

Appendix A

Section 18 of 21
LICENSING OBJECTIVES
Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e) List here steps you will take to promote all four licensing objectives together. I will ensure that all times there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. I will ensure that all staff will undertake training in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. Records will be kept of training and refresher training.
b) The prevention of crime and disorder Any incidents of a criminal nature that may occur on the premises will be reported to the Police. I will install comprehensive CCTV at the premises. The CCTV system shall conform to the following points: 1. observe the entrance and exit doors both inside and outside. 2. capture full frame shots of the heads and shoulders of all people entering the premises capable of identification. 3. Cameras viewing till areas must capture frames not less than 50% of screen. 4. Cameras overlooking floor areas should be wide angled to give an overview of the premises. 5. Be capable of visually confirming the nature of the crime committed. 6. Provide a linked record of the date, time and place of any image. 7. Provide good quality images –colour during opening times. 8. Operate under existing light levels within and outside the premises. 9. Have the recording device located in a secure area or locked cabinet. 10. Have a monitor to review images and recorded picture quality. 11. Be regularly maintained to ensure continuous quality of image capture retention. 12. Have signage displayed in the customer area to advise that CCTV is in operation. 13. Digital images will be kept for 31 days. 14. Police will have access to images at any reasonable time. 15. The equipment must have a suitable export method, e. G. CD/DVD writer. Copies will be made available to Police on request.
c) Public safety Appropriate fire safety procedures will in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting All emergency exits shall be kept free from obstruction at all times.
d) The prevention of public nuisance All customers will be asked to leave quietly. Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.
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e) The protection of children from harm All staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards photographic driving license or passport, an official identity card bearing the photograph and date of birth of bearer. All staff will be trained for underage sales prevention regularly. A register of refused sales shall be kept and maintained on the premises.

