

**Proposed Submission City
Plan Part 2****PROTOCOL**

- The Proposed Submission City Plan Part Two was considered by Tourism, Equalities, Communities & Culture Committee (TECC) on the 5 March 2020.
- TECC has recommended that the Proposed Submission City Plan Part Two is referred to the 23 April Special Council meeting for consideration.
- There will be an open debate for councillors at Full Council to express their views and the views of their constituents about key issues arising from the Proposed Submission City Plan Part Two;
- The six topics to be debated are:
 - (1) **Housing, Accommodation and Community** – including DM1 Housing Quality, Choice and Mix, DM2 Retaining Housing and Residential Accommodation (C3), DM3 Residential Conversions and the retention of smaller dwellings; DM4 Housing and Accommodation for Older Persons, DM5 Supported Housing (Specialist and Vulnerable Needs), DM6 Build To Rent Housing, DM7 Houses in Multiple Occupation, DM8 Purpose Built Student Accommodation, DM9 Community Facilities, DM10 Public Houses.
 - (2) **Employment and Retail** – including DM11 New Business Floorspace, DM12 Changes of Use within Regional, Town, District and Local Shopping Centres, DM13 Important Local Parades, Neighbourhood Parades and Individual Shop Units, DM14 Commercial and Leisure Uses at Brighton Marina, DM15 Commercial and Leisure Uses on the Seafront, DM16 Markets, DM17 Opportunity Areas for new Hotels and Safeguarding Conference Facilities.
 - (3) **Design & Heritage** – DM18 High Quality Design and Place, DM19 Maximising Development Potential, DM20 Protection of Amenity, DM21 Extensions and Alterations, DM22 Landscape Design & Trees, DM23 Shop Fronts, DM24 Advertisements, DM25 Communities Infrastructure, DM26 Conservation Areas, DM27 Listed Buildings, DM28 Locally Listed Heritage Assets, DM29 The Setting of Heritage Assets, DM30 Registered Parks and Gardens, DM31 Archaeological Interest, DM32 The Royal Pavilion Estate.
 - (4) **Transport and Travel** – DM33 Safe, Sustainable and Active Travel, DM34 Transport Interchanges, DM35 Travel Plans and Transport Assessments, DM36 Parking and Servicing

- (5) **Environment and Energy** – DM37 Green Infrastructure and Nature Conservation, DM38 Local Green Spaces, DM39 Development on the Seafront, DM40 Protection of the Environment and Health – Pollution and Nuisance, DM41 Polluted Sites, hazardous substances and land stability, DM42 Protecting the Water Environment, DM43 Sustainable Drainage, DM44 Energy Efficiency and Renewables, DM45 Community Energy and DM46 Heating and Cooling network infrastructure
- (6) **Site Allocations** - Special Area Policy SA7 and Strategic Site Allocations – SSA1 – SSA8, Housing and Mixed-Use Sites and other site allocations (H1-H3 and E1)

The Process

- Party Groups were required to table their amendments to the Plan clearly organised by the Topic areas as set out above. Amendments should have been submitted by Party Groups and must have been made prior to the debate at Council by submitting them to Sandra Rogers, Planning Policy, Projects & Heritage Team Manager by no later than **noon on Friday 13 March**.
- Up to a total of 6 sets of amendments per Group by topic will be allowed, but each set of amendments can have any number of amendments contained within them.
- Groups' amendments were evaluated by officers to determine the soundness, financial and legal implications of including those proposals and were held confidential from the other political parties by the officers involved. All proposals must have been "signed off" by the Planning Policy, Projects & Heritage Team Manager **no later than 5pm Friday 20 March**.
- Only the EEC Director, and Head of Planning (with appropriate officers from the Planning Policy, Projects & Heritage Team and Democratic Services) will be aware of the full range of amendments being proposed and they will not be shared with any parties until **noon on Monday 23 March** unless there is scope for brokering joint amendments.
- The Head of Planning will have a "brokering" role if this would appear to facilitate agreement on particular amendments or proposals. To this end, the Head of Planning may put forward any potential composite amendments to the proposers of any amendments for consideration and agreement.
- Any composite amendments to be brought forward by the Groups should be submitted to the Head of Planning by **12 noon on Friday 27 March** for evaluation and approval as being sound in regard to the overall plan, financially and legally.
- The Mayor will refuse to accept any amendments subsequently moved that have not been "signed off" by the Head of Planning by **10am on Tuesday 31 March**.

- All amendments were shared at 4pm on Friday 3 April between the Group Leaders by the Head of Democratic Services.

Protocol for Proposing Amendments

Amendments must be submitted by e-mail in the form of a standard template word document to facilitate bringing together the final list of amendments This will clearly set out the policy, page number and/or paragraph to which the amendment relates.

Officers have prepared a guidance note to assist members putting forward amendments explaining the constraints within which amendments will be considered to be 'sound' or 'unsound'.

Public Involvement

The council debate will be open to the public. Members of the public will not be able to submit questions, petitions or deputations on the City Plan Part Two.

Officer Correction

At the time of the meeting on 5th March, the intention was to start the statutory consultation in May. For a variety of reasons related to the Covid-19 pandemic, that will not be possible. The consultation will therefore start as soon as it is safe and proper to do so.

Procedural Note for Item 88:

Proposed Submission of the City Plan Part Two

Special Council 23 April 2020

To help Members at Council on 23 April 2020 the procedure to be followed in respect of the City Plan Part Two debate, (subject to Council approval) is set out below:-

81. Declarations of Interest.

82. Mayor's communications:

83. Adoption of Special Procedures

The Council will be asked to agree that Council Procedural Rules be suspended in accordance with Council Procedural Rule 1.7 to the extent that it is necessary to enable the business of the meeting to be dealt with as set out in agenda item 88 below.

84. **Call Over of Reports.**
85. **Emergency Amendment to the Council Tax Reduction Scheme**
86. **Pay Policy Statement 2020/21**
87. **Transport for the South-East – Proposal to Government on Statutory Powers**
88. **Proposed Submission of City Plan Part 2**

A. Proposed Submission of the City Plan part 2

- (i)** The **Mayor** will invite **Councillors Childs and Hill** to move and second the approval of the Proposed City Plan Part Two.

Councillor Childs will have unlimited time to move the proposals and Councillor Hill will have 5 minutes.

- (ii)** The **Mayor** will invite **Councillors Ebel and Mac Cafferty** to speak on the Proposed City Plan Part Two and to propose and second the Green Group's amendments.

Councillor Ebel will have unlimited time and Councillor Mac Cafferty will have 5 minutes.

- (iii)** The **Mayor** will invite **Councillors Nemeth and Bell** to speak on the Proposed City Plan Part Two and to propose and second the Conservative Group's amendments.

Councillor Nemeth will have unlimited time and Councillor Bell will have 5 minutes.

The Head of Planning / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive motion and its implications following acceptance of any amendments.

B. Council Debate:

- (i)** The **Mayor** will then allow Councillors to debate the Proposed Submission of the City Plan Part 2.

NOTE: Speakers are limited to three minutes each unless otherwise specified or extensions granted.

The Head of Planning / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive motion and its implications following acceptance of any amendments.

C. Administration's Right of Reply:

- (i)** At the conclusion of the debate the **Mayor** will invite **Councillor Platts** to give a final right of reply on behalf of the Administration and she will have up to 5 minutes in which to respond.
Following this the Mayor will confirm the position in relation to the amendments that have been moved.

D. Voting on the amendments:

- (i)** Subject to the clarification on the position relating to the amendments, the Mayor will either then put the individual amendments to the vote for each of the topics or may put them to the vote on block where there is more than one amendment for each topic in the following order:

(1) Housing, Accommodation & Community

- (i) The Green Group's amendment (1)
- (ii) The Conservative Group's amendments (2 – 4);

(2) Employment & Retail

- (i) The Green Group's amendments (5 – 6)

(3) Design & Heritage

- (i) The Green Group's amendments (7 – 9)
- (ii) The Conservative Group's amendments (10 – 16);

(4) Traffic & Transport

- (i) The Green Group's amendments (17 – 26)
- (ii) The Conservative Group's amendments (27 – 28);

(5) Environment & Energy

- (i) The Green Group's amendments (29 – 37)
- (ii) The Conservative Group's amendments (38 – 43);

(6) Site Allocations

- (i) The Green Group's amendments (44 – 51)
- (ii) The Conservative Group's amendments (52 – 55);

Following the conclusion of the voting on the amendments the Head of Planning and/or the Monitoring Officer may at any stage advise Members,

especially if there is a need for consequential adjustment to parts of the City Plan Part 2 and supporting documents resulting from the separate votes under (D) ((1), (2), (3), (4), (5) and/or (6) above).

The Head Planning and/or the Monitoring Officer may advise the Mayor of the need for a short adjournment in order to consider the impacts of amendments just agreed.

E. Substantive Vote on Proposed Submission of the City Plan Part 2:

- (i)** The **Mayor** will put the substantive motion (as amended) (if amended) relating to the City Plan Part 2 and supporting documents be approved and adopted for submission to the Secretary of State, preceded by a 6-week publication stage, subject to any minor editorial changes agreed by the Leader of the Council in consultation with the Head of Planning.

F. Close of Meeting:

- (i)** The Mayor will then close the meeting.

Note: The Mayor may adjourn the meeting at any time.

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(Monitoring Officer)

Liz Hobden
Head of Planning