

Fees & Charges 2025/26

Appendix 3

The following tables outline all fees & charges to be set for 2025/26, which are required to be approved by Cabinet in advance of the financial year. Additionally, the Registrars charges for 2025/26 to 2027/28 are also presented for approval in Table 2.

All fees & charges are assumed to be increased by the corporate inflation rate of 3.00%. Some fees and charges are recommended to increase by a rate other than the corporate inflation rate. Where this is the case, the rationale for the charge is outlined in the final column of the table, including where a fee or charge is set according to statute.

Some fees and charges have already been approved by Cabinet or a committee, such as the Licencing Committee. Where a fee or charge is already approved, this is detailed in the final column of the table.

Unless indicated (with a †), where VAT applies, all charges are shown inclusive of VAT.

Summary Table

TABLE1	3
Local Land Charges	3
Coroners Service Fees & Charges	3
Registrars Services Fees & Charges.....	3
VisitBrighton Fees and Charges	4
Table 2	6
Registrars Services Fees & Charges.....	6
Table 3	7
Brighton Centre Hire Fees.....	7
CityParks Fees & Charges	8
Outdoor Events Fees and Charges	11
Bereavement Services Fees & Charges.....	13
Seafront Fees and Charges.....	19
Transport Highways Fees and Charges.....	20
Parking Fees and Charges.....	30
Planning Fees and Charges	40

Regulatory Services & Licences Fees & Charges.....	49
Environmental Services Fee and Charges.....	59
Table 4	61
Education & Skills Fees & Charges	61
Nurseries Fees & Charges	61
Early Years and Childcare Training Courses Fees & Charges	61
Libraries Fees & Charges.....	61
Home to School Transport.....	68
School Meals – Primary Schools (DSG)	69
Children in Care	70
Table 5	71
Travellers Sites Fees and Charges.....	71
Adult Social Care.....	71

TABLE1 Central Functions Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Local Land Charges				
<i>The market is price sensitive and council benchmarking results shows BHCC pricing is high in comparison to South-East average. The service has seen some loss of income resulting from the fees being non-competitive and therefore it is recommended that all local land charge fees remain at the 2024/25 prices.</i>				
Full local authority search (inc. LLC1 and Con29R)	£227.53	£227.53	0.0%	See above
LLC1 search only (non-vatable)	£66.88	£66.88	0.0%	See above
Con29R search only	£160.65	£160.65	0.0%	See above
Each additional parcel of land (LLC1) (Non-Vatable)	£13.39	£13.39	0.0%	See above
Each additional parcel of land (Con29R)	£16.12	£16.12	0.0%	See above
Each printed enquiry (Con29O)	£24.04	£24.04	0.0%	See above
Commons registration (question 22)	£24.04	£24.04	0.0%	See above
Each supplementary enquiry	£48.20	£48.20	0.0%	See above
Coroners Service Fees & Charges				
Mortuary – storage per day	£40.00	£40.00	0.0%	This fee is a deterrent to reduce the likelihood of mortuary capacity being impacted by non-removal of bodies by funeral directors.
Private Post mortem -use of facilities	£293.00	£305.00	4.2%	Fee increased to cover the cost of providing the service.
Private High Risk Post Mortem – use of facilities	£840.00	£865.00	3.0%	
Forensic Post Mortem – use of facilities	£493.00	£508.00	3.0%	
Forensic Post Mortem – out of hours – use of facilities	£1,037.00	£1,065.00	2.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Transfer RSCH to City Mortuary	£65.00	£65.00	0.0%	The cost of delivering this service is covered by the current fee and therefore no uplift is currently proposed.
Registrars Services Fees & Charges				
<i>The fees below are for Non-Statutory ceremonies (Subject to VAT) and set one year in advance. All statutory ceremony fees are set three years in advance and are outlined in table 2 below. Apart from private citizenship fees, non-statutory registrar fees have been frozen for the past two years as the profiles of these services were raised. Demand for these services has continued to grow. Fees are now being increased to reflect increased delivery costs and increase revenue from these established services</i>				

Regency Suite Non-Statutory (Monday to Friday)	£310.00	£375.00	21.0%	See above
Regency Suite Non-Statutory (Weekend)	£530.00	£580.00	9.4%	See above. Additionally, there is an increased cost of security for bank holidays and weekends
Regency Suite Non-Statutory (Bank Holiday)	£605.00	£725.00	19.8%	See above. Additionally, there is an increased cost of security for bank holidays and weekends
Venue Non-Statutory (Monday to Friday)	£420.00	£495.00	17.9%	See above
Venue Non-Statutory (Weekend)	£475.00	£525.00	10.5%	See above
Venue Non-Statutory (Bank Holiday)	£665.00	£665.00	0.0%	Low demand for this service, therefore retain fee at current level
Council Chamber/Mayors Parlour* Non-Stat (Monday to Friday)	£675.00	£785.00	16.3%	Fee uplift to reflect the need for additional staff at the Council Chamber & Mayor's Parlour.
Council Chamber/Mayors Parlour * Non-Stat (Weekend)	£830.00	£855.00	3.0%	
Council Chamber/Mayors Parlour * Non-Stat (Bank Holiday)	£940.00	£975.00	3.7%	See above. Additionally, there is an increased cost of security for bank holidays and weekends
Private Citizenship Fees				
Tuesday	£125.00	£150.00	20.0%	Benchmarking against other districts has led to increases in pricing. The charge is lower on Tuesdays for individual ceremonies as ceremonies are clustered to achieve economies of scale.
Tuesday (Family)	£250.00	£300.00	20.0%	Benchmarking against other districts has led to increases in pricing
Other day (including Weekends)	£200.00	£250.00	25.0%	Benchmarking against other districts has led to increases in pricing
VisitBrighton Fees and Charges				
Accommodation				
<i>(Hotels, Guest Houses, Self Catering, Hostels & Campus)</i>				
1-25 room properties	£766.00	£789.00	3.0%	
26-100 room properties	£838.00	£864.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
101+ room properties	£909.00	£937.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
* plus per room/property	£17.00	£18.00	5.9%	Inflated in line with corporate inflation; rounded to nearest denomination

Business Directory	£479.00	£494.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Restaurants	£479.00	£494.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Activities	£504.00	£520.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Tour Guides	£228.00	£235.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Attractions				
<i>(Annual Visitors)</i>				
Up to 20,000 Visitors	£455.00	£469.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
20,001 to 200,000 Visitors	£1,411.00	£1,454.00	3.0%	
200,001 + Visitors	£2,272.00	£2,341.00	3.0%	
Cafes, Bars, Pubs & Clubs	£396.00	£408.00	3.0%	
Language Schools	£420.00	£433.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Shopping Centres / Areas	£1,316.00	£1,356.00	3.0%	Inflated in line with corporate inflation
Entertainment Venues & Other				
Up to 500 seats	£659.00	£679.00	3.0%	
501 to 1,000 seats	£1,161.00	£1,196.00	3.0%	
1001 + seats	£1,794.00	£1,848.00	3.0%	
Campsites	£360.00	£371.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Places of Worship	£121.00	£125.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Shops	£360.00	£371.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 2 Registrars Statutory Services 2025/26 to 2027/28 Registrars Services Fees & Charges	Agreed for 2025/26	Agreed for 2026/27	Proposed for 2027/28	% +/-	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Registrars					
Regency Suite Monday to Thursday	£293.00	£315.00	£340.00	7.9%	Increase based on Benchmarking of charges with other Local Authorities
Regency Suite Friday	£393.00	£410.00	£440.00	7.3%	Increase based on Benchmarking of charges with other Local Authorities
Regency Suite Weekend	£553.00	£570.00	£600.00	5.3%	Increase based on Benchmarking of charges with other Local Authorities
Regency Suite Bank Holiday	£698.00	£730.00	£765.00	4.8%	Increase based on Benchmarking of charges with other Local Authorities
Floral Room 'Bijou' Weds am only	£145.00	£160.00	£175.00	9.4%	Increase based on Benchmarking of charges with other Local Authorities
Approved Venues Monday to Thursday	£618.00	£640.00	£665.00	3.9%	Increase based on Benchmarking of charges with other Local Authorities
Approved Venues Friday	£678.00	£700.00	£720.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Approved Venues Weekend	£698.00	£730.00	£760.00	4.0%	Increase based on Benchmarking of charges with other Local Authorities
Approved Venues Bank Holiday	£778.00	£800.00	£825.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Council Chamber Monday to Thursday	£713.00	£735.00	£770.00	4.8%	Increase based on Benchmarking of charges with other Local Authorities
Council Chamber Friday	£758.00	£780.00	£810.00	3.8%	Increase based on Benchmarking of charges with other Local Authorities
Council Chamber Weekend	£828.00	£870.00	£900.00	3.4%	Increase based on Benchmarking of charges with other Local Authorities
Council Chamber Bank Holiday	£948.00	£985.00	£1,000.00	1.5%	Increase based on Benchmarking of charges with other Local Authorities
Mayor's Parlour Monday to Thursday	£448.00	£465.00	£500.00	7.5%	Increase in line with Regency Suite less venue fee
Mayor's Parlour Friday	£543.00	£565.00	£600.00	6.2%	Increase in line with Regency Suite less venue fee
Mayor's Parlour Weekend	£793.00	£815.00	£815.00	0.00%	Freeze of fee due to low demand
Mayor's Parlour Bank Holiday	£953.00	£1,000.00	£1,000.00	0.00%	Freeze of fee due to low demand

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Brighton Centre Hire Fees				
<i>The charges are shown as a per day cost;</i>				
<i>Any stewarding costs are charged separately from hire fees;</i>				
<i>Normal Working Day : 0800am – 1800pm</i>				
Auditorium 1				
* Open Days †	£15,580.00	£16,050.00	3.0%	
* Prep / Clearing Days †	£10,120.00	£10,425.00	3.0%	
Per hour charge after 1800pm				
* 1800pm - 0100am †	£600.00	£620.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
* 0100am - 0800pm †	£730.00	£755.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Auditorium 2				
* Open Days †	£5,340.00	£5,505.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
* Prep / Clearing Days †	£3,635.00	£3,745.00	3.0%	
Per hour charge after 1800pm				
* 1800pm - 0100am †	£275.00	£285.00	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
* 0100am - 0800pm †	£330.00	£340.00	3.0%	
Syndicate 1,2,3 & 4				
* Open Days †	£2,745.00	£2,830.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
* Prep / Clearing Days †	£1,710.00	£1,765.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
The Restaurant †	£1,710.00	£1,765.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
MASS MEDIA AREA				
* Open Days †	£2,145.00	£2,210.00	3.0%	
* Prep / Clearing Days †	£1,425.00	£1,470.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Room 1				
* Open Days †	£1,655.00	£1,705.00	3.0%	
* Prep / Clearing Days †	£1,135.00	£1,170.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Office 2 †	£335.00	£350.00	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Rooms/Office 3-5				

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Meeting Room 3 †	£900.00	£930.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Office 4 †	£335.00	£350.00	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Room 5 †	£650.00	£670.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Entire Suite				
- Per day up to 4 days †	£950.00	£980.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
- Per day for additional days †	£420.00	£435.00	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Rooms/Office 6-8				
Meeting Room 6 †	£335.00	£350.00	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Office 7 †	£230.00	£240.00	4.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Room 8 †	£335.00	£350.00	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Entire Suite				
- Per day up to 4 days †	£780.00	£805.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
- Per day for additional days †	£390.00	£405.00	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Rooms/Offices 9-13 †	£850.00	£880.00	3.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Room 14 †	£335.00	£350.00	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Meeting Room 15 †	£330.00	£340.00	3.0%	
FOYER DISPLAY AREAS				
* Open Days per m2 †	£15.60	£16.10	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
* Prep / Clearing per m2 †	£13.10	£13.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
TEMP BANK †	£295.00	£305.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
MEZZANINE BARS †	£770.00	£795.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
First Aid †	£23.35	£24.10	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Ticket Levy				
Brighton Centre ticket levy †	£2.00	£2.00	0.0%	Maintain fee to stimulate demand
<i>Notes:</i>				
CityParks Fees & Charges				
CITY PARKS				
Allotments Rents per square metre - 25% discount to allotment rent for senior citizens, full-time students, unemployed, disabled and community groups	£0.40	£0.42	5.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Allotments Waiting List Application	£20.70	£21.40	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Allotments Annual Administration Fee	£27.50	£28.40	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Tree Planting - dedicate a tree in a park	£395.10	£407.00	3.0%	
Tree Planting - dedicate a street tree	On Request	On Request		
Copy of Tree preservation order (TPO)	£42.90	£44.20	3.0%	
High Hedge Complaint Fee	£672.80	£693.00	3.0%	
CRICKET				
Adult (wicket only)	£69.90	£72.00	3.0%	Inflated in line with corporate inflation
Junior (wicket only)	£37.20	£38.40	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Changing facilities	£42.90	£44.20	3.0%	Inflated in line with corporate inflation
Training strip - Aldrington	£22.40	£23.10	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
STALLBALL, SOFTBALL & ROUNDERS				
First match booked	£33.70	£34.80	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Subsequent matches	£20.60	£21.30	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
CYCLING				
Preston Park Cycle Track per hour - Club Events	£39.20	£40.40	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Preston Park Cycle Track per hour - Commercial Events	£65.40	£67.40	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Club season (once a week 2.5hrs for 3 months) [VAT exempt]	£216.60	£223.10	3.0%	
TENNIS				
Adult court per hour	£9.00	£9.30	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Junior court per hour (under 18's)	£5.50	£5.70	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Concessionary court per hour Compass Card, Over 65s, unemployed	£8.00	£8.30	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Junior court per hour weekday before 5 (including summer holidays)	£2.70	£2.80	3.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Concessionary court per hour weekday before 5 (including summer holidays)	£4.60	£4.80	4.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Season ticket	£121.80	£125.50	3.0%	
Junior season ticket	£18.70	£19.30	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Club season ticket	£41.70	£43.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
FOOTBALL				
Adult (pitch only)	£72.00	£74.20	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Changing facilities	£42.90	£44.20	3.0%	
Junior (pitch only)	£20.60	£21.30	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Changing facilities	£42.90	£44.20	3.0%	
Junior training, no requirements	£19.30	£19.90	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
5/7-a-side @Preston/Waterhall (per pitch)	£58.00	£59.80	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
PAVILIONS				
Pavilion -Casual per day	£142.50	£146.80	3.0%	
Play group Mile Oak per half day [always VAT exempt]	£19.30	£19.90	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Table Tennis Mile Oak per evening [VAT exempt]	£32.10	£33.10	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
RENTS				
Waterhall [Brighton Rugby Club VAT exempt]	£5,191.80	£5,347.60	3.0%	
Patcham Utd (Horsdean pitch + pavilion season)	£2,482.30	£2,556.80	3.0%	
Brighton & Hove Cricket Club - Pitch	£958.00	£986.80	3.0%	
Brighton & Hove Cricket Club - Clubroom	£958.00	£986.80	3.0%	
Rottingdean croquet club	£1,451.20	£1,494.80	3.0%	
MISCELLANEOUS				
Hot Air Ballooning (flat year rate)	£393.00	£404.80	3.0%	
Cross Country (flat rate, no facilities)	£44.60	£46.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
School Sports (Initial 8x100m) [VAT exempt]	£91.50	£94.30	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
School Sports (overmarking) [VAT exempt]	£34.10	£35.20	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
CAR PARKING IN PARKS				
East Brighton Car Park - Monday to Sunday 9am to 8pm - Maximum stay 6 hours, no return within 4 hours				
Up to 1 hour	£1.20	£1.30	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Up to 2 hours	£1.90	£2.00	5.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 4 hours	£3.00	£3.10	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 6 hours (Maximum)	£5.90	£6.10	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Preston Park Car Park - Monday to Sunday 9am to 8pm - Maximum stay 6 hours, no return within 4 hours				
Up to 1 hour	£1.60	£1.70	6.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 2 hours	£3.30	£3.40	3.0%	
Up to 4 hours	£6.40	£6.60	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 6 hours (Maximum)	£8.10	£8.40	3.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Stanmer Park (Chalk Hill, Church Car Park, Lower Lodges) - Monday to Sunday 9am to 8pm - Maximum stay 11 hours				
Up to 1 hour	£1.20	£1.30	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 2 hours	£1.90	£2.00	5.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 4 hours	£3.00	£3.10	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 11 hours (maximum)	£5.90	£6.10	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Stanmer Park (Upper Lodges) - Monday to Sunday 9am to 8pm - Maximum stay 8 hours				
Up to 1 hour	£1.20	£1.30	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 2 hours	£1.90	£2.00	5.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 4 hours	£3.00	£3.10	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 8 hours (maximum)	£5.90	£6.10	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Stanmer Park (Patchway) - Monday to Sunday 9am to 8pm - Maximum stay 11 hours				
Up to 1 hour	£1.60	£1.70	6.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 2 hours	£3.30	£3.40	3.0%	
Up to 4 hours	£6.40	£6.60	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Up to 11 hours (maximum)	£8.90	£9.20	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Outdoor Events Fees and Charges				
Application Fee (Non-refundable application fee for all events)				
Commercial	£104.00	£108.00	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Charity	£52.00	£54.00	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Community	£26.00	£27.00	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Hire of Parks & Open Spaces				
Commercial				
Small	£1,450.00	£1,494.00	3.0%	
Medium	£2,900.00	£2,987.00	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Large (fee based on size, ticket sales, location etc)	To be negotiated	To be negotiated	N/A	
Charity				
Small (local)	£675.00	£696.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Medium (regional)	£1,450.00	£1,494.00	3.0%	
Large (national)	£2,950.00	£3,039.00	3.0%	
Community				
Small	£165.00	£170.00	3.0%	
Medium	£360.00	£371.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Large	£705.00	£727.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Madeira Drive Hire				
Daily Event Charge for road closure 6am until 6pm. Daily charge applicable for build and derig days is agreed on a case-by-case basis				
Commercial	£11,130.00	£11,464.00	3.0%	
Charity (National and Regional)	£3,675.00	£3,786.00	3.0%	
Enthusiast	£2,795.00	£2,879.00	3.0%	
Community (Includes local charity)	£1,970.00	£2,030.00	3.0%	
Commercial Promotions - all sites				
Per day (weekends and bank holidays)	£2,230.00	£2,297.00	3.0%	
Per day (weekdays)	£1,970.00	£2,030.00	3.0%	
Reinstatement Deposit				
Commercial	To be negotiated	To be negotiated	N/A	
Charity/Community	To be negotiated	To be negotiated	N/A	
Advertising Sites				
Poster Sites 10 Day Period - per poster, advertising rate only	£8.00	£9.00	12.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Filming				
Other - Managed through Sussex Film Office	To be negotiated	To be negotiated	N/A	
News/ weather/ tourism	£0.00	£0.00	N/A	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Student pieces (administration fee only)	£63.00	£65.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Unit Bases (24 hour hire)	To be negotiated	To be negotiated	N/A	
Officer fees outside core hours (per hour)	£57.00	£59.00	3.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Bereavement Services Fees & Charges				
Adult Cremation	£793.00	£817.00	3.0%	
Child Cremation	No Charge	No Charge		It is Council Policy not to charge for this service
Early service/ Public Health Cremation	£594.00	£612.00	3.0%	
Direct Cremation - unattended	£460.00	£460.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Cremation of body parts – no use of chapel	£130.00	£134.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Additional fee for Saturday Cremation	£299.00	£309.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Additional Fee for Sunday / BH cremation	£598.00	£616.00	3.0%	
Additional 30 mins chapel time	£280.00	£288.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Use of chapel Mon – Fri – no linked burial or cremation	£340.00	£350.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Use of chapel Saturday – no linked burial or cremation	£639.00	£659.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Use of Chapel Sunday / BH – no linked burial or Cremation	£938.00	£966.00	3.0%	
Witnessed Scattering of ashes in GOR – other Crematoria	£99.00	£110.00	11.1%	Increased to reflect market comparable charges and ensuring cost recovery
Witnessed Scattering in GOR – Saturday supplement	£135.00	£148.00	9.6%	
Storage of cremated remains per month – after 3 months	£50.00	£50.00	0.0%	No change to existing fee; this is a deterrent fee to reduce the risk of remains requiring long term storage.
Split of Cremated remains	£20.00	£21.00	5.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Certified extract from Register of Cremations	£25.00	£26.00	4.0%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Visual Tributes – single photo	£15.00	£15.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – additional single photo	£12.00	£12.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – Basic Slideshow	£60.00	£60.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – Music Tribute	£78.00	£78.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – Themed Tribute	£96.00	£96.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – Family supplied video	£39.00	£42.00	7.7%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Visual Tributes – Download link	£12.00	£12.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – extra work/ extra 25 photos	£27.00	£27.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Visual Tributes – late fee	£21.00	£21.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Webcast – Live & 28 days	£65.00	£65.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Keepsake - DVD/ USB of Visual tribute/Webcast	£66.00	£66.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Keepsake - DVD/ USB of Visual tribute/Webcast – extra copy	£33.00	£33.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Keepsake – Video book	£102.00	£102.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Keepsake – Video book – extra copy	£51.00	£66.00	29.4%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Keepsake – Memory Box	£150.00	£150.00	0.0%	No change to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Keepsake – Memory box – extra copy	£75.00	£90.00	20.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Right of Burial – excl. Woodland Valley – Resident	£995.00	£1,026.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination

† - Indicates charge is shown exclusive of VAT

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Right of Burial – excl. Woodland Valley – Non Resident	£2,490.00	£2,565.00	3.0%	
Right of Burial – Woodland Valley - Resident	£1,080.00	£1,112.00	3.0%	
Right of Burial – Woodland Valley – Non Resident	£2,790.00	£2,780.00	-0.4%	Change reflects alignment of charge to 2.5 times to residents fee
Right of Burial – Child	No Charge	No Charge		It is Council Policy not to charge for this service
Interment – Resident	£1,255.00	£1,292.00	2.9%	
Interment – Non Resident	£3,168.00	£3,230.00	2.0%	Change reflects alignment of charge to 2.5 times to residents fee
Interment – Child	No Charge	No Charge		It is Council Policy not to charge for this service
Interment – Saturday additional fee	£415.00	£428.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Interment – Sunday/ BH additional fee	£620.00	£640.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Interment – additional fee for large coffin	£175.00	£180.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Interment – additional digging per foot over 3ft	£82.00	£85.00	3.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Right of Burial – Ashes plot - Resident	£850.00	£850.00	0.0%	Frozen in order to maintain demand
Right of Burial – Ashes plot – Non Resident	£2,250.00	£2,125.00	-5.6%	Change reflects alignment of charge to 2.5 times to residents fee
Interment - Cremated remains	£250.00	£260.00	4.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Interment – Cremated remains - Saturday additional fee	£350.00	£360.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Interment – Cremated remains - Sunday/ BH additional fee	£525.00	£540.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Scattering ashes in Cemetery – Mon - Fri	£132.00	£136.00	3.0%	
Scattering ashes In a Cemetery – Saturday additional fee	£300.00	£310.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Scattering ashes in a Cemetery – Sunday/ BH additional fee	£525.00	£540.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Wooden ashes casket	£132.00	£110.00	-16.7%	Change in fees reflect changes in VAT status
Wooden ashes casket – double size	£198.00	£165.00	-16.7%	Change in fees reflect changes in VAT status
Bio-degradable Urn	£60.00	£50.00	-16.7%	Change in fees reflect changes in VAT status
Transfer of Right of Burial – Probate	£85.00	£88.00	3.5%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Transfer of Right of Burial – Statutory declaration	£145.00	£150.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Grave search	£27.00	£28.00	3.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Memorial permit – Single Headstone up to 2ft 6 inches	£168.00	£173.00	3.0%	
Memorial permit – Single Headstone over 2ft 6 inches	£252.00	£260.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Memorial permit – Headstone for ashes plot – 21 x 16 x12	-	£160.00	n/a	Introduction of new fee
Memorial permit - Tablet for Lawn Memorial Cemetery	£148.00	£152.00	2.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Memorial permit – Kerbset only	£140.00	£144.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Memorial permit – Additional cover slab or chippings	£130.00	£134.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Memorial permit – Additional inscription	£75.00	£77.00	2.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Memorial permit – Vase with inscription	£75.00	£77.00	2.7%	Inflated in line with corporate inflation; rounded to nearest denomination
Book of Remembrance – 2 line entry	£150.00	£155.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Book of Remembrance – Extra line	£27.00	£27.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Book of Remembrance – Floral emblem (added to 5-line entry)	£90.00	£90.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Book of Remembrance – Badge/Crest (added to 5-line entry)	£96.00	£96.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Book of Remembrance – Illuminated Capital (added to 5-line entry)	£132.00	£132.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Book of Remembrance – Coat of Arms (added to 5-line entry)	£144.00	£144.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Memorial Leaf – Initial purchase & 5 yr dedication	£252.00	£252.00	0.0%	Frozen in order to maintain demand
Memorial Leaf – 5 yr renewal	£120.00	£144.00	20.0%	Previously charge was for 2 year renewal. This has been altered to a 5 year renewal, but the uplift limited in order to encourage renewals.
Recordia Panel – Initial purchase & 5yr dedication	£291.00	£291.00	0.0%	Frozen in order to maintain demand
Recordia panel – 5 yr renewal	£120.00	£144.00	20.0%	Previously charge was for 2 year renewal. This has been altered to a 5 year renewal, but the uplift limited in order to encourage renewals.
Woodland Valley plaque – initial purchase & 5 yr dedication	£516.00	£516.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Woodland Valley plaque – extra line	£33.00	£33.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Bulb commemoration	£84.00	£84.00	0.0%	Frozen in order to maintain demand
Woodland walk plaque – initial purchase & 5 yr dedication	£519.00	£489.00	-5.8%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Woodland walk plaque – 2 yr renewal	£147.00	£126.00	-14.3%	Reduction in charge to maintain renewal demand
Woodland walk plaque – additional year	£48.00	£45.00	-6.3%	Reduction in charge to maintain demand
Plaque in Rose bed – initial purchase & 5 yr dedication	£522.00	£504.00	-3.4%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Plaque in Rose bed – 2 yr renewal	£180.00	£180.00	0.0%	Any increase risks client not renewing
Plaque in Rose bed – extra year	£54.00	£54.00	0.0%	Frozen in order to maintain demand
Plaque in Rose bed on Tree Rose – Initial purchase & 5 yr dedication	£570.00	£540.00	-5.3%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Plaque in Rose bed on Tree Rose – 2 yr renewal	£195.00	£186.00	-4.6%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Plaque in Rose bed on Tree Rose – extra year	£60.00	£54.00	-10.0%	Charge aligned with other Rose options
Plaque on Tree – Initial purchase & 5 yr dedication	£681.00	£651.00	-4.4%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Plaque on Tree – 2 yr renewal	£282.00	£240.00	-14.9%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Plaque on Tree – extra year	£81.00	£81.00	0.0%	Frozen in order to maintain demand
Plaque on Tree – Yorkstone plinth	£135.00	£135.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Plaque in Children’s Garden – Initial purchase & 5 yr dedication	£306.00	£315.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Plaque in Children’s Garden – 2 yr renewal	£99.00	£102.00	3.0%	
Plaque in Children’s Garden – extra year	£39.00	£39.00	0.0%	Frozen in order to maintain demand
Memorial Niche – initial purchase & 5 yr dedication	£858.00	£858.00	0.0%	Frozen in order to maintain demand
Memorial Niche – 5 yr renewal	471.00	£375.00	-20.4%	Reduction in charge to maintain renewal demand
Memorial Niche – extra year	£66.00	£60.00	-9.1%	Reduction in charge to maintain demand
Memorial Niche - Motif	£75.00	£75.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Memorial Niche – Photo plaque	£108.00	£108.00	0.0%	No change to reflect market comparable charges and that costs of item/fee have not increased. Inflation target to be achieved through remaining competitive and maximising use.
Plaque on Memorial bench – initial purchase & 5 yr dedication	£1,650.00	£1,650.00	0.0%	Frozen in order to maintain demand
Plaque on Memorial bench – 2 yr renewal	£420.00	£360.00	-14.3%	Reduction in charge to maintain renewal demand
Plaque on Memorial bench – extra year	£132.00	£126.00	-4.5%	Reduction in charge to maintain demand
Plaque on Shared Wooden Memorial bench – initial purchase & 5 yr dedication	£612.00	£591.00	-3.4%	Reduction to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Plaque on Shared Wooden Memorial bench – 2 yr renewal	£210.00	£180.00	-14.3%	Reduction in charge to maintain renewal demand
Plaque on Shared Wooden Memorial bench – extra year	£48.00	£45.00	-6.3%	Reduction in charge to maintain demand

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Plaque on Shared Eco Memorial bench – initial purchase & 5 yr dedication	-	£195.00	n/a	Introduction of new fee
Plaque on Shared Eco Memorial bench – 2 yr renewal	-	£78.00	n/a	Introduction of new fee
Plaque on Shared Eco Memorial bench – extra year	-	£27.00	n/a	Introduction of new fee
Seafront Fees and Charges				
Beach Huts				
Beach Hut License Fee	£503.60	£518.70	3.0%	
Beach Hut Transfer Fee (10% of sale price)	Greater of 10% of sale price, or 4 times the licence fee	Greater of 10% of sale price, or 4 times the licence fee	N/A	
Seafront Charges				
Winch or Capstan Site	£155.30	£160.00	3.0%	
Beaching Permit for pleasure/sailing/rowing boat/kayak	£103.50	£106.70	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Beach Lock Site – small (self build)	£155.30	£160.00	3.0%	
Beach Lock Site – large (self build)	£207.00	£213.30	3.0%	
Beach Locker – (locker owned by council)	£258.80	£266.60	3.0%	
Beach Volleyball court hire (Peak) Mon - Fri 17:00 - 22:00 and all weekends	£34.20	£32.00	-6.4%	Reduction in price to reflect market comparable charges. Inflation target to be achieved through remaining competitive and maximising use.
Beach Volleyball court hire (Off Peak) All other times	NEW	£28.00	N/A	Introduction of peak and off peak pricing to maximise use of court and income
Beach Volleyball (coaching hire rate)	£41.40	REMOVED	N/A	Fee has been replaced with peak and off peak charges as outlined above.
Beach Basketball Court	Free	Free	N/A	
Beach Chalets				
Hove	£1,731.90	£1,783.90	3.0%	
Madeira Drive	£1,193.10	£1,228.90	3.0%	

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Saltdean	£1,012.90	£1,043.30	3.0%	
Rottingdean	£1,012.90	£1,043.30	3.0%	
Ovingdean	£1,131.80	£1,165.80	3.0%	
Volks Railway				
Adult single	£5.00	£5.20	4.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Adult return	£6.50	£6.70	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Child single	£3.20	£3.30	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Child return	£4.00	£4.20	5.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Senior single	£3.60	£3.80	5.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Senior return	£5.00	£5.20	4.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Family single	£12.30	£12.70	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Family return	£16.70	£17.30	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Adult group return	£4.80	£5.00	4.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Child group return	£3.30	£3.40	3.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Halfway Adult single	£3.20	£3.30	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Halfway child single	£2.20	£2.30	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
VERA Members/Special	£2.10	£2.20	4.8%	Inflated in line with corporate inflation; rounded to nearest denomination
5 yrs & under	Free	Free	N/A	
Bandstand Ceremony Hire Fees				
Bandstand - Peak (Friday/Saturday)	£820.00	£844.60	3.0%	
Bandstand - Peak (Bank Holiday)	£880.00	£906.40	3.0%	
Bandstand Off Peak (Wednesday/Thursday)	£630.00	£648.90	3.0%	
Transport Highways Fees and Charges				
HIGHWAYS				
Vehicle Crossover Inspection - First inspection	£161.00	£166.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Vehicle Crossover Inspection - Proceeding to works	£481.00	£496.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
S50 Road Opening Charge – Works on apparatus with an existing licence	£220.00	£227.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
S50 Road Opening Charge – New Licence	£599.00	£617.00	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Works on the Highway (installation of ramps etc)	£426.00	£439.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Temporary Traffic Lights (application and approval of changes to traffic light junctions)	£146.00	£151.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Oversailing (permission to move materials/build temporary structures over the public highways)	£146.00	£151.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Officer time (When needed on site checking traffic management or traffic signals)	£62.00	£64.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Filming Traffic Management Charge	£587.00	£605.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
DEVELOPER-LED HIGHWAY WORKS (INCLUDING S278/38 AGREEMENTS)				
<p><i>Note 1: For S278/38 agreement items –</i></p> <p>(a) <i>EVHW = Estimated Value of the Highway Works. This includes, inter alia, street lighting, electricals, statutory undertakers works, and traffic management. For the purposes of the Advanced Fee this shall be based on an early estimate of the proposals prior to any technical review. For the DCIF it shall be based on the final agreed proposals granted Technical Approval.</i></p> <p>(b) <i>Fees exclude those for legal drafting, traffic regulation orders, structural/geotechnical AiP and commuted sums, which shall all be additional.</i></p> <p>(c) <i>Fees are based on a standard scope of activities. If this is exceeded then 'supplementary' fees will be due at a time charge rate of £85 hour ex VAT.</i></p> <p>(d) <i>In addition to these fees, applicants will be required to provide a legal undertaking at the point of application that they will pay any abortive costs that the Council may occur (including officer time @ £85 hour ex VAT) above the value of the advanced fee should the application not be completed for any reason.</i></p> <p><i>Note 2: Fees technical review items (where outside of the s278/38 agreement process)</i></p> <p>(a) <i>Fees exclude any meetings, which be additional per separate items</i></p> <p>(b) <i>Where the proposals include works at multiple disparate sites, include contiguous works over a very large area, or in other reasonable circumstances, these may be broken up and treated as separate schemes - each subject to separate fees.</i></p> <p><i>Note 3: For Road Safety Audit items –</i></p> <p>(a) <i>Fees include up to 2 rounds of review of each RSA submission (i.e. Audit Team proposal, Brief, Audit Report, Audit Response Report). Should further rounds of review be necessary to obtain approval then this will be subject to additional fees at a time charge rate of £85 hour ex VAT.</i></p> <p>(b) <i>Fees exclude technical review and/or approval of the highway proposals themselves or of any input TS/TA derived traffic forecasts etc... for that may be required for RSA Briefs. Where approval of such inputs is required then this will be subject to separate fees per other items.</i></p>				

Table 3 City Operations Fees & Charges **Current 2024/25** **Proposed 2025/26** **Change %** **Rationale for Change or New Fee/Charge** *(Only for new fees/charges or increases above or below the 3% corporate target)*

Whilst RSA Briefs may nonetheless be approved in the absence of these, this will be subject to separate letter approval of such input documents. Until that is provided Designers proceed with any RSA at their risk.

- (c) Fees exclude the production of Exceptions Reports for where the Design Organisation proposes not to follow an RSA recommendation. Should they be required then this will be subject to additional fees at a time charge rate of £85 hour ex VAT.*
- (d) Where the proposals include works at multiple disparate sites, include contiguous works over a very large area, or in other reasonable circumstances, these may be broken up and treated as separate schemes - each subject to separate fees.*

S278/38 'major works' agreement -

Design Check and Inspection Fee (DCIF) to be paid when agreement completed to cover all tasks within standard scope	20% EVHW	20% EVHW	N/A	No change
Advanced Fee (AF) to be paid at point of application to begin agreement process, but to be deducted from DCIF	10% EVHW (min £5,000)	10% EVHW (min £5,000)	N/A	No change

S278 'minor works' agreement -

Design Check and Inspection Free (DCIF) to be paid when agreement completed to cover all tasks within standard scope	20% EVHW	20% EVHW	N/A	No change
Advanced Fee (AF) to be paid at point of application to begin agreement process, but to be deducted from DCIF	10% EVHW (min £2,000)	10% EVHW (min £2,000)	N/A	No change

S278 'point works' agreement <i>(where council designs and executes very minor works on the applicant's behalf) - officer time to prepare, design, works quotation and agreement, and to inspect/supervise/approve the works. Excludes cost of the works</i>	£1,818.00	£1,909.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
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† - Indicates charge is shown exclusive of VAT

382

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
<i>themselves which shall be confirmed in the agreement</i>				
1no. round of technical review and written response, outside of S278/38 agreement process, of outline highway design proposals where -				
Small scheme †	£653.00	£686.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Medium scheme †	£1,122.00	£1,178.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme †	£1,653.00	£1,735.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1no. round of technical review and written response, outside of S278/38 agreement process, of detailed highway design proposals excl. SUDS drainage and street lighting, where -				
Small scheme	£898.00	£943.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Medium scheme	£1,326.00	£1,393.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme	£1,918.00	£2,014.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1no. round of technical review and written response, outside of S278/38 agreement process, to SUDS drainage proposals, where -				
Small scheme	£380.00	£399.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Medium scheme	£665.00	£699.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme	£951.00	£999.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1no. round of technical review and written response, outside of S278/38 agreement process, to street lighting proposals, where -				
Small scheme	£380.00	£399.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Medium scheme	£665.00	£699.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme	£951.00	£999.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Road Safety Audit outside of S278/38 process, completion of all overseeing organisation tasks for an individual stage 1/1+2/2/3, where -				

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Small scheme †	£1,367.00	£1,435	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Medium scheme †	£1,795.00	£1,885	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme †	£2,489.00	£2,613	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Attendance of 1 no. Highway Agreements Officer at 1 no. max 2 hour meeting to informally discuss highway design proposals outside of S278/38 agreement, incl. advance review of submitted info but excl. any written notes or formal written observations	£286.00	£300.00	4.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Structural Approval in Principle to DMRB BD02	£760.00	£798.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Geotechnical Approval in Principle to DMRB HD22/08	Time charge at consultancy rates	Time charge at consultancy rates		
TRANSPORT NOTE/STATEMENT/ASSESSMENT SCOPING AND OTHER PRE-APPLICATION ADVICE				
<i>Note 1: Where Planning Performance Agreements are proposed then the fees shall be calculated on a case specific basis and those below may not apply.</i>				
<i>Note 2: The below rates assume the availability of Council staff. Where Council staff are not available then the Council may be able to arrange for external Consultants to provide advice instead on its behalf. However, fees will then be determined on a case specific basis.</i>				
<i>Note 3: The written pre-application advice items are limited to Transport Note/Statement/Assessment screening and scoping (based in each instance on submitted screening/scoping notes), and general transport policy. Advice on highway design (including for any roads/spaces within the site), Road Safety Audit, Travel Plans, and CTMPs is excluded and subject to separate fees under other items. Advice/audit relating to junction/network modelling is included where this relates to up to 2 simple, non-signalised junctions that do not interact or feature other complicating factors (as modelled within Junctions 9 software). In all other circumstances such advice is excluded and shall be subject to separate fees under other items.</i>				
1 no. round of written pre-application advice, excl. any meetings, for -				
Minor development - householder only †	£327.00	£343.00	4.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Minor development – other †	£572.00	£600.00	4.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1 no. round of written pre-application advice, incl. 1 no. clarification meeting prior to issue, for -				
Major development - small (Transport Statement only) †	£857.00	£900.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Major development - medium (Transport Assessment) †	£1,224.00	£1,286.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Major development - large (Transport Assessment) †	£1,571.00	£1,650.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Major development - x.large (Transport Assessment and/or Environmental Statement) †	£1,999.00	£2,099.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Attendance of Team Manager at any clarification meeting in addition to the assigned Transport Case Officer †	£245.00	£258.00	5.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1 no. round of network/junction modelling advice/audit with written response	Time charge at consultancy rates	Time charge at consultancy rates		
TRAVEL PLANS				
<i>Note 1: The scope for the monitoring fee items below includes 2no. rounds of review and written comment on each of 2 no. Travel Plans (to provide for later revisions after initial approval) and 3 no. Monitoring Reports. This is inclusive of any response to the Local Planning Authority on a related approval of details application or application to discharge a planning obligation. It also provides for 1 no. meeting with the Travel Plan author or Travel Plan Coordinator prior to submission of the first iteration of each document (5 meetings in total) and provision of related meeting notes. Any additional fees outside this standard scope, including inter alia discussions about remedial actions, step-in activities and further meetings or rounds of review and comment on documents, are subject to further fees which shall be at a time charge rate of £85 hour ex VAT.</i>				
1 no round of written pre-application advice on proposed Travel Plan (new or revised), incl. 1 no. clarification meeting before issue of advice				
Small sites †	£939.00	£986.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large sites †	£1,265.00	£1,328.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1 no. round of review and written response to proposed CTMP (new or revised), excl. any meeting				

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Small sites †	£1,143.00	£1,200.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large sites †	£1,490.00	£1,564.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Monitoring fee				
Small sites †	£6,303.00	£6,619.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large sites †	£7,249.00	£7,612.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
CONSTRUCTION TRAFFIC MANAGEMENT PLANS (CTMP)				
<i>Note 1: These fees are applicable to traffic management plans for both demolition and construction works, both of which may be required as part of wider Demolition and/or Constriction & Environmental Management Plans (DEMP/CEMP). Discounts may be permitted for CTMPs related to demolition works only on a discretionary basis.</i>				
<i>Note 2: These fees exclude any highway licences, orders or permits, all of which are separately payable per other items.</i>				
1 no. round of written pre-application advice on proposed CTMP (new or revised), incl. 1 no. clarification meeting before issue of advice:				
Standard scheme †	£1,469.00	£1,543.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme †	£1,755.00	£1,842.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1 no. round of review and written response to proposed CTMP (new or revised), excl. any meeting:				
Standard scheme †	£1,632.00	£1,714.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme †	£1,959.00	£2,057.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Monitoring Fee - First 12 months of works or any part thereof:				
Standard scheme †	£8,425.00	£8,846.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme †	£11,199.00	£11,759.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Monitoring Fee - Each additional 6 months of works or any part thereof:				
Standard scheme †	£4,162.00	£4,370.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Large scheme †	£5,508.00	£5,783.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
TRAFFIC REGULATION ORDERS – PLANNED (TEMPORARY) AND TOWN POLICE CLAUSES ACT ORDERS				
Administration & advertising costs				
1 to 5 Roads affected	£2,060.00	£2,163.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
6 to 20 Roads affected	£2,666.00	£2,800.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
21 to 50 Roads affected	£3,732.00	£3,919.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
51+ Roads affected	£5,331.00	£5,598.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
TRAFFIC REGULATION ORDERS - NOTICES (TEMP - EMERGENCY)				
Administration fee & officer time	£402.00	£423.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
SIGNS				
Brown Tourist signs per 5 years	£424.00	£446.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Neighbourhood watch signs	£54.00	£57.00	5.6%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Development directional signs per first 5	£440.00	£462.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Development directional signs each additional sign	£83.00	£88.00	6.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
SCAFFOLD LICENCE				
Initial 6 weeks	£102.00	£108.00	5.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Renewal subsequent 8 weeks	£102.00	£108.00	5.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Initial 6 weeks for 12m. length along the Public Highway	£319.00	£335.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Renewal subsequent 8 weeks for 12 meter length along Public Highway	£319.00	£335.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Monitored contractor or retrospective licence for 6 weeks under 12 meter	£204.00	£215.00	5.4%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Monitored contractor or retrospective licence for 6 weeks over 12 meter	£421.00	£443.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
SKIP LICENCE				
Returnable Deposit	£102.00	£108.00	5.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Deposit Processing Fees	£27.00	£29.00	7.4%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1 day Licence Standard Skip	£13.00	£14.00	7.7%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
7 day Licence Standard skip	£41.00	£44.00	7.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
28 day Licence Standard Skip	£77.00	£81.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
1 day Licence Large Skip	£41.00	£44.00	7.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
7 day Licence Large Skip	£77.00	£81.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
28 day Licence Large Skip	£151.00	£159.00	5.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
HOARDING				
Area of Hoarding per square metre initial 6 week application	£31.00	£33.00	6.5%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Area of Hoarding per square metre renewal 8 week application	£31.00	£33.00	6.5%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
BUILDING MATERIALS				
Per week Including portable toilets	£48.00	£51.00	6.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Secure Hazardous Waste, Lockable Storage Containers, Temporary offices, Welfare facilities and Asbestos removal, decontamination units per square metre	£32.00	£34.00	6.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Crane. Tower cranes, mobile work platforms on the highway.	£150.00	£158.00	5.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
OBJECTS ON THE HIGHWAY				
Shop Display				
New application or late renewal fee	£500.00	£525.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Shop Display licence less than 5 square metres	£150.00	£158.00	5.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Shop Display licence more than 5 square metres	£350.00	£368.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Tables & Chairs				
New application or late renewal fee	£500.00	£500.00	0.0%	Fee capped by legislation
Table and Chair licence less than 5 Square meters	£150.00	£150.00	0.0%	Fee capped by legislation
Table and Chair licence more than 5 Square meters	£350.00	£350.00	0.0%	Fee capped by legislation
A-Board Licence				
New application or late renewal fee	£200.00	£210.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Annual licence fee	£138.00	£145.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
OTHER FEES				
Highway Licence detail changes	£41.00	£44.00	7.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
One off promotions per square metre	£41.00	£44.00	7.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Temporary Event Advertising Signs - first 50 (each)	£15.00	£16.00	6.7%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Temporary Event Advertising Signs - over 50 (each)	£8.00	£9.00	12.5%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Highway pre-construction survey	£424.00	£446.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Cultivation Licence				
Licence for individuals who wish to cultivate a highway verge or other	£48.00	£51.00	6.3%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
highway green space adjacent to their property.				
Parking Fees and Charges				
<i>The parking fees & charges for 25/26 have been frozen to allow the parking review actions to be taken forward which look at a number of different financial models and strategies to improve the way forward. There is concern previous uplifts in parking fees & charges were not sustainable and were not achieving income targets. By freezing prices this would look to stimulate demand through a reduction of pricing in real terms as the parking review progresses.</i>				
Off-Street (Car Parks)				
Black Rock Car Park				
Up to 1 hour	£1.70	£1.70	0.0%	See above
Up to 2 hours	£3.20	£3.20	0.0%	See above
Up to 3 hours	£6.40	£6.40	0.0%	See above
Up to 4 hours	£8.00	£8.00	0.0%	See above
Up to 12 Hours	£12.10	£12.10	0.0%	See above
King Alfred Car Park				
1 hour	£2.60	£2.60	0.0%	See above
2 hours	£4.10	£4.10	0.0%	See above
3 hours	£5.40	£5.40	0.0%	See above
4 hours	£6.80	£6.80	0.0%	See above
12 Hours	£13.40	£13.40	0.0%	See above
Annual season ticket	£1,350.30	£1,350.30	0.0%	See above
Rottingdean Marine Cliffs Car Park				
1 hour	£1.70	£1.70	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
4 hours	£6.00	£6.00	0.0%	See above
12 hours	£8.00	£8.00	0.0%	See above
Quarterly season ticket	£86.80	£86.80	0.0%	See above
Norton Road Car Park				
1 hour	£1.50	£1.50	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
4 hours	£6.40	£6.40	0.0%	See above
5 hours	£7.60	£7.60	0.0%	See above
9 hours	£9.40	£9.40	0.0%	See above
12 hours	£10.70	£10.70	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Weekend - 1 hour	£1.70	£1.70	0.0%	See above
Weekend - 2 hours	£3.30	£3.30	0.0%	See above
Weekend - 4 hours	£6.10	£6.10	0.0%	See above
Weekend - 5 hours	£7.40	£7.40	0.0%	See above
Weekend - 9 hours	£9.00	£9.00	0.0%	See above
Weekend - 12 hours	£10.70	£10.70	0.0%	See above
Annual season ticket	£1,203.30	£1,203.30	0.0%	See above
Rottingdean West Street Car Park				
1 hour	£1.70	£1.70	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
3 hours	£4.80	£4.80	0.0%	See above
The Lanes Car Park				
1 hour	£4.00	£4.00	0.0%	See above
2 hours	£11.00	£11.00	0.0%	See above
4 hours	£24.00	£24.00	0.0%	See above
9 hours	£33.50	£33.50	0.0%	See above
24 hours / Lost Ticket (Charged 24hrs where time of entry cannot be verified)	£40.50	£40.50	0.0%	See above
Weekend - 1 hour	£6.00	£6.00	0.0%	See above
Weekend - 2 hours	£14.00	£14.00	0.0%	See above
Weekend - 4 hours	£26.00	£26.00	0.0%	See above
Weekend - 9 hours	£33.50	£33.50	0.0%	See above
Weekend - 24 hours / Lost Ticket (Charged 24hrs where time of entry cannot be verified)	£40.50	£40.50	0.0%	See above
Evenings 18.00 – 24.00	£7.50	£7.50	0.0%	See above
Night 24.00 – 08.00	£7.50	£7.50	0.0%	See above
Lost ticket administration fee	£7.50	£7.50	0.0%	See above
Weekend Evenings 18.00 - 24.00	£8.50	£8.50	0.0%	See above
Weekend Night 24.00 – 08.00	£8.50	£8.50	0.0%	See above
Annual season ticket	£3,957.50	£3,957.50	0.0%	See above
Monthly Season Ticket	360	£360.00	0.0%	See above
London Road Car Park				
1 hour	£2.00	£2.00	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
2 hours	£5.50	£5.50	0.0%	See above
4 hours	£10.50	£10.50	0.0%	See above
9 hours	£16.00	£16.00	0.0%	See above
24 hours / Lost Ticket (Charged 24hrs where time of entry cannot be verified)	£24.00	£24.00	0.0%	See above
Evenings 18.00 - 24.00	£7.50	£7.50	0.0%	See above
Night 24.00 – 08.00	£7.50	£7.50	0.0%	See above
Lost ticket administration fee	£7.50	£7.50	0.0%	See above
Weekly	£88.50	£88.50	0.0%	See above
Monthly Season Ticket	£175.00	£175.00	0.0%	See above
Annual season ticket	£1,921.50	1,921.50	0.0%	See above
Annual season ticket - Reduced Rate for Area Y permit holders and businesses of New England House, City Point or One Brighton	£1,281.00	1,281.00	0.0%	See above
Quarterly season ticket	£640.50	640.50	0.0%	See above
Regency Square Car Park				
1 hour	£4.00	£4.00	0.0%	See above
2 hours	£9.00	£9.00	0.0%	See above
4 hours	£17.00	£17.00	0.0%	See above
9 hours	£22.50	£22.50	0.0%	See above
24 hours / Lost Ticket (Charged 24hrs where time of entry cannot be verified)	£25.00	£25.00	0.0%	See above
Brighton Centre conference delegates discounted rate (24hrs)	£24.00	£24.00	0.0%	See above
Evenings 1800 - 2400	£7.50	£7.50	0.0%	See above
Night 24.00 – 08.00	£7.50	£7.50	0.0%	See above
Lost ticket administration fee	£7.50	£7.50	0.0%	See above
Weekend - 1 hour	£5.50	£5.50	0.0%	See above
Weekend - 2 hours	£10.00	£10.00	0.0%	See above
Weekend - 4 hours	£17.50	£17.50	0.0%	See above
Weekend - 9 hours	£24.00	£24.00	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Weekend - 24 hours / Lost Ticket (Charged 24hrs where time of entry cannot be verified)	£34.50	£34.50	0.0%	See above
Weekend Evenings 1800 - 2400	£8.50	£8.50	0.0%	See above
Weekend Night 24.00 – 08.00	£8.50	£8.50	0.0%	See above
Monthly Season Ticket	160	£160.00	0.0%	See above
Quarterly season ticket	£525.50	£525.50	0.0%	See above
Annual season ticket	£1,746.00	£1,746.00	0.0%	See above
Trafalgar Street Car Park				
1 hour	£4.00	£4.00	0.0%	See above
2 hours	£10.50	£10.50	0.0%	See above
4 hours	£16.00	£16.00	0.0%	See above
6 hours	£17.50	£17.50	0.0%	See above
9 hours	£21.00	£21.00	0.0%	See above
24 hours / Lost Ticket (Charged 24hrs where time of entry cannot be verified)	£26.00	£26.00	0.0%	See above
Evenings 18.00 - 24.00	£7.50	£7.50	0.0%	See above
Night 24.00 – 08.00	£7.50	£7.50	0.0%	See above
Lost ticket administration fee	£7.50	£7.50	0.0%	See above
Monthly Season Ticket	£175.00	£175.00	0.0%	See above
Quarterly season ticket	£640.50	£640.50	0.0%	See above
Annual season ticket	£1,915.50	£1,915.50	0.0%	See above
Chapel Street Car Park				
1 hour	£4.50	£4.50	0.0%	See above
4 hours	£8.90	£8.90	0.0%	See above
9 hours	£11.70	£11.70	0.0%	See above
24 hours	£19.30	£19.30	0.0%	See above
Annual Season Ticket (NEW)	1425	£1,425.00	0.0%	See above
Monthly Season Ticket (NEW)	130	£130.00	0.0%	See above
On-Street (Paid Parking)				
High Tariff (Area Y & Z)				
1 hour	£5.90	£5.90	0.0%	See above
2 hours	£9.90	£9.90	0.0%	See above
4 hours	£16.60	£16.60	0.0%	See above

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Medium Tariff (Zones M & Part of Y Central Brighton North - The Level, Dyke Road)				
1 hour	£3.30	3.30	0.0%	See above
2 hours	£7.40	7.40	0.0%	See above
4 hours	£10.70	10.70	0.0%	See above
11 hours	£17.20	17.20	0.0%	See above
LOW TARIFF (Zones A,C,E,F,G,H,I, J,K, N,O,Q, R,T,V)				
1 hour	£1.60	£1.60	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
4 hours	£6.40	£6.40	0.0%	See above
11 hours	£8.90	£8.90	0.0%	See above
On-Street (Seafront Paid Parking)				
HIGH TARIFF				
Seafront - Madeira Drive - West of Arch 83/84 (1 March to 31 October)				
1 hour	£5.40	£5.40	0.0%	See above
2 hours	£9.30	£9.30	0.0%	See above
4 hours	£15.70	£15.70	0.0%	See above
11 hours	£23.70	£23.70	0.0%	See above
Seafront - Madeira Drive - West of Arch 83/84 (1 Nov to 29 Feb)				
1 hour	£1.60	£1.60	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
4 hours	£7.00	£7.00	0.0%	See above
11 hours	£11.80	£11.80	0.0%	See above
Kings Road				
1 hour	£5.40	£5.40	0.0%	See above
2 hours	£9.30	£9.30	0.0%	See above
4 hours	£15.70	£15.70	0.0%	See above
11 hours	£23.70	£23.70	0.0%	See above
MEDIUM TARIFF				
New Steine				
1 hour	£3.30	£3.30	0.0%	See above
2 hours	£7.40	£7.40	0.0%	See above
4 hours	£10.70	£10.70	0.0%	See above
11 hours	£17.20	£17.20	0.0%	See above
LOW TARRIF				

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Madeira Drive (East of Arch 83/84)				
1 hour	£1.60	£1.60	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
4 hours	£7.00	£7.00	0.0%	See above
11 hours	£11.80	£11.80	0.0%	See above
Rottingdean High Street				
1 hour	£1.60	£1.60	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
3 hours	£5.00	£5.00	0.0%	See above
Roedean Road				
1 hour	£1.60	£1.60	0.0%	See above
2 hours	£3.30	£3.30	0.0%	See above
4 hours	£6.40	£6.40	0.0%	See above
Madeira Drive Coach Park				
4 hours	£14.80	£14.80	0.0%	See above
8 hours	£23.30	£23.30	0.0%	See above
Permits and Other				
Residents permits - Full scheme (Zones A,C,E,F,G,H,I,J,K, N,O,Q,R,T,V)				
Resident permit per household - 90 Days (full scheme) Standard Emission Vehicles	£52.20	£52.20	0.0%	See above
Resident permit per household - 90 Days (full scheme) Low Emission Vehicles - 25%	£39.60	£39.60	0.0%	See above
Resident permit per household - 90 Days (full scheme) High Emission Vehicles - 25%	£91.80	£91.80	0.0%	See above
Resident permit per household - 365 Days (full scheme) Standard Emission Vehicles	£193.45	£193.45	0.0%	See above
Resident permit per household - 365 Days (full scheme) Low Emission Vehicles 25%	£146.00	£146.00	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Resident permit per household - 365 Days (full scheme) High Emission Vehicles 75%	£335.80	£335.80	0.0%	See above
Visitor permit (full schemes apart from zones M,Y,Z)	£4.15	£4.15	0.0%	See above
Residents permits - Light touch (Zones L,P,S, W, U, X, 10, 11 & 12)				
Resident permit per household - 180 Days (full scheme) - Standard Emission Vehicles	£88.20	£88.20	0.0%	See above
Resident permit per household - 180 Days (full scheme) - Low Emission Vehicles ~25% Discount	£68.40	£68.40	0.0%	See above
Resident permit per household - 180 Days (full scheme) - High Emission Vehicles ~75% Increase	£147.60	£147.60	0.0%	See above
Resident permit per household - 365 Days (full scheme) - Standard Emission Vehicles	£164.25	£164.25	0.0%	See above
Resident permit per household - 365 Days (full scheme) - Low Emission Vehicles ~25% Discount	£124.10	£124.10	0.0%	See above
Resident permit per household - 365 Days (full scheme) - High Emission Vehicles ~75% Increase	£284.70	£284.70	0.0%	See above
Visitor permit (Light Touch)	£3.50	£3.50	0.0%	See above
High Demand Resident Permits (M, Y, Z)				
Resident permit per household - 90 Days (full scheme) Standard Emission Vehicles	£62.10	£62.10	0.0%	See above
Resident permit per household - 90 Days (full scheme) Low Emission Vehicles - 25%	£46.80	£46.80	0.0%	See above
Resident permit per household - 90 Days (full scheme) High Emission Vehicles - 25%	£108.90	£108.90	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Resident permit per household - 365 Days (full scheme) Standard Emission Vehicles	£251.85	£251.85	0.0%	See above
Resident permit per household - 365 Days (full scheme) Low Emission Vehicles 25%	£189.80	£189.80	0.0%	See above
Resident permit per household - 365 Days (full scheme) High Emission Vehicles 75%	£441.65	£441.65	0.0%	See above
Visitor permit (zones M,Y,Z)	£5.35	£5.35	0.0%	See above
Business Permits				
Business Permit - 365 Days - Standard Emission Vehicles	£474.50	£474.50	0.0%	See above
Business Permit - 365 Days - Low Emission Vehicles ~25% Discount	£354.05	£354.05	0.0%	See above
Business Permit - 365 Days - High Emission Vehicles ~75% Increase	£832.20	£832.20	0.0%	See above
Business Permit - 90 Days - Standard Emission Vehicles	£128.70	£128.70	0.0%	See above
Business Permit - 90 Days - Low Emission Vehicles ~25% Discount	£95.40	£95.40	0.0%	See above
Business Permit - 90 Days - High Emission Vehicles ~75% Increase	£225.00	£225.00	0.0%	See above
Traders Permits				
Traders Permit - 365 Days - Standard Emission Vehicles	£854.10	£854.10	0.0%	See above
Traders Permit - 365 Days - Low Emission Vehicles ~25% Discount	£638.75	£638.75	0.0%	See above
Traders Permit - 365 Days - High Emission Vehicles ~75% Increase	£1,492.85	£1,492.85	0.0%	See above
Traders Permit - 90 Days - Standard Emission Vehicles	£299.70	£299.70	0.0%	See above
Traders Permit - 90 Days - Low Emission Vehicles ~25% Discount	£224.10	£224.10	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Traders Permit - 90 Days - High Emission Vehicles ~75% Increase	£522.90	£522.90	0.0%	See above
Traders Permit - 30 Days - Standard Emission Vehicles	£150.00	£150.00	0.0%	See above
Traders Permit - 30 Days - Low Emission Vehicles ~25% Discount	£112.20	£112.20	0.0%	See above
Traders Permit - 30 Days - High Emission Vehicles ~75% Increase	£261.60	£261.60	0.0%	See above
Hotel Permits				
Area C (24 hours)	£8.50	£8.50	0.0%	See above
Area N (24 hours)	£8.50	£8.50	0.0%	See above
School Permits (1 year)	£158.60	£158.60	0.0%	See above
Doctors Permits	£104.50	£104.50	0.0%	See above
Car Club Bay				
Car Club (1 year) Standard Emission	£96.73	£96.73	0.0%	See above
Car Club (1 year) Low Emission	£73.00	£73.00	0.0%	See above
Car Club (1 year) High Emission	£167.90	£167.90	0.0%	See above
Professional Carers (1 year)	£54.10	£54.10	0.0%	See above
Unpaid Carers Permit	£11.60	£11.60	0.0%	See above
Dispensations				
Dispensations (1 year) Standard Emissions	£150.00	£150.00	0.0%	See above
Dispensations (1 year) - Low Emissions ~25% Discount	£112.50	£112.50	0.0%	See above
Dispensations (1 year) - High Emissions ~75% Increase	£262.50	£262.50	0.0%	See above
Suspensions				
Suspensions - daily charge for non utilities	£51.00	£51.00	0.0%	See above
Suspensions - Community Events (daily charge for 15,000 attendants or less)	£25.00	£25.00	0.0%	See above
Suspensions - Utilities, Filming and Events over 15,000 attendance in	£75.00	£75.00	0.0%	See above

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
zones M,Y,Z (longer than 4 weeks increases to £80)				
Suspensions - Utilities in all zones except M,Y,Z (longer than 4 weeks increases to £60)	£64.00	£64.00	0.0%	See above
Suspensions - administrative charge (50% reduction for residents)	£38.00	£38.00	0.0%	See above
Suspensions - amendment / cancellation fee	£32.00	£32.00	0.0%	See above
Suspensions - daily charge for skips (longer than 4 weeks £25)	£25.00	£25.00	0.0%	See above
Suspensions - daily charge for building works (longer than 4 weeks £50)	£51.00	£51.00	0.0%	See above
NEW - Short Notice Applications less than seven working days notice (NEW)	£20.00	£20.00	0.0%	See above
Administration fees				
Permit Cancellation (Previously Surrender of Permit)	£10.60	£10.60	0.0%	See above
Change of Vehicle	£10.60	£10.60	0.0%	See above
Replacement Permit	£10.60	£10.60	0.0%	See above
Issue of resident permit to Blue Badge holder (High emission)	£15.90	£15.90	0.0%	See above
Issue of resident permit to Blue Badge holder (Low & Standard emission)	£10.60	£10.60	0.0%	See above
Issue of Blue Badge	£10.00	£10.00	0.0%	See above
Blue Badge Bay Application fee	£15.00	£15.00	0.0%	See above
Blue Badge Bay - Individual disabled bay	£102.00	£102.00	0.0%	See above
Zone B & D Permits (Event parking)				
Resident permit	£0.00	£0.00	N/A	
Business permit	£0.00	£0.00	N/A	
Carer	£0.00	£0.00	N/A	

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
School permit	£0.00	£0.00	N/A	
Resident visitor (one day)	£4.00	£4.00	0.0%	See above
Lining				
Access Protection White Lines (per metre)	£19.00	£19.00	0.0%	See above
Replacing lining after crossover work (per metre)	£13.00	£13.00	0.0%	See above
Traffic Regulation Order for changes to parking restrictions				
Administration, advertising costs, officer site visits, signing and lining costs	£2,250.00	£2,250.00	0.0%	See above
Additional Search Enquiries				
Solicitors and other agency - standard response	£45.00	£45.00	0.0%	See above
Solicitors and other agency queries - additional enquires	£40.00	£40.00	0.0%	See above
Planning Fees and Charges				
Household pre-application advice service (Inc VAT)				
Householder				
Written response only	£122.05	£150.00	22.9%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual meeting with written response	£182.95	£188.44	3.0%	
Site meeting with written response	£223.54	£230.25	3.0%	
Follow Up written response only	£35.38	£36.45	3.0%	
Householder - Listed building and conservation area where agreed necessary				
Written response only	£385.08	£396.64	3.0%	
Virtual meeting with written response	£709.00	£730.27	3.0%	
Site meeting with written response	£810.76	£835.09	3.0%	
Follow Up written response only	£111.62	£114.97	3.0%	
Additional consultant or specialist - where agreed or required				
1 consultant	£89.69	£92.39	3.0%	
2 consultants	£89.69	£92.39	3.0%	
3 consultants	£89.69	£92.39	3.0%	
Minor scheme pre-application advice service (Inc VAT)				

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Minors developments (a) - five to nine residential units or between 500 metres squared to 999 metres squared for commercial developments				
Written response only	£746.86	£900.00	20.5%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual meeting with written response	£1,244.66	£1,500.00	20.5%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Site meeting with written response	£1,346.41	£1,621.62	20.4%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered
Follow Up written response only	£180.40	£185.82	3.0%	
Minors developments (b) - one to four residential units or commercial development up to 499 metres squared				
Written response only	£512.08	£750.00	46.5%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual meeting with written response	£1,024.42	£1,055.16	3.0%	
Site meeting with written response	£1,126.17	£1,159.96	3.0%	
Follow Up written response only	£148.43	£152.89	3.0%	
Small scale - for example an advertisement, air conditioning units or a small extension to commercial space				
Written response only	£183.22	£188.72	3.0%	
Virtual meeting with written response	£366.16	£377.15	3.0%	
Follow Up written response only	£53.11	£54.71	3.0%	
Additional consultant, specialist or meeting - where agreed or required				
1 consultant	£89.69	£92.39	3.0%	
2 consultants	£89.69	£92.39	3.0%	
3 consultants	£89.69	£92.39	3.0%	
Each meeting - for minor developments	£512.08	£527.45	3.0%	
Each meeting - for small scale developments	£183.22	£188.72	3.0%	
Listed building pre-application advice service (Inc VAT)				
Listed Buildings and Conservation Areas				
Written response only	£263.08	£350.00	33.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual meeting with written response	£526.17	£541.96	3.0%	
Site meeting with written response	£627.83	£646.67	3.0%	
Follow Up written response only	£76.26	£78.55	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Additional meeting	£263.08	£270.98	3.0%	
Major development pre-application advice service (Inc VAT)				
Over 100 49 residential units or 10,000 metres squared for commercial developments				
Written response	£1,756.75	£1,845.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual Meeting - 2 hours maximum, with a written response	£2,927.34	£3,075.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Site Meeting - 2 hours maximum, with a written response	£3,029.09	£3,185.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Urban Design advice - advised for development schemes of this scale, per day or part thereof	£855.74	£881.42	3.0%	
Over 26 and less than 99 50 residential units or between 5,000 metres squared and 9,999 metres squared for commercial developments				
Written response	£1,142.08	£1,200.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual Meeting - 2 hours maximum, with a written response	£1,902.64	£2,000.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Site Meeting - 2 hours maximum, with a written response	£2,004.13	£2,105.00	5.0%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Urban Design advice - advised for development schemes of this scale, per day or part thereof	£855.74	£881.42	3.0%	
Over 10 and less than 25 residential units or between 1,000 metres squared and 4,999 metres squared for commercial developments				
Written response	£877.68	£925.00	5.4%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Virtual Meeting - 2 hours maximum, with a written response	£1,463.82	£1,540.00	5.2%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Site Meeting - 2 hours maximum, with a written response	£1,565.29	£1,645.00	5.1%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Urban Design advice - advised for development schemes of this scale, per day or part thereof	£855.74	£881.42	3.0%	
Additional consultant or specialist, including attendance at meetings/site visits				
1 consultant	£89.69	£92.39	3.0%	

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
2 consultants	£89.69	£92.39	3.0%	
3 consultants	£89.69	£92.39	3.0%	
Follow up meetings				
Each additional meeting with case officer - virtual and 2 hours maximum	£760.56	£783.38	3.0%	
1 consultant	£89.69	£92.39	3.0%	
2 consultants	£89.69	£92.39	3.0%	
3 consultants	£89.69	£92.39	3.0%	
Planning Performance Agreements				
Residential / commercial				
10 - 25 residential units/1,000m2 - 4,999m2 Commercial development	£26,180.00	£26,970.00	3.0%	
26 - 99 residential units / 5,000m2 - 9,999m2 Commercial development	£35,450.00	£36,515.00	3.0%	
100 - 174 residential units / 10,000m2 - 17,499m2 Commercial development	£40,350.00	£41,565.00	3.0%	
175 - 250 residential units / 17,500m2 - 24,499m2 Commercial development	£49,625.00	£51,115.00	3.0%	
Over 250 residential units / 25,000m2 Commercial development	Bespoke Fee	Bespoke Fee	N/A	
Mixed Use				
10 - 25 residential units/1,000m2 - 4,999m2 Commercial development	£28,910.00	£29,780.00	3.0%	
26 - 99 residential units / 5,000m2 - 9,999m2 Commercial development	£38,725.00	£39,890.00	3.0%	
100 - 174 residential units / 10,000m2 - 17,499m2 Commercial development	£43,630.00	£44,940.00	3.0%	
175 - 250 residential units / 17,500m2 - 24,499m2 Commercial development	£51,810.00	£53,365.00	3.0%	
Over 250 residential units / 25,000m2 Commercial development	Bespoke Fee	Bespoke Fee	N/A	
Variation to S106 Agreement (Excl. VAT)				

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Requests to vary S106 agreements associated with Householder Developments †	£655.00	£675.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Requests to vary S106 agreements associated with Small Scale Developments (Development that creates up to 499m2 of new floorspace or up to 4 residential units.) †	£1,795.00	£1,849.00	3.0%	
Requests to vary S106 agreements associated with Medium Scale Developments (Development that creates between 500m2 and 999m2 of new floorspace or between 5 and 9 residential units.) †	£3,542.00	£3,649.00	3.0%	
Requests to vary S106 agreements on Major and Large-Scale Developments (Development that create s between 1,000m2 or more of new floorspace or 10 or more residential units.) †	£5,160.00	£5,315.00	3.0%	
Building regulations application fees - Work to a home, including extensions and loft and garage conversions				
Extension with a floor area not exceeding 15 square metres				
Plan Check	£239.50	£246.75	3.0%	
Inspection	£554.50	£571.25	3.0%	
Building Notice	£829.25	£854.25	3.0%	
Regularisation	£1,037.25	£1,068.50	3.0%	
Extension with a floor area not exceeding 60 square metres				
Plan Check	£286.25	£295.00	3.1%	
Inspection	£618.75	£637.50	3.0%	
Building Notice	£952.75	£981.50	3.0%	
Regularisation	£1,189.75	£1,225.50	3.0%	
Extension with a floor area exceeding 60 square metres				
Plan Check	£323.75	£333.50	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Inspection	£650.00	£669.50	3.0%	
Building Notice	£1,029.50	£1,060.50	3.0%	
Regularisation	£1,286.50	£1,325.25	3.0%	
Erection or extension of a non-exempt garage or carport up to 100 square metres				
Plan Check	£200.25	£206.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£330.50	£340.50	3.0%	
Building Notice	£530.75	£546.75	3.0%	
Regularisation	£663.25	£683.25	3.0%	
Loft conversion not more than 40 square metres				
Plan Check	£270.50	£278.75	3.0%	
Inspection	£560.00	£577.00	3.0%	
Building Notice	£944.00	£972.50	3.0%	
Regularisation	£1,179.75	£1,215.25	3.0%	
Loft conversion from 40 to 100 square metres				
Plan Check	£359.50	£370.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£590.00	£607.75	3.0%	
Building Notice	£1,015.00	£1,045.50	3.0%	
Regularisation	£1,268.75	£1,307.00	3.0%	
Conversion of a garage to a habitable room				
Plan Check	£178.00	£183.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£295.00	£304.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Building Notice	£483.00	£497.50	3.0%	
Regularisation	£604.50	£622.75	3.0%	
Building regulations application fees - Other work to a home, including underpinning (Inc VAT)				
Table A - Any one of these types of work				
- Replacement of 1-5 windows and or external doors - Building Notice	£177.00	£182.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
- Replacement of 1-5 windows and or external doors - Regularisation	£220.50	£227.25	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Building Notice - replacement of 6-10 windows and or external doors or installation of 1 or more rooflights	£206.00	£212.25	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
- electrical work other than a re-wire or where certification cannot be provided - cavity wall insulation - installation of a WC - replacement of a defective beam - new door opening				
Regularisation - replacement of 6-10 windows and or external doors or installation of 1 or more rooflights - electrical work other than a re-wire or where certification cannot be provided - cavity wall insulation - installation of a WC - replacement of a defective beam - new door opening	£258.00	£265.75	3.0%	
Building Notice - renovation of a thermal element - replacement of 11 or more windows - energy saving system/appliance, i.e. replacement boiler or solar panels (not covered by a competent persons scheme) - removal of loadbearing wall to form a through room with an opening up to 3m in length - removal of a chimney breast	£253.75	£261.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Regularisation - renovation of a thermal element - replacement of 11 or more windows - energy saving system/appliance, i.e. replacement boiler or solar panels (not covered by a competent persons	£315.00	£324.50	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
scheme) - removal of loadbearing wall to form a through room with an opening up to 3m in length - removal of a chimney breast				
Building Notice - re-roofing - replacement bay windows up to 3 storeys - electrical re-wire	£311.75	£321.25	3.0%	
Regularisation - re-roofing - replacement bay windows up to 3 storeys - electrical re-wire	£389.50	£401.25	3.0%	
Table B - Estimated cost of works				
Less than £5,000				
Plan Check	£105.75	£109.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£229.25	£236.25	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Building Notice	£306.00	£315.25	3.0%	
Regularisation	£385.00	£396.75	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Between £5,000 and £15,000				
Plan Check	£178.00	£183.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£367.25	£378.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Building Notice	£600.00	£618.00	3.0%	
Regularisation	£718.50	£740.25	3.0%	
Between £15,000 and £25,000				
Plan Check	£229.25	£236.25	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£530.75	£546.75	3.0%	
Building Notice	£761.25	£784.25	3.0%	
Regularisation	£950.50	£979.25	3.0%	
Between £25,000 and £50,000				
Plan Check	£259.25	£267.25	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£736.75	£759.00	3.0%	

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Building Notice	£1,088.50	£1,121.25	3.0%	
Regularisation	£1,361.25	£1,402.25	3.0%	
Between £50,000 and £100,000				
Plan Check	£343.00	£353.50	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Inspection	£913.75	£941.25	3.0%	
Building Notice	£1,385.75	£1,427.50	3.0%	
Regularisation	£1,732.75	£1,784.75	3.0%	
Above £100,000, email building.control@brighton-hove.gov.uk				
Building regulations application fees - Building new houses of no more than 3 storeys and not exceeding 300 square metres				
New Houses				
1 Dwelling House				
Plan Check	£365.25	£376.25	3.0%	
Inspection	£690.00	£710.75	3.0%	
Building Notice	£1,135.25	£1,169.50	3.0%	
Regularisation	£1,420.25	£1,463.00	3.0%	
2 Dwelling Houses				
Plan Check	£495.25	£510.25	3.0%	
Inspection	£1,031.50	£1,062.50	3.0%	
Building Notice	£1,674.00	£1,724.25	3.0%	
Regularisation	£2,092.00	£2,155.00	3.0%	
3 Dwelling Houses				
Plan Check	£536.25	£552.50	3.0%	
Inspection	£1,380.00	£1,421.50	3.0%	
Building Notice	£2,116.75	£2,180.50	3.0%	
Regularisation	£2,646.75	£2,726.25	3.0%	
4 Dwelling Houses				
Plan Check	£577.75	£595.25	3.0%	
Inspection	£1,721.75	£1,773.50	3.0%	
Building Notice	£2,555.50	£2,632.25	3.0%	
Regularisation	£3,193.25	£3,289.25	3.0%	
For any projects with more than 4 new dwellings, over 3 storeys or exceeding 300 square metres please send an email to building.control@brightonhove.gov.uk				
Non-domestic work – such as alterations and extensions				
Less than £5,000				

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Full plans application (including VAT)	£347.25	£357.75	3.0%	
Regularisation (including VAT)	£434.00	£447.25	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Between £5,000 and £25,000				
Full plans application (including VAT)	£500.75	£516.00	3.0%	
Regularisation (including VAT)	£626.75	£645.75	3.0%	
Between £25,000 and £50,000				
Full plans application (including VAT)	£913.75	£941.25	3.0%	
Regularisation (including VAT)	£1,142.00	£1,176.50	3.0%	
Between £50,000 and £100,000				
Full plans application (including VAT)	£1,220.75	£1,257.50	3.0%	
Regularisation (including VAT)	£1,525.75	£1,571.75	3.0%	
Fit-out of building up to 100 square metres				
Full plans application (including VAT)	£825.75	£850.75	3.0%	
Regularisation (including VAT)	£1,031.50	£1,062.50	3.0%	
If you estimate the cost of your building works is over £100,000, please send an email to building.control@brighton-hove.gov.uk.				
Building regulations - Other				
Demolition Notice	NEW	£500.00	N/A	Introduction of charge for Demolition Notices to bring the Council in line with other Local Authorities
Regulatory Services & Licences Fees & Charges				
LICENCE TO STORE EXPLOSIVES				
Fees are set by the Health and Safety Executive and will be updated in line with national fee setting guidance.				
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed				
1 Year	£202.00	TBC		Fees are set by the Health and Safety Executive.
2 Years	£266.00	TBC		Fees are set by the Health and Safety Executive.
3 Years	£333.00	TBC		Fees are set by the Health and Safety Executive.
4 Years	£409.00	TBC		Fees are set by the Health and Safety Executive.
5 Years	£463.00	TBC		Fees are set by the Health and Safety Executive.
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed				
1 Year	£94.00	TBC		Fees are set by the Health and Safety Executive.
2 Years	£161.00	TBC		Fees are set by the Health and Safety Executive.
3 Years	£226.00	TBC		Fees are set by the Health and Safety Executive.
4 Years	£291.00	TBC		Fees are set by the Health and Safety Executive.
5 Years	£357.00	TBC		Fees are set by the Health and Safety Executive.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Licence to store explosives where no minimum separation distance or a 0 metres separation distance is prescribed				
1 Year	£119.00	TBC		Fees are set by the Health and Safety Executive.
2 Years	£154.00	TBC		Fees are set by the Health and Safety Executive.
3 Years	£190.00	TBC		Fees are set by the Health and Safety Executive.
4 Years	£226.00	TBC		Fees are set by the Health and Safety Executive.
5 Years	£260.00	TBC		Fees are set by the Health and Safety Executive.
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed				
1 Year	£59.00	TBC		Fees are set by the Health and Safety Executive.
2 Years	£94.00	TBC		Fees are set by the Health and Safety Executive.
3 Years	£132.00	TBC		Fees are set by the Health and Safety Executive.
4 Years	£166.00	TBC		Fees are set by the Health and Safety Executive.
5 Years	£202.00	TBC		Fees are set by the Health and Safety Executive.
Varying the name of licensee or address of site	£40.00	TBC		Fees are set by the Health and Safety Executive.
Transfer of licence	£40.00	TBC		Fees are set by the Health and Safety Executive.
Replacement of licence if lost	£40.00	TBC		Fees are set by the Health and Safety Executive.
Licence to store petroleum, as per Provision of the Petroleum (Consolidation) Regulations 2014 under which a fee is payable				
Storage Certificate				
Not exceeding 2,500 litres	£42.00	TBC		Fees are set by the Health and Safety Executive.
Exceeding 2,500 litres but not exceeding £50,000 litres	£58.00	TBC		Fees are set by the Health and Safety Executive.
Exceeding £50,000 litres	£120.00	TBC		Fees are set by the Health and Safety Executive.
Licence to keep petrol of a quantity:				
Not exceeding 2,500 litres	£42.00	TBC		Fees are set by the Health and Safety Executive.
Exceeding 2,500 litres but not exceeding £50,000 litres	£58.00	TBC		Fees are set by the Health and Safety Executive.
Exceeding £50,000 litres	£120.00	TBC		Fees are set by the Health and Safety Executive.
Weights and Measures:				
Weights and Measures verification fees officer time per hour	£96.00	£99.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3	Current	Proposed	Change	Rationale for Change or New Fee/Charge
City Operations Fees & Charges	2024/25	2025/26	%	(Only for new fees/charges or increases above or below the 3% corporate target)
Weights and Measures verification fees NAWI under 1 tonne	£74.00	£77.00	4.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Weights and Measures verification fees weights over 5kg under 500mg	£12.00	£13.00	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Weights and Measures verification fees other weights	£10.00	£11.00	10.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Weights and Measures verification fees liquid fuel first nozzle	£148.00	£153.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Weights and Measures verifications fees liquid fuel additional nozzle	£94.00	£97.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL				
Application Fee:				
Standard process (includes solvent emission activities)	TBC	TBC		Set nationally by DEFRA
Additional fee for operating without a permit	TBC	TBC		Set nationally by DEFRA
PVRI, SWOBs and Dry Cleaners	TBC	TBC		Set nationally by DEFRA
PVR I and II combined	TBC	TBC		Set nationally by DEFRA
VRs and other Reduced Fee Activities	TBC	TBC		Set nationally by DEFRA
Reduced fee activates: Additional fee for operating without a permit	TBC	TBC		Set nationally by DEFRA
Mobile plant (not using simplified permits):				
for the first and second permits	TBC	TBC		Set nationally by DEFRA
for the third to seventh applications	TBC	TBC		Set nationally by DEFRA
for the eight and subsequent applications	TBC	TBC		Set nationally by DEFRA
<i>Note: where an application for any of the above is for combined Part B and waste application, add an extra £297 to the above amounts.</i>				
Annual Subsistence Charge:				
Standard process Low	TBC	TBC		Set nationally by DEFRA
Standard process Medium	TBC	TBC		Set nationally by DEFRA
Standard process High	TBC	TBC		Set nationally by DEFRA
PVRI, SWOBs and Dry Cleaners Low/Medium/High	TBC	TBC		Set nationally by DEFRA

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
PVR I & II combined Low/Medium/High	TBC	TBC		Set nationally by DEFRA
Vehicle refinishers and other reduced fees Low/Medium/High	TBC	TBC		Set nationally by DEFRA
Mobile plant, for the first and second permits Low/Medium/High	TBC	TBC		Set nationally by DEFRA
for the third to seventh applications Low/Medium/High	TBC	TBC		Set nationally by DEFRA
eighth and subsequent permits Low/Medium/High	TBC	TBC		Set nationally by DEFRA
Late Payment Fee	TBC	TBC		Set nationally by DEFRA
<i>Note - the additional amounts in brackets above must be charged where a permit is for a combined Part B and waste installation</i>				
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts:				
<u>Pollution Release and Transfer</u> <u>Register</u>				
Application	TBC	TBC		Set nationally by DEFRA
Additional fee for operating without a permit	TBC	TBC		Set nationally by DEFRA
Annual Subsistence Low	TBC	TBC		Set nationally by DEFRA
Annual Subsistence Medium	TBC	TBC		Set nationally by DEFRA
Annual Subsistence High	TBC	TBC		Set nationally by DEFRA
Late Payment Fee	TBC	TBC		Set nationally by DEFRA
Substantial Variation	TBC	TBC		Set nationally by DEFRA
Transfer	TBC	TBC		Set nationally by DEFRA
Partial transfer	TBC	TBC		Set nationally by DEFRA
Surrender	TBC	TBC		Set nationally by DEFRA
<u>Transfer and Surrender:</u>				
Standard process transfer	TBC	TBC		Set nationally by DEFRA
Standard process partial transfer	TBC	TBC		Set nationally by DEFRA
New Operator at low risk reduced fee activity (extra one-off subsistence	TBC	TBC		Set nationally by DEFRA

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
charge - see Art 15 (2) of charging scheme)				
Surrender: all Part B activities	TBC	TBC		Set nationally by DEFRA
Reduced fee activities: transfer	TBC	TBC		Set nationally by DEFRA
Reduced fee activities: partial transfer	TBC	TBC		Set nationally by DEFRA
<u>Temporary transfer for mobiles:</u>				
First transfer	TBC	TBC		Set nationally by DEFRA
repeat following enforcement or warning	TBC	TBC		Set nationally by DEFRA
<u>Substantial Change:</u>				
Standard process	TBC	TBC		Set nationally by DEFRA
Standard process where the substantial change results in a new PPC activity	TBC	TBC		Set nationally by DEFRA
Reduced fee activities	TBC	TBC		Set nationally by DEFRA
FOOD PREMISES REGISTER				
Signal page copy	£11.00	£12.00	9.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Copy containing information regarding particular category (by hand)	£115.00	£119.00	3.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Copy containing information regarding particular category (by post)	£190.00	£196.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Full copy of register (by hand)	£353.00	£364.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Full copy of register (by post)	£376.00	£388.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Food Hygiene Rating Scheme (FHRS) re-inspection of premises requested by businesses	£187.00	£193.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
ANIMAL WELFARE				
Collection of reclaimed dogs:				
Statutory charge (set by government)	TBC	TBC		Set by Central Government
Dog warden charges (includes VAT)	£36.00	£38.00	5.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Kennelling per day (includes VAT)	£36.00	£38.00	5.6%	Inflated in line with corporate inflation; rounded to nearest denomination
administration charge (includes VAT)	£20.00	£21.00	5.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Vaccination (includes VAT)	£34.00	£36.00	5.9%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Dog Control Fixed penalty	£105.00	£109.00	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Noise Pollution - Domestic - Fixed Penalty	£130.00	£134.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Noise Pollution - Commercial - Fixed Penalty	£640.00	£660.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Animal Activity Licensing - New Applicants:				
Domestic Dog Breeding (Total of Part A and Part B)	£386.00	£406.00	5.2%	Agreed at Licensing Committee – Oct.2024
Commercial Dog Breeding (Total of Part A and Part B)	£444.00	£466.00	5.0%	Agreed at Licensing Committee – Oct.2024
Domestic Dog Boarding (Total of Part A and Part B)	£370.00	£388.00	4.9%	Agreed at Licensing Committee – Oct.2024
Commercial Dog Boarding (Total of Part A and Part B)	£444.00	£466.00	5.0%	Agreed at Licensing Committee – Oct.2024
Cat Boarding (Total of Part A and Part B)	£409.00	£429.00	4.9%	Agreed at Licensing Committee – Oct.2024
Dog Day Care (Total of Part A and Part B)	£409.00	£429.00	4.9%	Agreed at Licensing Committee – Oct.2024
Exhibition of Animals (Total of Part A and Part B)	£444.00	£466.00	5.0%	Agreed at Licensing Committee – Oct.2024
Hiring Horses (Total of Part A and Part B)	£491.00	£516.00	5.1%	Agreed at Licensing Committee – Oct.2024
Pet Vending (Total of Part A and Part B)	£386.00	£406.00	5.2%	Agreed at Licensing Committee – Oct.2024
Animal Activity Licensing - Renewals				
Domestic Dog Breeding (Total of Part A and Part B)	£350.00	£368.00	5.1%	Agreed at Licensing Committee – Oct.2024
Commercial Dog Breeding (Total of Part A and Part B)	£386.00	£406.00	5.2%	Agreed at Licensing Committee – Oct.2024
Domestic Dog Boarding (Total of Part A and Part B)	£315.00	£330.00	4.8%	Agreed at Licensing Committee – Oct.2024
Commercial Dog Boarding (Total of Part A and Part B)	£386.00	£406.00	5.2%	Agreed at Licensing Committee – Oct.2024

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Cat Boarding (Total of Part A and Part B)	£350.00	£368.00	5.1%	Agreed at Licensing Committee – Oct.2024
Dog Day Care (Total of Part A and Part B)	£350.00	£368.00	5.1%	Agreed at Licensing Committee – Oct.2024
Exhibition of Animals (Total of Part A and Part B)	£386.00	£406.00	5.2%	Agreed at Licensing Committee – Oct.2024
Hiring Horses (Total of Part A and Part B)	£444.00	£466.00	5.0%	Agreed at Licensing Committee – Oct.2024
Pet Vending (Total of Part A and Part B)	£342.00	£359.00	5.0%	Agreed at Licensing Committee – Oct.2024
Animal Activity Licensing – Other:				
Variation/transfer of licence	£122.00	£128.00	4.9%	Agreed at Licensing Committee – Oct.2024
Appeals/site visit (Total of Part A and Part B)	P.O.A	P.O.A	N/A	Agreed at Licensing Committee – Oct.2024
Dangerous Wild Animals	£320.00	£330.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Export Licences	£76.00	£79.00	3.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Zoo	£6,680.00	£6,881.00	3.0%	
Zoo (with dispensation)	£3,710.00	£3,822.00	3.0%	
HEALTH PROMOTION / EDUCATION				
Training Courses:				
Food Safety Level 2 (previously Basic Food Hygiene)	£86.00	£89.00	3.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Intermediate Food Hygiene	£176.00	£182.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Food Safety Level 2 retake of exam	£39.00	£41.00	5.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Level 1 course for 10 people	P.O.A	P.O.A	N/A	
Level 1 course for 15 people	P.O.A	P.O.A	N/A	
ENVIRONMENTAL HEALTH				
Contaminated Land Environmental Information Regulations Request (per hour)	£38.00	£40.00	5.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Export Health Certificate (EHC)	£132.00	£136.00	3.0%	
Additional EHCs at the same visit (33% reduction)	£88.00	£91.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Work in Default:				

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Environmental Health Manager	£117.00	£121.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Senior EHO per hour	£108.00	£112.00	3.7%	Inflated in line with corporate inflation; rounded to nearest denomination
EHO/Senior Technical Officer	£96.00	£99.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Technical Officer per hour	£87.00	£90.00	3.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Admin staff per hour	£51.00	£53.00	3.9%	Inflated in line with corporate inflation; rounded to nearest denomination
OTHER FEES				
Language school inspection	£110.00	£114.00	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Information to solicitors	£187.00	£193.00	3.2%	Inflated in line with corporate inflation; rounded to nearest denomination
LICENCING FEES				
Sex Establishments and Venues				
Sex Entertainment Venue	£3,950.00	£4,150.00	5.1%	Agreed at Licensing Committee - Oct 2024.
Sex Establishments - Grants	£4,320.00	£4,540.00	5.1%	Agreed at Licensing Committee - Oct 2024.
Sex Establishments - Renewal	£3,950.00	£4,150.00	5.1%	Agreed at Licensing Committee - Oct 2024.
Sex Establishments - Occasional	£2,330.00	£2,450.00	5.2%	Agreed at Licensing Committee - Oct 2024.
Street Trading				
Upper Gardner Street	£590.00	£620.00	5.1%	Agreed at Licensing Committee - Oct 2024.
Zone B	£710.00	£750.00	5.6%	Agreed at Licensing Committee - Oct 2024.
Zone A 50 sq. ft.	£4,900.00	£5,150.00	5.1%	Agreed at Licensing Committee - Oct 2024.
Zone A 42 sq. ft.	£4,020.00	£4,220.00	5.0%	Agreed at Licensing Committee - Oct 2024.
Street Artists	£35.00	£37.00	5.7%	Agreed at Licensing Committee - Oct 2024.
Misc. Short Term	£35.00	£37.00	5.7%	Agreed at Licensing Committee - Oct 2024.
Farmers Maker (per stall)	£250.00	£260.00	4.0%	Agreed at Licensing Committee - Oct 2024.
Small Street Marker (per occasion)	£350.00	£370.00	5.7%	Agreed at Licensing Committee - Oct 2024.
Gambling Act				
Existing Casino - Reg 6 and Reg 8 First Annual and Annual Fees	£3,000.00	£3,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Existing Casino - Reg 10 Change of circumstance	£50.00	£50.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Existing Casino - Reg 11 Variation	£2,000.00	£2,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Existing Casino - Reg 12 Transfer	£1,350.00	£1,350.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Existing Casino - Reg 13 Copy of Licence	£25.00	£25.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Existing Casino - Reg 14 Reinstatement	£1,350.00	£1,350.00	0.0%	Agreed at Licensing Committee - Oct 2024.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Bingo Premises - Reg 5 (2) (a) Non Conversion - Provisional Statement Premises	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 5 (2) (b) Non Conversion - Other Premises	£3,500.00	£3,500.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 6 and Reg 8	£1,000.00	£1,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 10	£50.00	£50.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 11	£1,750.00	£1,750.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 12	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 13	£25.00	£25.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 14	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Bingo Premises - Reg 15 Provisional Statement	£3,500.00	£3,500.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 5 (2) (a)	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 5 (2) (b)	£2,000.00	£2,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 6 and Reg 8	£1,000.00	£1,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 10	£50.00	£50.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 11	£1,000.00	£1,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 12	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 13	£25.00	£25.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 14	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Adult Gaming Centre - Reg 15	£2,000.00	£2,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 5 (2) (a)	£950.00	£950.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 5 (2) (b)	£2,500.00	£2,500.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 6 and Reg 8	£1,000.00	£1,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 10	£50.00	£50.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 11	£1,250.00	£1,250.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 12	£950.00	£950.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 13	£25.00	£25.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 14	£950.00	£950.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Tracks - Reg 15	£2,500.00	£2,500.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 5 (2) (a)	£950.00	£950.00	0.0%	Agreed at Licensing Committee - Oct 2024.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Family Entertainment Centre - Reg 5 (2) (b)	£2,000.00	£2,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 6 and Reg 8	£750.00	£750.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 10	£50.00	£50.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 11	£1,000.00	£1,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 12	£950.00	£950.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 13	£25.00	£25.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 14	£950.00	£950.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Family Entertainment Centre - Reg 15	£2,000.00	£2,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 5 (2) (a)	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 5 (2) (b)	£3,000.00	£3,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 6 and Reg 8	£600.00	£600.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 10	£50.00	£50.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 11	£1,500.00	£1,500.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 12	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 13	£25.00	£25.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 14	£1,200.00	£1,200.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Betting Other - Reg 15	£3,000.00	£3,000.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Lotteries New - Reg 12	£40.00	£40.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Lotteries New - Reg 14	£40.00	£40.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Renewal - Reg 12	£20.00	£20.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Renewal - Reg 14	£40.00	£40.00	0.0%	Agreed at Licensing Committee - Oct 2024.
Body Piercing & Cosmetics				
New premises fee	£165.00	£170.00	3.0%	Agreed at Licensing Committee - Oct 2024.
New practitioner fee	£165.00	£170.00	3.0%	Agreed at Licensing Committee - Oct 2024.
Registration of both a new premises and new practitioner	£330.00	£350.00	6.1%	Agreed at Licensing Committee - Oct 2024.
Other changes (including replacement certificates)	£15.00	£16.00	6.7%	Agreed at Licensing Committee - Oct 2024.
Taxi Licence Fees and Charges				
Taxi Licence				
Dual Drivers Licence (3 Year)	£366.00	£380.00	3.8%	Agreed at Licensing Committee - Oct 2024.
Private Hire Drivers Licence (3 Year)	£288.00	£300.00	4.2%	Agreed at Licensing Committee - Oct 2024.

Table 3 City Operations Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Hackney Carriage Vehicle Licence (Full Year)	£220.00	£230.00	4.5%	Agreed at Licensing Committee - Oct 2024.
Private Hire Vehicle Licence (Full Year)	£150.00	£200.00	33.3%	Agreed at Licensing Committee - Oct 2024.
Private Hire Operator Licence (1 or 2 Cars) - 5 year	£700.00	£740.00	5.7%	Agreed at Licensing Committee - Oct 2024.
Private Hire Operator Licence (3 or more Cars) - 5 year	£700.00	£740.00	5.7%	Agreed at Licensing Committee - Oct 2024.
Knowledge Test Fee	£49.00	£50.00	2.0%	Agreed at Licensing Committee - Oct 2024.
Route Test Fee	£77.00	£80.00	3.9%	Agreed at Licensing Committee - Oct 2024.
Vehicle Transfer Fee - Hackney Carriage	£220.00	£230.00	4.5%	Agreed at Licensing Committee - Oct 2024.
Vehicle Transfer Fee - Private Hire	£150.00	£200.00	33.3%	Agreed at Licensing Committee - Oct 2024.
Environmental Services Fee and Charges				
FLYERING LICENCES				
One day licence	£77.00	£80.00	3.9%	Inflated in line with corporate inflation; rounded to nearest denomination
One week licence	£213.00	£220.00	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Annual licence	£455.00	£469.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Additional Badge (cost per badge)	£49.00	£51.00	4.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Fringe Badge	£49.00	£51.00	4.1%	Inflated in line with corporate inflation; rounded to nearest denomination
CITY CLEAN				
Annual Green (Garden) Waste Collection	£94.00	£98.50	4.8%	Uplift reflects costs of service, so extent of uplift ensures costs are recovered, rounded to nearest whole pound.
Bulky Waste Collection				
Up to 3 items for collection	£60.00	£60.00	0.0%	Freeze recommended to ensure continued accessibility of service and avoid costly impacts of fly tipping clearance costs
Each additional item	£12.00	£12.00	0.0%	Freeze recommended to ensure continued accessibility of service and avoid costly impacts of fly tipping clearance costs
White goods	£45.00	£45.00	0.0%	Freeze recommended to ensure continued accessibility of service and avoid costly impacts of fly tipping clearance costs

† - Indicates charge is shown exclusive of VAT

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Education & Skills Fees & Charges				
Adult Education -Pound Plus	£5.00	£5.00	0.0%	Pound Plus is a term used by the Education and Skills Funding Agency to describe additional income or added value generated by providers of adult education over and above the core Adult Education Budget The charges are on an academic year basis so the current charge was set last year and applies to August 2025. At this stage it is difficult to predict any fee increases from Sept 2025 but it is anticipated that it could increase by 3%.
Nurseries Fees & Charges				
BHCC Family Hub Nurseries – Fees – Hourly Rate	£6.21	£6.40	3.0%	
BHCC Family Hub Nurseries – Fees – Meals	£2.74	£2.82	3.0%	
Early Years and Childcare Training Courses Fees & Charges				
Full day face to face	£70.00	£72.00	3.0%	
Half Day face to face	£47.00	£48.00	3.0%	
Full day online (live)	£50.00	£52.00	3.0%	
Half day online (live)	£30.00	£31.00	3.0%	
Safeguarding face to face	£23.00	£24.00	3.0%	
Safeguarding e-learning	£21.00	£22.00	3.0%	
Paediatric first aid (per day)	£23.00	£25.00	3.0%	
E-learning	£11.00	£12.00	3.0%	
Libraries Fees & Charges				
Fines – Overdue Charges				
Books & Spoken Word – adult borrowers	£0.40	£0.40	0.0%	Minimal increase; recommended to remain as 24/25 fee

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Books & Spoken Word – child and 16-19 yrs borrowers	£0.15	£0.15	0.0%	Minimal increase; recommended to remain as 24/25 fee
Music CD	£0.40	£0.40	0.0%	Minimal increase; recommended to remain as 24/25 fee
DVD adult box sets	£1.20	£1.25	4.2%	Inflated in line with corporate inflation; rounded to nearest denomination. Increase due to operational practicalities.
DVD adult	£0.80	£0.80	0.0%	Minimal increase; recommended to remain as 24/25 fee
DVD child	£0.50	£0.50	0.0%	Minimal increase; recommended to remain as 24/25 fee
Libraries - Reservations				
Adult	£1.20	£1.25	4.2%	Inflated in line with corporate inflation; rounded to nearest denomination. Increase due to operational practicalities.
Adult conc.	£0.60	£0.60	0.0%	Concession 24/25 are half price, will remain at 0.60p for operational practicalities
Child	£0.60	£0.60	0.0%	Minimal increase; recommended to remain as 24/25 fee
Child conc.	£0.30	£0.30	0.0%	Minimal increase; recommended to remain as 24/25 fee
Libraries – Computer Printing and Photocopying per page				
A3 B&W	£0.40	£0.50	25.0%	Inflated in line with corporate inflation; rounded to nearest denomination due to operational practicalities – coin operated equipment
A3 Colour	£1.80	£1.90	5.6%	Inflated in line with corporate inflation; rounded to nearest denomination due to operational practicalities – coin operated equipment
A4 B&W	£0.30	£0.40	33.3%	Inflated in line with corporate inflation; rounded to nearest denomination due to

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
				operational practicalities – coin operated equipment
A4 Colour	£1.20	£1.30	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination due to operational practicalities – coin operated equipment
Libraries - Exhibitions				
Jubilee	£200.00	£205.00	2.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Jubilee discount	£140.00	£145.00	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Jubilee Info Point	£42.00	£43.00	2.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Jubilee Info Point discount	£28.00	£29.00	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Hove	£44.00	£45.00	2.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Display Cabinet Hire	£22.00	£23.00	4.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Community Libraries	£17.00	£18.00	5.9%	Inflated in line with corporate inflation; rounded to nearest denomination
Admin fee (non refundable)	£45.00	£46.00	2.2%	Inflated in line with corporate inflation; rounded to nearest denomination
Library Card Replacement				
Standard card	£1.70	£1.75	3.0%	
Libraries extra card	£2.30	£2.40	4.4%	Inflated in line with corporate inflation; rounded to nearest denomination
Libraries – Computer Bookings				
Adult	£1.20	£1.20	0.0%	Minimal increase; recommended to remain as 24/25 fee
Libraries - Research				
For private individual	£40.00	£40.00	0.0%	Service is currently under review; recommended to remain as 24/25 fee

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
For business/commercial	£60.00	£60.00	0.0%	Service is currently under review; recommended to remain as 24/25 fee
Image reproduction done by staff – service fee per image	n/a	£8.00	n/a	New Charge. Cost reflects the cost of undertaking this service
Image reproduction done by library users – service fee per 15 mins	£7.50	£8.00	6.7%	Increase offset by no increase in research charges. Service offer to be reviewed 25/26
Interlibrary loans – non SELMS stock				
Adult/adult conc.	£10.00	£10.30	3.0%	
Child/child conc.	£3.00	£3.10	3.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Interlibrary loans – SELMs authorities stock, by all borrowers	£3.00	£4.00	33.0%	Price set between Library Consortium (SELMS) member authorities
DVDs per week				
Premium film borrowed by adults	£3.80	£3.90	2.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Other film borrowed by adults	£2.80	£2.90	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Box sets borrowed by adults	£5.60	£5.80	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Children's videos borrowed by children	£1.80	£1.85	3.0%	
Concessionary and access card holders – premium films	£1.90	£1.95	2.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Concessionary and access card holders – other films	£1.40	£1.45	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Concessionary - Children's videos borrowers	£0.90	£0.90	0.0%	Recommended to remain as per 2024/25 charges due to operational practicalities
CDs per week				
Music CD	£1.20	£1.25	2.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Concessionary	£0.60	£0.60	0.0%	Minimal increase; recommended to remain as 24/25 fee
Spoken Word hire charge for adult borrowers				

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Abridged spoken word books	£0.80	£0.80	0.0%	Minimal increase; recommended to remain as 24/25 fee
Unabridged spoken word books	£1.60	£1.60	0.0%	Minimal increase; recommended to remain as 24/25 fee due to operational practicality
Language course	£2.10	£2.10	0.0%	Minimal increase; recommended to remain as 24/25 fee due to operational practicality
Access card holders – language course	£1.05	£1.05	0.0%	Minimal increase; recommended to remain as 24/25 fee due to operational practicality
Events and activities				
Coffee morning for adults pp	£1.00	£1.00	0.0%	Library officer time to manage change would offset any additional income gained. Therefore recommended to remain as 2024/25 fee
Events for adults pp	£5.00	£5.00	0.0%	Library officer time to manage change would offset any additional income gained. Therefore recommended to remain as 2024/25 fee
Book & Writing groups per year	£5.00	£5.15	3.0%	
Events/activities for children/young people (0-19)	£1.00	£1.00	0.0%	Minimal increase; recommended to remain as 24/25 fee
Room Hire Jubilee Library– full charge				
Conf. Hall – 1 day	£660.00	£660.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. Hall – 0.5 day	£440.00	£440.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. Room 1 & 3 – 1 day	£330.00	£330.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. Room 1 & 3 - 0.5 day	£210.00	£210.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Conf. Room 2 – 1 day	£370.00	£370.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. Room 2 – 0.5 day	£260.00	£260.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. Room 4 – 1 day	£175.00	£175.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. Room 4 – 0.5 day	£90.00	£90.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
121 Room – 1 day	£110.00	£110.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
121 Room – part day per hour	£20.00	£20.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
BIPC large pod meeting space 1 day	£75.00	£80.00	6.7%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC large pod meeting space for 1 hour	£15.00	£20.00	33.3%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC small pod 1 day	£50.00	£55.00	10.0%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC small pod meeting space per hour	£10.00	£12.00	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Room Hire – Jubilee Library – discount rate				
Conf. hall – 1 day	£540.00	£540.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. hall – ½ day	£360.00	£360.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Conf. room 1 & 3 – 1 day	£260.00	£260.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. room 1 & 3 – ½ day	£170.00	£170.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. room 2 – 1 day	£300.00	£300.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. room 2 – ½ day	£220.00	£220.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. room 4 – 1 day	£145.00	£145.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
Conf. room 4 – ½ day	£70.00	£70.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
121 room – 1 day	£60.00	£60.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
121 room – part day per hour	£16.00	£16.00	0.0%	Rooms are being refurbished in the new year and will have a new pricing schedule once the work is completed
BIPC large pod 1 day	£60.00	£65.00	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC large pod part day for 1 hour	£12.00	£13.00	8.3%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC small pod 1 day	£40.00	£45.00	12.5%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC small pod part day per hour	£8.00	£10.00	25.0%	Inflated in line with corporate inflation; rounded to nearest denomination

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
BIPC Workshop space 1 day	£175.00	£180.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC Workshop space ½ day	£100.00	£105.00	5.0%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC Networking Area 1 day	£175.00	£180.00	2.9%	Inflated in line with corporate inflation; rounded to nearest denomination
BIPC Networking Area ½ day	£100.00	£105.00	5.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Rare Books room 1 day	£195.00	£200.00	2.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Rare Books room ½ day	£110.00	£115.00	4.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Hove Library session	£50.00	£55.00	10.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Primary Library per session (am, pm or eve)	£50.00	£55.00	10.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Secondary Library per session (am, pm or eve)	£36.00	£40.00	11.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Community Libraries 121 per hour	£11.00	£12.00	9.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Library Sundry Charges				
Evening supplement per hour	£90.00	£95.00	5.5%	Inflated in line with corporate inflation; rounded to nearest denomination
Evening supplement per hour (discounted)	£70.00	£75.00	7.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Activity space in Jubilee Library CYP per hour	£28.00	£29.00	3.6%	Inflated in line with corporate inflation; rounded to nearest denomination
Teas and coffees	£2.20	£2.25	2.3%	Inflated in line with corporate inflation; rounded to nearest denomination
Home to School Transport				
	£410	£459	11.0%	The post 16 contribution was introduced in September 2024 and was pegged to the

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Home to School transport – Post 16 parental contribution				cost of the citySaver ticket for children and young people. The price of the citySaver has risen and so the proposed charge of the parental contribution has been increased to reflect that adjustment in cost.
School Meals – Primary Schools (DSG)				
<i>This a DSG budget not General Fund and only applies to those Primary & Special schools who participate in the BHCC School Meals Contract. It therefore excludes all Secondary Schools, Academies and Free Schools.</i>				
<i>All secondary schools and secondary academies within the city and the Bilingual Primary School, City Academy Whitehawk and Moulsecoomb Primary and West Blatchington, Benfield and Hangleton provide meals, including free meals to entitled pupils, through their own individually negotiated contracts.</i>				
School Meals -Primary schools	£2.60	£2.65	1.9%	<p>The cost of school meals to the local authority (schools) is inflated annually in accordance with the price review mechanism detailed in the school meals contract. The charge for school meals in primary schools increased by 5p per meal to £2.65 from 4th November 2024. The price was last increased to £2.60 in October 2023. The contract requires the payment of the Living Wage (Living Wage Foundation) to employees. Any decision to increase the selling price to parents in 25/26 will be made by June 2025 for implementation from 1st September 2025.</p> <p>Any price increase agreed will be based on the contract price review terms or a minimum of 3% in line with the corporate inflation rate. The planned rate for September 2025 would therefore be a minimum of £2.73.</p>

429

Table 4 Families Children and Wellbeing Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Children in Care				
<i>It is Brighton and Hove City Council's policy to recoup a contribution from parents towards their child's maintenance, where a child is in care under a s.20 Children Act 1989 and where it is considered reasonable to do so.</i>				
<i>This promotes parental responsibility and active involvement in the care of their child. BHCC endeavours to work in partnership with parents wherever possible by encouraging involvement in decision making and contributing to the costs associated with their child's care, providing this is in the best interests of the child.</i>				
0 to 2 years	£174.00	£180.50	3.8%	The amount recoverable is set at 50% of the lowest foster care rate for the child's age band, which is considered fair and retrievable. The amount will be adjusted each year to reflect changes in the foster care rate.
3 to 4 years	£177.50	£184.00	3.8%	
5 to 10 years	£197.50	£205.00	3.8%	
11 to 15 years	£220.50	£229.00	3.8%	
16 to 17 years	£239.00	£248.00	3.8%	

430

Table 5 Homes and Adult Social Care Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge <i>(Only for new fees/charges or increases above or below the 3% corporate target)</i>
Travellers Sites Fees and Charges				
Travellers Transit Site – Pitch Fees	£85.73	88.47	3.2%	Increase in line with legislation - Mobile Homes (Pitch Fees) Act 2023 maximum increase is CPI
Travellers Transit Site – Service Charge	54.01	57.63	6.3%	Cost recovered
Travellers Permanent Site – Pitch Fees	111.04	114.60	3.2%	Increase in line with legislation - Mobile Homes (Pitch Fees) Act 2023 maximum increase is CPI
Travellers Permanent Site – Service Charge	14.87	15.86	6.3%	Increase reflects the cost of delivering the service
Adult Social Care				
MAXIMUM CHARGES FOR MEANS TESTED CARE FEES				
In House home care (charge per hour)	£32.00	£33.00	3.1%	Inflated in line with corporate inflation; rounded to nearest denomination
In House day care (charge per day)	£48 .00	£50 .00	4.2%	Inflated in line with corporate inflation; rounded to nearest denomination
In House day care – drop in charge (charge per session)	£24 .00	£25.00	4.2%	Inflated in line with corporate inflation; rounded to nearest denomination
In House residential care (charge per night)	£166.00	£171 .00	3.0%	
Fixed Rate charges				
Transport (return)	£4.90	£5.10	4.1%	Inflated in line with corporate inflation; rounded to nearest denomination
Deferred Payment Agreement (residential care)	£639	£658	3.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Set-up fee – home care contract	£336	£346	3.0%	Inflated in line with corporate inflation; rounded to nearest denomination
Ongoing contract fee (self-funders) – charge per year	£105.00	£109.00	3.8%	Inflated in line with corporate inflation; rounded to nearest denomination
Carelink Fees				

Table 5 Homes and Adult Social Care Fees & Charges	Current 2024/25	Proposed 2025/26	Change %	Rationale for Change or New Fee/Charge (Only for new fees/charges or increases above or below the 3% corporate target)
Standard per month	£23.10	£25.41	10.0%	Benchmarking shows that this increase is in line with services in other areas
Enhanced per month	£27.60	£30.36	10.0%	Benchmarking shows that this increase is in line with services in other areas

432