



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM DECEMBER TO MARCH 2010

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 19

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For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
CAB 5498		<p>All Wards; Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		Angela Dymott Tel: 29-1450
EEM 5520		<p>All Wards; London Road Regeneration</p> <p>An update on the proposals being developed by St. James' Investments for a scheme to regenerate London Road to the south and west of Preston Circus.</p> <p>The matter has been deferred to enable future consideration of the options in line with the publication of the supplementary planning document for the London Road area.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>Initial public and stakeholder consultation held 23-26 April 2008, consultation with tenants at New England House held 9 & 11 July 2008, Second public and stakeholder consultation held 16-19 July 2008.</p>	Sean Hambrook Tel: 29-0362

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CAB 10416		<p>All Wards; Third Sector Recovery Action Plan</p> <p>To approve draft Recession Action Plan for the Third Sector in Brighton & Hove. In summary, the plan contains a package of measures to support voluntary and community groups in the city at a time when their income is falling and demand on their services is increasing. The expected outcome is a more resilient third sector, better prepared to survive the economic downturn and to rise to new opportunities when they arise</p> <p>Note: Item deferred to a later date at the request of the Director.</p> <p>Note: This item's title has been changed since it originally appeared in Edition 13 (June – September 2009) of the Forward Plan from 'Third Sector Recession Action Plan' to the new title of 'Third Sector Recovery Action Plan.' This change was at the request of the Director.</p>	<p>Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations</p> <p>Edition 13</p>	<p>A draft of the Action Plan has been shared with several officers across the council and discussed with several third sector representatives, including a consultation workshop on April 30th. The draft has been discussed with the council's Equalities & Inclusion Team with a view to ensuring that equalities issues are dealt with in the Plan. Further consultation will be held across the council, third sector and Local Strategic Partnership (LSP) members during the summer to enable the Plan to be developed further.</p>	<p>John Routledge Tel: 29-1112</p>

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CAB 10537		<p>All Wards; ICT Strategy 2009-2012</p> <p>To seek agreement on the direction of ICT for the Council.</p> <p>The item has been deferred at the request of the Director.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 13</p>	<p>None as yet.</p>	<p>Paul Featherstone Tel: 290433</p>
CAB 8684		<p>All Wards; Circus Street Development Site</p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting. This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	<p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	<p>Max Woodford Tel: 29-3451</p>

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		<p>the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers before officers are in a position to be able to recommend the proposals to Members</p>			
CAB 11831		<p>All Wards; Sustainable Community Strategy 2009 Refresh</p> <p>Cabinet approval required to take forward the draft of the updated document into a final, published version.</p> <p>Note: This item is being deferred until a later date at the request of the Director.</p>	<p>Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations</p> <p>Edition 16 (Sept-Dec 09)</p>	<p>12 week consultation ends 5/10/09.</p>	<p>Simon Newall Tel: 29-1128</p>

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CAB 10298		<p>South Portslade; Shoreham Harbour Area Action Plan: Joint Area Action Plan Preferred Option</p> <p>To approve the draft area action plan for consultation.</p> <p>Note: This item was originally called 'Shoreham Harbour Draft Joint Area Action Plan (JAAP)- Approval for Issues and Options Consultation' The reason for the title change is that the issues and options consultation planned for June 2009 was cancelled due to delays to background studies being completed. The public consultation will now be centred on the preferred option and undertaken in October/November 2009.</p> <p>Note: This item has been deferred at the request of the Director due to the withdrawal of funding by SEEDA & the Homes & Communities Agency.</p> <p>Note: This item is being withdrawn as due to withdrawal of funding by SEEDA, the work on the development of the JAAP has been suspended whilst the</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 13</p>	<p>Consultation with Adur District Council and West Sussex County Council and public consultation exercise with residents and local businesses.</p>	<p>Lisa Marshall Tel: 292612</p>

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		three councils, Brighton and Hove City Council, Adur District Council and West Sussex County Council review alternative options for delivering the JAAP. A Preferred Strategy for the JAAP is therefore not likely to be presented to the Cabinet for a decision in either the short or medium term.			
DECISIONS ANTICIPATED IN DECEMBER 2009					
CSCM M 12570	07/12/09	All Wards; Agency Staffing Contract Approval to let contract for the provision of agency and interim staff.	Cabinet Member for Central Services Cabinet Member for Central Services Edition 18 (November-February 2010)	Management teams attended prior to tender circulation. Directorate representatives involved in evaluation and recommended decision.	Lance Richard Tel: 295925

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CAB 13313	09/12/09	All Wards; Housing Management Repairs, Refurbishment & Improvements Strategic Partnership Super Centre Proposal Seeking approval for the Council and Mears Ltd to proceed with establishing a new depot for the delivery of the new housing repairs and improvement partnership.	Cabinet Cabinet Member for Housing	Residents Asset Management Panel, Housing management Consultative Committee, 22nd June 2009.	Nick Hibberd Tel: 293756
CAB 12843	09/12/09	Hollingdean & Stanmer; Withdean; Hollingbury and Waterhall Golf courses - Award of Management Contract - Exempt category 3 To agree the award of a contract to manage the council owned golf courses at Hollingbury and Waterhall.	Cabinet Cabinet Member for Culture, Recreation & Tourism Edition 18 (November-February 2010)	Consultation with unions, staff and the clubs affected by the proposals has, and will continue to take place. A report has also been presented to the Culture, Tourism and Enterprise Scrutiny Committee and further discussions have taken place with this committee re the preparation and of the tender specification.	Ian Shurrock Tel: 29-2084

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CAB 13209	09/12/09	All Wards; Budget Update and Directorate Budget Strategies for 2010/11 To note the changes to the council's resource position and to agree the Directorate Budget Strategies for setting the 2010/11 budget	Cabinet Cabinet Member for Finance Late Items Plan Edition 02 November - February 2010 (ED 18)	This report is part of the budget setting process which incorporates consultation with local residents and businesses.	James Hengeveld Tel: 29-1242
ENV 12782	17/12/09	All Wards; Approval to award Highway Street Lighting Maintenance Contract This report seeks approval from the Environment Cabinet Member to award the Highway Street Lighting Maintenance Contract following EU procurement	Cabinet Member for Environment Cabinet Member for Environment Edition 18 (November-February 2010)	East Sussex County Council. Procurement & legal team	Christina Liassides Tel: 29-2036

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DECISIONS ANTICIPATED FOR JANUARY 2010					
CYP 13474	04/01/10	<p>All Wards; Proposed Expansion of Primary Schools</p> <p>As part of the Council's future development of Schools within the city it is proposed to expand Goldstone and Westdene Primary Schools by one form of entry and Queens Park Primary School by half a form of entry. The purpose of this report is to set out the background and rationale for these proposed expansions and to seek Cabinet Member endorsement to proceeding to the next stage of the statutory process, which is initial consultations with anyone who could be affected by the proposals.</p>	Children & Young People Cabinet Member Meeting Cabinet Member for Children & Young People	The report requests authority to undertake extensive consultation on the proposals to expand three primary schools. This consultation will include parents pupils and staff at the schools concerned and also the wider community of Brighton & Hove.	Gillian Churchill Tel: 29-3515

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ASC 12747	11/01/10	All Wards; Independent Mental Capacity Act Contract Tender To approve the tender for the IMCA contract	Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health Edition 18 (November-February 2010)		Philip Letchfield Tel: 01273 295078
CAB 12572	14/01/10	All Wards; Council Tax Base 2010/11 To set the council tax base and establish the estimated revenue from Council Tax for 2010/11 Note: Item moved to 14th January Cabinet at the request of the Director.	Cabinet Cabinet Member for Finance Edition 18 (November-February 2010)		James Hengeveld Tel: 29-1242
DECISIONS ANTICIPATED FOR FEBRUARY 2010					

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DECISIONS ANTICIPATED FOR MARCH 2010					
CAB 12904	11/03/10	All Wards; Treasury Management Policy Statement 2010/11 To recommend a Treasury Management Policy and practices for the financial year commencing 1 April 2010. The policy and practices set out the parameters for treasury management activity and how key risks associated with such activity will be managed.	Cabinet Cabinet Member for Finance	External treasury management advisors	Peter Sargent Tel: 29-1241
CAB 12911	11/03/10	All Wards; Annual Investment Strategy 2010/11 To agree the annual investment strategy for the financial year commencing 1st April 2010 and recommend approval by Full Council. The strategy sets out the parameters for investment activity and how the key risks associated with such activity will be managed.	Cabinet Cabinet Member for Finance	External treasury management advisors	Peter Sargent Tel: 29-1241

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ENV 13301	25/03/10	<p>All Wards; Official feed and food controls service plan 2010/11</p> <p>To recommend the plan for approval at Full Council</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p>	<p>Legal and Financial services, Cabinet Member and opposition spokesperson.</p> <p>To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency</p>	<p>Nick Wilmot Tel: 29-2157</p>

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ENV 13303	25/03/10	<p>All Wards; Health & Safety - Annual Service Plan 2010/11</p> <p>To recommend the plan for approval at Full Council.</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p>	<p>Legal and Financial services, Cabinet Member and opposition spokesperson, partners, stakeholders, public, businesses, employee organisations.</p> <p>To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by the food standards agency.</p>	<p>Roy Pickard Tel: 29-2145</p>
REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS					

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