

Actions from East Area Panel meeting 19<sup>th</sup> November

Deadline for staff to respond: *{Housing Area Panel Team insert date and time}*

Outstanding actions carried forward

REF + date first raised	Action History and last Update	Who	Response including what is completed & outstanding	Is action Completed/ Outstanding	Date action completed or planned?
<b>OEA1</b>	Justine Harris advised Chloe McLaughlin would bring the bulk-waste collection presentation to the next meeting.	<b>Chloe McLaughlin</b>	The Estates Service is planning a pilot scheme. This will involve having a secure drop off area where residents can put their bulky waste for free collection on a designated day. The presentation on the delivery of this will be presented to the next Area Panel as an agenda item. It is currently in the planning stages.	<b>Ongoing</b>	<b>11<sup>th</sup> March (East AP March)</b>
<b>OEA2</b>	Janet Dowdell to come back to the panel to deliver ASB presentation/workshop.	<b>Janet Dowdell</b>	Janet has attended the North Whitehawk resident meeting with the ASB presentation and would be happy to come to East Area Panel if it is added as an agenda item. This will be decided by residents.	<b>Ongoing</b>	<b>11<sup>th</sup> March (East AP March)</b>

Actions from last meeting

REF	Action	Who	Response including what is completed & outstanding	Is Action Completed / Outstanding	Date action completed or planned?
<b>EA1</b>	Justine Harris to report back to the next area panel regarding the progress of estate inspections.	<b>Justine Harris</b>	A report will be appended to the Area Panel papers.	<b>Ongoing</b>	<b>11<sup>th</sup> March</b>
<b>EA2</b>	Sam Nolan to share link of the LPS consultation to residents.	<b>Sam Nolan</b>	The link to the online <i>Your Voice</i> survey was sent to 173 residents living in the LPS blocks whom the CE Team were unable to meet during door- knocking to complete the survey in person. In addition, phone calls were made	<b>Complete</b>	<b>5.01.26</b>

REF	Action	Who	Response including what is completed & outstanding	Is Action Completed / Outstanding	Date action completed or planned?
			to 85 residents to request that they complete the online survey.		
<b>EA3</b>	Justine Harris to bring paper on waste amnesties to next area panel.	<b>Justine Harris</b>	Estates Service Manager Chloe McLaughlin is writing this paper. It will be included as an agenda item or appended to the Area Panel papers.	<b>Ongoing</b>	<b>11 March</b>
<b>EA4</b>	Mikila Back to follow up with Valerie Steadman regarding the provision of gas detectors for those with no/limited sense of smell.	<b>Mikila Beck</b>	Brendon Ford arranged for gas detector alarms to be installed for Valarie Steadman.	<b>Complete</b>	<b>21/11/25</b>
<b>EA5</b>	Justine Harris to provide update to Ben D'Montigny regarding bid for flooring at Manor Gym.	<b>Justine Harris</b>	Email to Ben on 15.01.26 with an update. At this stage, the request is still being explored. The Sports Facilities Manager has identified other necessary works, including repairs to the roof, and there is concern that any leakage could damage new flooring if we replaced it before resolving the roof issues.	<b>Ongoing</b>	<b>15.01.26</b>
<b>EA6</b>	Harry Williams / Justine Harris to provide literature to Sandhurst Estate regarding food recycling.	<b>Harry Williams/ Justine Harris</b>	Literature has been provided to the Sandhurst Estate. Chloe to bring copies to next Area Panel meeting which has been provided by Environmental Services.	<b>Complete</b>	<b>21.01.26</b>