

Actions from West Area Panel meeting 26th November 25

Deadline for staff to respond: *{Housing Area Panel Team insert date and time}*

Actions from last meeting

REF	Action	Who	Response including what is completed & outstanding	Is Action Completed / Outstanding	Date action completed or planned?
WA1	Martin Reid to follow up with Helen regarding fire alarms at Conway Court.	Martin Reid	An evacuation system is planned for Q1 in 2026. This is likely to start in February 2026	Outstanding	Feb 2026
WA2	Mikila Beck to follow up with Muriel Briault regarding broken balcony light.	Mikila Beck	Work order 1227150/1 completed to replace light. Further works have now been raised under job 1252039/1 as light outside has been coming on again during the day and night	Complete	27th November 2025
WA3	Justine Harris to provide breakdown of EDB's to next meeting.	Justine Harris	This is provided as an appendix at Area Panel each quarter. The EDB is administered by the Community Engagement team. If residents would like a more detailed update on individual bids please can they let any of the officers know	Ongoing	
WA4	Martin Reid to investigate Helen's claims of a broken lift. (Conway Court?).	Martin Reid	The lift was scheduled for replacement in the 2024-25 financial year but due to contractor capacity issues, this is delayed. The service has worked closely with our lift consultants over the last year to map out a sustainable lift refurbishment plan. We are also procuring a new lift service provider currently and will confirm timelines for refurbishment as soon as this is complete.	Complete	

