

Appendix A:

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Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The premises will operate primarily as a restaurant with late night refreshment provided for takeaway only after 23:00 hours.

The business will promote the four licensing objectives through effective management, staff training, CCTV monitoring and clear operational procedures.

After 23:00 hours, the premises will operate as a takeaway only with no seating available. Staff will monitor customer behaviour to ensure minimal disturbance to neighbouring properties.

The premises will operate in accordance with all relevant health, safety and licensing legislation and will cooperate fully with responsible authorities.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police.

We have already installed comprehensive CCTV coverage at the premises and it is operated and maintained at the premises.

The CCTV system currently conforms to the following points:

1. Cameras are sited to observe the entrance and exit doors both inside and outside.
2. Cameras on the entrances capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
3. Cameras viewing till areas capture frames more than 50% of screen.
4. Cameras overlooking floor areas are wide angled to give an overview of the premises.
5. Are capable of visually confirming the nature of the crime committed.
6. Provide a linked record of the date, time and place of any image.
7. Provide good quality images –colour during opening times.
8. Operate under existing light levels within and outside the premises.
9. The recording device is located in a secure area or locked cabinet.
10. A separate monitor is kept in the office to review images and recorded picture quality.
11. The system is regularly maintained to ensure continuous quality of image capture retention.
12. There is signage displayed to advise that CCTV is in operation.
13. Digital images must be kept for 31 days.
14. Police will have access to images at any reasonable time.
15. The equipment has a suitable export method, e. G. CD/DVD writer so that the police can make an evidential copy of the data they require.

c) Public safety

Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting. All appliances are inspected annually.

All emergency exits shall be kept free from obstruction at all times.

d) The prevention of public nuisance

After 23:00 hours the premises will operate as a takeaway only.

No outdoor seating will be provided during late night hours.

Customers will be encouraged via signage to leave the area quietly and not to congregate outside.

Deliveries and waste collection will not take place during the night hours.

All doors and windows will remain closed after 23:00 hours except for access and egress.

A litter patrol will be conducted regularly to keep the immediate area clean.

e) The protection of children from harm

It will be reported if there is any situation regarding children immediately.

Checklist: