

Actions from **Central Area Panel meeting Tues 18th March 2025**

Deadline for staff to respond: *Tuesday 13th May at 5pm*

Outstanding actions carried forward

REF + date first raised	Action History and last Update	Who	Response including what is completed & outstanding	Is action Completed or Outstanding	Date action completed or planned?
<i>CE Admin creates</i>	<i>CE Admin: carry forward any details about Outstanding actions from the previous area panel Action Log</i>		<i>{Responding Officer}</i>		
OCA1 Nov- 24	Arrange meeting with highways to discuss drains in Central Area. Response: More information required.	Grant Ritchie	We have had this question a few times previously. What is confusing is who is responsible for what drains. If it is a drain or gully in a road it's the responsibility of our highways colleagues to repair and maintain however if the fault of blockage is on housing land the responsibility to repair would be with the repairs and maintenance service. However, the most important thing is that the fault is reported so the Council can respond. I suggest that if tenants are concerned about a drain and they are unsure who to call that they call the repairs call centre and we can re direct the report if necessary.	Complete	12.05.25
OCA3 Nov- 24	Community Engagement to liaise with residents regarding High Rise Action Group.	Sam Nolan	Focus sessions are being arranged with results being shared at Area Panel in June 2025.	Ongoing	12.05.25
OCA4 Nov- 24	Special budget meeting to be arranged for residents.	Sam Nolan	Verbal update to be given at Area Panel and the meeting will be arranged	Ongoing	12.05.25
OCA7 Mar- 25	Investigate the possibility of providing residents with copies of	Grant Ritchie	Following correspondence with SGN there is not a report in a format that can be shared with	Complete	13.05.25

	SGN inspection reports for pipework. Response: Verbal update to be given		tenants. At the time of writing, we are waiting for further information from SGN on the condition of the installation. However, separate to this we will be undertaking our own inspection and hope to be able to update the next Area Panel meeting.		
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Actions from last meeting

REF	Action	Who	Response including what is completed & outstanding	Is Action Completed / Outstanding	Date action completed or planned?
<i>CE Admin creates</i>	<i>CE Admin – input details supplied by Democratic Services</i>		<i>{Responding Officer}</i>		
CA1	Geof Gage to follow up with Lee on soakaway. Emma Salcombe wanted a face to face with a senior officer from Highways about an ongoing issue with broken pavements and unsafe parking that are affecting the following streets: Essex place, Warwick mount, Somerset point.	Geof Gage/ Stacey Hollingworth	Geof Gage has followed up with Lee on soak aways at Craven Vale and this is a project in hand SH – In terms of footway maintenance, we carried out a city-wide footway condition survey last year and the data collected is used to prioritise the limited funds available to deliver planned maintenance of footways. I have checked the roads in this vicinity and they do not appear on our prioritised list of streets at this time. We do however, carry out Highway Safety Inspections on a regular basis (minimum of 6 monthly) and any safety-level defects (more than a 20mm abrupt level difference) identified as part of this process will be repaired as needed to ensure safety. If you require any further information, then please let me know.	Complete	
CA2	Geof Gage to follow up with Eilleen Stewart on C.2.2 Windows	Geof Gage	We will be arranging resident meetings for the roof works shortly and will discuss this at the same time, we are also preparing an FAQ for the future works in 2026, this is not ready as yet and will not be until we have a draft	Complete	

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			specification, I am happy to talk to this at the AP meeting if required, there is unfortunately no interim works we can do ahead of the full project and any repairs issues will need to be reported to repairs in usual manner.		
CA3	Emma Salcombe requested a meeting with officers and to start talking to the relevant people regarding ASB victims.	Janet Dowdell	The Central Area Housing Manager, John Evans will contact Emma to discuss details of the meeting. John and Jan will arrange officer attendance once we have the details confirmed.	Complete	08.05.25
CA4	Grant Ritchie to contact Chris Vine/Eileen Stewart regarding broken fence on Somerset Street.	Grant Ritchie/Mikila Beck	I have asked colleagues to contact Eileen Stewart	Complete	12.05.25
CA5	Jan Dowdell to follow up with Eileen Stewart / Chris Vine regarding removed ambulance bay at Somerset Point.	Jan Dowdell	<p>Response from Parking and Design Team on 19.03.25</p> <p>Thank you for contacting us. A review of ambulance bays was recently conducted throughout the city to assess the need for these spaces, as many were placed for reasons that are now out of date. The bays in question in Somerset Street were installed to serve a clinic at the junction with Montague Place which closed some years ago. The bays were not intended for emergency response, rather to allow a place for non-emergency transport ambulances to wait between pickups if required.</p> <p>There is ample room for ambulances to park in the area if a medical emergency does occur – there are car parks in front of Jacqueline Du Pre Court and Evelyn Glennie House on Somerset Street itself, and a large car park within Somerset Point and Montague House (entered via Montague Street), and any ability</p>	Complete	05.05.25

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			<p>to respond to emergencies is not compromised.</p> <p>The proposal to make an underused ambulance bay into shared-use permit holder/PaybyPhone bays in this instance is in line with Council's duty to make the best use of on-street space and followed the advertisement period for comments as per the Traffic Regulation Order.</p> <p>I understand that this is not the response you were seeking, but I hope it helps to clarify the situation and if you have any other queries please do not hesitate to get back in touch</p> <p>Email parkingdesign@brighton-hove.gov.uk</p>		