

Overview and Scrutiny Commission Work Plan 2009 - 2010

Issue	Overview & Scrutiny Activity	Outcome & Monitoring/Dates
2nd June 2009		
Sustainable Communities Act	Information on the legislation and its relevance to O&S. Ad hoc panels may generate suggestions for future submissions.	Officers to generate a bank of ideas, as result of OSC work, which could be submitted under future rounds of the Act.
BME/Disabilities	Report requested by Cllr Elgood on BME workforce statistics.	Further report to be provided to OSC
Recession Information	Item on the Council response to the recession and its impact upon the City. Will be possible for OSC to contribute to the future development of Third Sector Relief Package.	Draft Third Sector Recession Action Plan in partnership with the Community and Voluntary Sector Forum and the LSP be brought back to the Commission for comment and Member input prior to its agreement
ICT Risk	Referral from Audit Committee.	ICT developments to be reported back to the Audit Committee
Overview and Scrutiny Annual Report 2008 - 2009	OSC is required to submit Annual report to Council. Committee to agree content of report.	Annual report submitted to Council 16 July.
OSC Work Plan	To discuss/agree OSC work plan for the year.	Maintained under review.

Issue	Overview & Scrutiny Activity	Outcome & Monitoring/Dates
14th July 2009		
LAA Annual Performance Report	O&S performance management; opportunity to review LAA targets and ask for in-depth information of areas of concern.	Scrutiny Committee Chairs asked to review areas of off-target performance
Equalities Update	To include Equalities Peer Review. Commission has a remit to scrutinise equality issues and has 6 monthly updates.	Scoping report on disabilities to be provided to the next meeting, 8 September
Good Practice Budget Scrutiny	Report on arrangements within other local authorities to scrutinise the budget/budget setting process. Members will have the opportunity to recommend changes to the manner in which budget scrutiny is undertaken within the Council.	Seminars proposed for all O&S Committees with outcomes to be reported to 26 January OSC
Budget Provisional turn-out 2008/09	Ongoing budget monitoring.	Maintain under review
Work Plan and work plans of all O&S Committees	OSC has remit to coordinate the work of all the O&S Committees. Chairman of each O&S Committee to present the work plan for 2009-10.	Maintain under review
Overview and Scrutiny and the Local Strategic Partnership		<p>O&S Committees will continue to receive quarterly performance reports on the LAA.</p> <p>The Chair of the LSP will be invited to the OSC once a year to provide an overview of the priorities and</p>

Issue	Overview & Scrutiny Activity	Outcome & Monitoring/Dates
		<p>achievements of the LSP.</p> <p>The Chairs of each of the Thematic LSP Groups will be invited to attend the relevant O&S Committee once a year.</p> <p>The LSP will be invited to suggest items for the O&S work programme including in-depth reviews into specific areas of work, and O&S Committees will be able to request issues for discussion by the LSP'.</p> <p>When undertaking work planning, O&S Committees will take into account the work of the relevant LSP themed groups and actively consult with them. This is especially relevant when looking to establish a scrutiny panel.</p>
Sustainable Community Strategy	O&S chance to feed views into the consultation process in developing the Strategy.	Member Workshop on Sustainable Community Strategy to be arranged

8th September 2009

Place Survey	For information	Request for information on Draft Volunteering Strategy
Scoping Report on Disability	To determine whether further scrutiny action is needed.	Establishment of a four-member scrutiny panel
Scrutiny of Budget Proposals	To agree process for scrutiny of budget proposals 2010-2011	Process agreed; additional O&S meetings to be scheduled
Strengthening Local Democracy	Government Consultation	ECSOSC addition to consultation response, to be reported at 22 September Governance Committee
GP-led Heath Centre – Report of the Scrutiny Panel	Report approved by October HOSC, for information.	Report noted.
OSC Work programme	For monitoring	Request for report on approach to collection of Council Tax arrears
Council's Forward Plan	For monitoring	Request for information on Corporate Procurement of Energy, decision to be taken at 17 September Cabinet. Query on the earlier deferral of decision due to 'O&S Requirements for consultation'

20 October 2009		
Discussion with LSP Chairman	Developing relationship between overview and scrutiny and local strategic partnership	Commission submits comments as part of the consultation on the refresh of the sustainable community strategy
Targeted Budget Management Month Four	Ongoing budget monitoring	Senior officers provide information on projected overspends and other budget pressures. OSC requests report on staff vacancy management to next meeting.
Local Development Framework Core Strategy	Scrutiny of Budget and Policy Framework plans and strategies	Commission asks a range of key questions on the Core Strategy. Section 106 agreements with developers could be an area for consideration.
Corporate Energy Procurement Contract	Scrutiny of the re-tendering of the contract as agreed by Cabinet	Consideration of energy prices, 100% renewable sources and measures being taken to improve heat efficiency in schools.
Draft Volunteering Strategy requested by 8 Sept OSC	For comment into early draft	Request for further information on the Volunteering Strategy to a future meeting
All O&S Committee work plans	For monitoring	Noted.
Forward Plan	For monitoring	Concern at the proportion of deferred items on the Council's Forward Plan; officer report requested
O&S Good Practice		Annual programme for scrutiny panels agreed in principle; Cabinet Members/ Scrutiny Chairmen to continue meetings recently established; and consider how

		to raise resident involvement in scrutiny process. Outcome to be reported to the Governance Committee.
OSC Work Programme		Priorities agreed for next scrutiny panels; 20mph speed limit; sexual violence service; and staff disabilities
15 December 2009		
Budget Strategy	Question and answer session with Central Services and Finance Cabinet Members and senior officers	OSC requests information on: CYPT savings proposals before 5 Jan 2010 CYPOSC; how the budget proposals were Equality Impact Assessed; report on operational vehicles to be presented to the Sustainability Partnership and; payments to consultancies and budget pressures brought about by staff sickness
Targeted Budget Management Month Six	Ongoing budget monitoring	Replies to queries noted
Council Tax Collection Policy	Report as requested at 8 October 2009 OSC	Officers praised for thorough process and report
Staff Vacancy Management	Report as requested at 20 October 2009 OSC	Request that this information be provided annually as part of budget scrutiny and asks all OSCs to question staff vacancies as part of the current

		budget scrutiny.
Single Equality Scheme	Opportunity to comment on early draft Scheme	Workshop arranged for 12 January 2010. Six-monthly update report requested.
Council's Forward Plan		Report to future meeting

26 January 2010

Recommendations on budget proposals from O&S Committees	OSC to report to 11 February Cabinet	
Third Sector Recovery Plan	Pre-decision. Commenting on draft plan.	
Health Inequalities Referral from Audit Committee	OSC asked to agree to refer to ASCHOSC.	
CAA –One Place Assessment	Results of the CAA process. Sets context for scrutiny prioritisation and working with the LSP.	

16 March 2010

Targeted Budget Management Month Nine	Ongoing budget monitoring.	
Street Accessibility Scrutiny Panel Report	OSC to endorse the report.	
Council's Forward Plan	Investigate proportion of items deferred or withdrawn.	

27 April 2010

Climate Change Scrutiny Panel Report	OSC to endorse the report.	
Section 106 agreements		
Dignity at Work scrutiny panel report	OSC to endorse the report	
OS& Committee updates	Each O&S Committee Chair to update OSC on their work-programme and key issues.	

8 June 2010		
Staff Disability Scrutiny panel report	OSC to endorse the report.	
20 July 2010		
07 September 2010		

