

Appendix A

Section 18 of 21
LICENSING OBJECTIVES
Describe the steps you intend to take to promote the four licensing objectives:
a) General – all four licensing objectives (b,c,d,e)
List here steps you will take to promote all four licensing objectives together.
I MUST ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the license and for preventing crime and disorder. I MUST ensure that all staff will undertake training in their responsibilities in relation to the sale of hot food after 23:00 ,Records will be kept for training and refresher training
b) The prevention of crime and disorder
1-Install a comprehensive CCTV system covering all customer areas, entrances, and the vicinity outside the premises. Footage will be stored for at least 31 days and made available to authorities upon request. 2-Employ trained staff to manage customer behavior and refuse service to intoxicated individuals or those displaying antisocial behavior. 3-Display clear signage about zero tolerance for drugs, weapons, and unruly conduct. 4-Any incidents of a criminal nature that may occur on the premises will be reported to the Police. I MUST install comprehensive CCTV coverage at the premises and it is operated and maintained at the premises. -----The CCTV system shall conform to the following points: 1. Cameras must be sited to observe the entrance and exit doors both inside and outside. 2. Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification. 3. Cameras viewing till areas must capture frames not less than 50% of screen.
4. Cameras overlooking floor areas should be wide angled to give an overview of the premises. 5. Be capable of visually confirming the nature of the crime committed. 6. Provide a linked record of the date, time and place of any image. 7. Provide good quality images –colour during opening times. 8. Operate under existing light levels within and outside the premises. 9. Have the recording device located in a secure area or locked cabinet. 10. Have a monitor to review images and recorded picture quality. 11. Be regularly maintained to ensure continuous quality of image capture retention. 12. Have signage displayed in the customer area to advise that CCTV is in operation. 13. Digital images must be kept for 90 days. 14. Police will have access to images at any reasonable time. 15. The equipment must have a suitable export method, e. G. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy, if this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.
c) Public safety
1-Ensure proper fire safety measures, including accessible exits, fire extinguishers, and regular maintenance of fire alarms. 2-Maintain a well-lit interior and exterior to ensure customer safety and visibility, especially at night. 3-Conduct regular staff training on emergency procedures, including first aid and crowd management. 4-Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting . All appliances are inspected annually. 5-All emergency exits shall be kept free from obstruction at all times.

d) The prevention of public nuisance

- 1-Use soundproofing where possible and manage noise levels, especially after 11 pm.
- 2-Implement clear procedures for disposing of waste regularly and discreetly to prevent littering and odors.
- 3-Ensure customer dispersal is managed calmly to avoid loitering or disturbances outside the premises.
- 4-All customers will be asked to leave quietly.
- 6-Clear and legible notices and signs will be prominently displayed to remind customers to leave quietly and have regard to our neighbors.

e) The protection of children from harm

Since the restaurant and burger shop at 62 Queens Road will not be selling alcohol, the Protection of Children from Harm objective will still be addressed through the following measures:

- 1-Display clear signage indicating no alcohol is being sold at all for anyone.
- 2-Age-Appropriate Environment:The shop will maintain a family-friendly atmosphere, ensuring that the premises are safe and welcoming for children and young people.
- 3-Any media or music played within the shop will be appropriate for all ages, avoiding explicit content that could be harmful to minors.
- 4-Staff Training:All staff will be trained to recognize and respond to situations where children may be at risk, such as unattended minors or children in distress.
- 5-Employees will be trained on safeguarding policies, including reporting procedures if they suspect a child is at risk of harm or neglect.
- 6-Unaccompanied Minors:Clear policies will be in place regarding unaccompanied minors, particularly late at night. The shop will discourage young children from being in the premises unaccompanied after certain hours to ensure their safety.
- 7-Hygiene and Safety Standards:The shop will uphold strict hygiene and food safety regulations, ensuring that all food served is safe for consumption, particularly for children.
- 8-Seating and equipment within the premises will be maintained to prevent accidents, ensuring a physically safe environment for young customers.
- 9-By implementing these measures, the shop will create a safe, respectful environment where children are protected from harm, even in the absence of alcohol sales.