

Actions from *Central Area Panel meeting 17th March 26*

Deadline for staff to respond: *{Housing Area Panel Team insert date and time}*

Outstanding actions carried forward

| REF + date first raised | Action History and last Update | Who | Response including what is completed & outstanding | Is action Completed/ Outstanding | Date action completed or planned? |
|-------------------------|--------------------------------|-----|--|----------------------------------|-----------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |

Actions from last meeting

| REF | Action | Who | Response including what is completed & outstanding | Is Action Completed / Outstanding | Date action completed or planned? |
|------------|--|-----------------------|--|-----------------------------------|-----------------------------------|
| CA1 | Martin Reid to follow up with Emma Salcombe regarding windows not closing at Essex Place. | Martin Reid | We have undertaken a survey visit of the windows to the common area on the staircase lobbies, we have ascertained that these are not closing correctly we are arranging for a contractor to attend and provide a cost to seal the windows closed | ONGOING | June 2026 |
| CA2 | Martin Reid to provide Emma Salcombe with details pertaining to how fire safety checks were conducted at Essex Place and confirm whether an additional fire check needs to be conducted. | Martin Reid | No additional surveys are required at Essex Place at this time. We have all the surveys required. A new Fire Risk Assessment will be completed this year, and any actions arising from this will be completed. Remediation works to communal fire doors are awaiting sign off ahead of commencement. | Ongoing | |
| CA3 | Justine Harris to provide Rosemary Johnson with information pertaining to policies mentioned in action C3.2 (page 23 of agenda) | Justine Harris | In progress: This relates to Housing Ombudsman's complaint handling code and the best practice guidance provided by the Local | Ongoing | |

| REF | Action | Who | Response including what is completed & outstanding | Is Action Completed / Outstanding | Date action completed or planned? |
|------------|---|--------------------|--|-----------------------------------|-----------------------------------|
| | | | Government and Social Care Ombudsman. Paper copies will be shared with Rosemary Johnson. | | |
| CA4 | John Evans to follow up with Julia Whitfield regarding ASB on their estate. | John Evans | Neighbourhood Officers completed door-to-door checks and met with JW and PE. Closure Order completed at flat 4. Ardingly Court discussed with police at Cluster meeting. Allegation table created and casework continues. | 08.05.26 | In progress |
| CA5 | Martin Reid to look into whether the name 'Swallow Court' can be retained for the estate after demolition/reconstruction. | Martin Reid | This suggestion has been shared with the Director of Estate Renewal, Chantelle Barker and this has been noted. As part of the community being involved in the design development of new housing, Chantelle and her team are keen to draw out information like this. We would be keen to put forward as part of the Street Naming and Numbering Application (SNN), in accordance with the Council's SNN policy, consideration of new housing names that have had community involvement. The SNN Application is generally submitted following planning permission being granted. | 18.05.26 | |
| CA6 | Martin Reid to provide information (not specified) to Emma Salcombe regarding newbuild on Eastern Road. | Martin Reid | The Council are progressing proposals to redevelop Oakley House and the nearby Hereford Court (Malthouse Court) car park in Kempton to deliver new council housing as part of our New Homes for Neighbourhoods programme. Plans include replacing Oakley House with around 23 new flats and redeveloping the car park to provide | Ongoing | In progress |

| REF | Action | Who | Response including what is completed & outstanding | Is Action Completed / Outstanding | Date action completed or planned? |
|-----|--------|-----|---|-----------------------------------|-----------------------------------|
| | | | <p>approximately 50–55 homes, including a mix of general needs and over-55s housing.</p> <p>Planning applications have been submitted, and planning reference numbers are as follows should more information be of interest: Hereford court: BH2025/02089; Oakley House: BH2025/02088.</p> | | |

