

Police Agreed Conditions 13.05.2025 – Meeting Place Café – Café Style Licence

Proposed Timings:

Sale of retail of alcohol: 10:00 – 22:30 On Sales Only

The opening hours of the premises: 06:30 – 23:00

General:

1. Authorised staff employed by Sussex Police in the role of licensing officer shall have the right of access to the licensed premises during hours of operation for the purpose of inspection of the premises and premises records in order to ensure the promotion of the licensing objectives.
2. The sale of alcohol and other beverages shall be consumption by persons seated at tables and there will be no vertical drinking.
3. Prior to taking orders from customers, staff will ensure they have a table to be sat at to ensure compliance to condition 2 above.
4. Signs will be clearly displayed advising customers that alcohol is for consumption on the premises only.
5. When in use the outside terrace area will be monitored by staff to ensure compliance to the licence conditions.
6. Polycarbonate, shatterproof or any glass alternative will be in use for the outside terrace area.
7. Alcohol is ancillary to other hot and cold non-alcoholic beverages available on the premises.
8. At all times, food menus must be clearly displayed within the premises and include hot food options.
9. In relation to licensable activities to the outside seating area, this will be subject to the premises holding a valid Table and Chairs licence or the appropriate authorisation. Should the licence or authorisation stipulate times that require the premises to cease use of them earlier than stated on this premises licence, the lesser times will be adhered to.

Prevention of crime and disorder:

10. Subject to GDPR guidance and legislation:
 - (a) Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrances/exits to the premises as well as any outside space. The system shall be on and recording at all times the premises licence is in operation.

(b) The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.

(c) CCTV footage will be stored for a minimum of 31 days

(d) The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

(e) The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

(f) The management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Police e.g. USB) or provide footage via an online link as initiated by Police, without difficulty or delay and without charge.

(g) Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable. This can be via email - brighton.licensing@sussex.police.uk

(h) In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

11. (a) An incident and refusals log (book or electronic) will be maintained by the premises showing a detailed note of incidents and refusals that occur in the premises. The logs will be inspected and signed off by the Designated Premises Supervisor (or a person with delegated authority) at least once a month.

(b) The logs should be kept on the premises for at least twenty-four (24) months and be available for inspection at all times the premises are open by authorised officers of the Licensing Authority or the police. An incident will be defined as being one which involves an allegation of a criminal offence. Refusals of alcohol for reasons such as underage, no ID and intoxication.

Public safety:

As offered up in the original application or agreed with another responsible authority.

Prevention of public nuisance:

12. There will be no regulated entertainment other than background music allowed.

13. All windows and doors will be kept closed after 23:00 at the latest. (To be removed is new timing are agreed)

14. Signs will be placed by the exit asking customers to leave the premises quietly.

15. Signs should be placed in the outdoor seating area asking customers to respect residents right to peace and quiet.

16. Recycling of glass bottles will not take place after 23:00 and before 08:00.

Protection of children from harm:

17. (a) The Premises Licence Holder / Management shall ensure that all staff members engaged or to be engaged in selling and or serving of alcohol shall receive induction training. If this training is to be conducted in electronic form, it will at a minimum also include a face-to-face discussion session. This training will take place prior to the selling and or serving of such products and will include:

*The lawful selling of age restricted products:

Including but not limited to, the requirement for the staff member conducting the transaction to ensure they do Challenge 25 checks regardless of any other staff member / door staff checks that may already have taken place.

*Refusing the sale of alcohol to a person who is drunk

(b) Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 8 weeks, with the date and time of the verbal reinforcement/refresher training documented.

(c) All such training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to Sussex Police, officers of the local authority and officers from the Trading Standards team upon request.

13. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, official Photographic Identity Cards issued by EU states bearing a hologram or ultraviolet feature, driving licences with a photograph, photographic military ID, biometric residence permit cards or proof of age cards bearing the 'PASS' mark hologram. The list of recommended forms of ID may be amended or revised with the prior written agreement of Sussex Police, the Licensing Authority and Trading Standards without the need to amend the licence or conditions attaching to it.

14. Signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

Environmental Protection Agreed Conditions dated 28/04/2025

From: Emma Grant REDACTED
Sent: 28 April 2025 09:53
To: EHL Licensing <EHL.Licensing@brighton-hove.gov.uk>
Subject: FW: The Meeting Place Cafe, Kings Road, Hove.

Hello

I refer to the application for a variation to the premises licence for The Meeting Place Cafe, Kings Road, Hove. I am commenting on behalf of the Environmental Protection Team.

Under PPN on the application form the applicant proposes the following:-

- a) All windows/doors to remain closed after **22:30** (except for entry/exit) **(To replace condition 6 on current licence)**
- b) Staff to monitor outdoor areas every 30 minutes to prevent noise/disturbance **The applicant has agreed a slight amendment to the wording of this to read:- The Outdoor area should be cordoned off with barriers and customers must not be allowed to take drinks outside of this area. Staff must monitor outdoor areas every 30 minutes to prevent noise/disturbance and collect empty glasses and rubbish.**
- c) Prominent signage: "Please respect our neighbors, leave quietly" **(Condition 7 on current licence)**

Please see agreement below from the applicant to the above amended wording. So to clarify the conditions under PPN on the current premises licence should be (Numbered 5-9 as they appear on the current premises licence plus condition 10 as proposed on this application) :-

- 5. There will be no regulated entertainment other than background music allowed.
- 6 ~~All windows and doors will be kept closed after 23:00 at the latest.~~ To be replaced under the variation application to read **All windows/doors to remain closed after 22:30 (except for entry/exit)**
- 7. Signs will be placed by the exit asking customers to leave the premises quietly. **(To remain. As proposed condition C above)**
- 8. Signs should be placed in the outdoor seating area asking customers to respect residents right to peace and quiet.
- 9. Recycling of glass bottles will not take place after 23:00 and before 08:00.
- 10. The Outdoor area should be cordoned off with barriers and customers must not be allowed to take drinks outside of this area. Staff must monitor outdoor areas every 30 minutes to prevent noise/disturbance and collect empty glasses and rubbish.**

Please see the applicants agreement to the proposed change of wording to the condition below. Subject to the above conditions Environmental Protection will not be making a representation to this application.

Regards, Emma
Environmental Protection Officer

Emma Grant
Licensing Officer. Brighton & Hove City Council,
2nd Floor, Barts House, Barts Square, BN1 1JP
REDACTED

From: ESI LICENCE REDACTED
Sent: 28 April 2025 09:35
To: Emma Grant REDACTED
Subject: Re: The Meeting Place Cafe, Kings Road, Hove.

Dear Emma,

Thank you for your email, and apologies for the late reply.

I confirm that we agree to the amendment to the wording on the proposed conditions below.

Kind regards,

REDACTED

From: Emma Grant REDACTED
Date: Monday, 28 April 2025 08:01
To: REDACTED
Subject: RE: The Meeting Place Cafe, Kings Road, Hove.
Hello

Please can you confirm that you agree to the slight amendment to the wording on your proposed conditions below so I can advise the Licensing Team.

Thank you

Emma

Emma Grant
Environmental Protection/Licensing Officer. Brighton & Hove City Council,
2nd Floor, Barts House, Barts Square, BN1 1JP
REDACTED

From: Emma Grant
Sent: 24 April 2025 09:24
To: REDACTED
Subject: The Meeting Place Cafe, Kings Road, Hove.

Hello Hikmet Tabak

I refer to your application for a variation to the premises licence for The Meeting Place Cafe, Kings Road, Hove. I have been asked to comment on behalf of the Environmental Protection Team (EP).

Under the licensing objective of the prevention of public nuisance (PPN) you have proposed the following conditions.

All windows/doors to remain closed after 22:30 (except for entry/exit)

Staff to monitor outdoor areas every 30 minutes to prevent noise/disturbance (to be replaced with below)

Prominent signage: "Please respect our neighbors, leave quietly" (*Condition 7 on current licence*)

Would you be agreeable to a slight amendment to the following:-

The Outdoor area should be cordoned off with barriers and customers must not be allowed to take drinks outside of this area. Staff must monitor outdoor areas every 30 minutes to prevent noise/disturbance and collect empty glasses and rubbish.

Subject to the agreement of the above condition and the conditions proposed on the application and those on the current premises licence under PPN I will advise the Licensing Team that EP will not be making a representation.

Regards, Emma

Emma Grant
Licensing Officer. Brighton & Hove City Council,
2nd Floor, Barts House, Barts Square, BN1 1JP
REDACTED