	£460	£460	£595	£595	£595	
	£730	£730	£865	£865	£865	
	£870	£870	£1,140	£1,140	£1,140	
<b>Medway</b>	£240.00	£240.00	£290.00	£290.00	£290.00	

<b>Oxfordshire</b>	£281.00	£281.00	£281.00	£281.00	£281.00	
			£556.00	£621.00	£621.00	
<b>Portsmouth</b>	£310.00	£360.00	£410.00			
<b>Reading</b>	£154.00	£260.00	£260.00	£485.00	£485.00	
<b>Windsor &amp; Maidenhead</b>	£240.00	£290.00	£290.00	£460.00	£580.00	Sat: £290 up to and including 12pm slot, £390 for after 12pm
<b>Southampton</b>	£405.00	£490.00	£545.00	£591.00	£591.00	
	£258.00	£363.00	£408.00	£523.00	£523.00	
	£183.00	£203.00	£233.00			
<b>Surrey</b>	£115/£165	£235.00	£300.00			
<b>West Berkshire</b>	£166	£166	£236	N/A	N/A	
<b>West Sussex</b>	£197.00	£254.00	£282.00	£282.00	£367.00	4 different categories of rooms, depending on size / Grandeur.
	£254.00	£310.00	£367.00	£367.00	£479.00	
	£444.00	£493.00	£604.00	£604.00	£666.00	
		£826.00	£904.00	£904.00	£981.00	
<b>Wokingham</b>	£158.00	£275.00	£315.00	£315.00	£445.00	

<b>Fees for 2019/20</b>	<b>Approved Venue - show total fee including booking fee</b>				
	<b>Mon - Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>BHol</b>
<b>Bracknell Forest</b>	£475.00	£575.00	£575.00	£625.00	£625.00
<b>Brighton &amp; Hove</b>	£495.00	£540.00	£555.00	£555.00	£670.00
<b>Buckinghamshire</b>	£585.00	£585.00	£585.00	£630.00	£630.00
<b>East Sussex</b>	£525.00	£575.00	£575.00	£575.00	£625.00
<b>Hampshire</b>	£472.00	£550.00	£618.00	£663.00	£663.00
<b>Isle of Wight</b>	£410.00	£445.00	£470.00	£495.00	£495.00
<b>Kent</b>	£565.00	£565.00	£745.00	£745.00	£745.00
<b>Medway</b>	£525.00	£525.00	£625.00	£625.00	£625.00
<b>Oxfordshire</b>	£517.00	£567.00	£567.00	£632.00	£632.00
<b>Portsmouth</b>	£540.00	£570.00	£635.00	£735.00	£735.00
<b>Reading</b>	£387.00	£450.00	£450.00	£485.00	£485.00
<b>Windsor &amp; Maidenhead</b>	£514.00	£571.00	£571.00	£633.00	£633.00
<b>Southampton</b>	£427.00	£512.00	£567.00	£613.00	£613.00
<b>Surrey</b>	£455.00	£505.00	£555.00	£605.00	£605.00
<b>West Berkshire</b>	£390.00	£390.00	£420.00	£480.00	£480.00
<b>West Sussex</b>	£455.00	£504.00	£615.00	£615.00	£677.00
<b>Wokingham</b>	£436.00	£502.00	£502.00	£571.00	£571.00



**Non-statutory ceremonies eg. namings, RoV including booking fee**

<b>Fees for 2019/20</b>	<b>Registration Office</b>					<b>Anywhere</b>				
	<b>Mon - Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>BHol</b>	<b>Mon - Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>BHol</b>
	<b>Bracknell Forest</b>	N/A	N/A	N/A	N/A	N/A	£475.00	£575.00	£575.00	£625.00
<b>Brighton &amp; Hove</b>	N/A	N/A	N/A	N/A	N/A	£475.00	£475.00	£500.00	£500.00	£625.00
	£175.00	£175.00	£375.00	£375.00	£500.00					
	£430.00	£430.00	£630.00	£630.00	£850.00					
	£450.00	£450.00	£500.00	£500.00	£600.00					
<b>Buckinghamshire</b>	£320.00	£320.00	£320.00	£445.00	£445.00	£320.00	£320.00	£320.00	£445.00	£445.00
						£435.00	£435.00	£435.00	£570.00	£570.00
<b>East Sussex</b>	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00	£250.00
<b>Hampshire</b>	£185.00	£192.00	£292.00	N/A	N/A	£323.00	£435.00	£482.00	£530.00	£530.00
<b>Isle of Wight</b>	£100.00	£100.00	-	-	-	£175.00	£175.00	£175.00	£175.00	£175.00
<b>Kent</b>	£270.00	£270.00	£405.00	£405.00	£405.00	£510.00	£510.00	£690.00	£690.00	£690.00
						£575.00	£575.00	£755.00	£755.00	£755.00

<b>Medway</b>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Oxfordshire</b>	£315.00	£315.00	£370.00	£380.00	£380.00	£315.00	£315.00	£370.00	£380.00	£380.00
<b>Portsmouth</b>	£365.00	£425.00	£484.00	N/A	N/A	£641.00	£677.00	£755.00	£875.00	£875.00
<b>Reading</b>	£154.00	£186.00	£186.00	£216.00				£270.00	£270.00	£270.00
<b>Windsor &amp; Maidenhead</b>	£260.00	£300.00	£300.00	£445.00	£500.00	£365.00	£480.00	£480.00	£550.00	£580.00
<b>Southampton</b>	258-405	363-490	408-545	523-591	523-591	£427.00	£512.00	£567.00	£613.00	£613.00
<b>Surrey</b>	£202.00	£282.00	£360.00	n/a	n/a	£486.00	£552.00	£606.00	£666.00	£666.00
<b>West Berkshire</b>	£210	£210	£240	N/A	N/A	£240	£240	£330	£360	£360
<b>West Sussex</b>	£197.00	£254.00	£282.00	£282.00	£367.00	£455.00	£504.00	£615.00	£615.00	£677.00
	£254.00	£310.00	£367.00	£367.00	£479.00					
	£444.00	£493.00	£604.00	£604.00	£666.00					
	n/a	£826.00	£904.00	£904.00	£981.00					
<b>Wokingham</b>	£149.00	£305.00	£305.00	£400.00	£400.00	£345.00	£418.00	£418.00	£480.00	£480.00